



LARAMIE COUNTY COMMUNITY COLLEGE
Academic Suspension Appeal Form

LCCC Academic Standing

Satisfactory academic standing must be maintained during attendance at the College so students may accomplish their educational goals. A system has been designed to encourage and assist students to attain these goals.

Minimum Required Cumulative Grade Point Average

- 2.0 or better = satisfactory standing
- 1.99 or less = academic probation
- Two consecutive semesters with a cumulative GPA of 1.99 or less = academic suspension

The first semester that a student doesn't meet academic standards, he/she will be placed on academic probation.

The second consecutive semester a student doesn't meet academic standards, the student will be placed on academic suspension and required to take one semester off from classes at LCCC.

To appeal:

Students wishing to appeal their academic suspension must complete the following steps:

1. Meet with their Academic Advisor and work together to create a revised academic plan that the student and Academic Advisor agree will put the student on a path for future success.
2. Write a detailed statement or letter that explains their situation; specifically, what happened or did not happen thus far in their career that resulted in academic suspension, and their plan to return to good academic standing.
3. Submit this completed and signed form, the revised Academic Plan, and the letter or statement to their Academic Advisor, who will submit the complete appeal packet to the Suspension Appeals Committee on the student's behalf.

This appeal form must be completed in full, with all required documents, by the deadline in order to be reviewed. Appeal deadlines can be found on the LCCC website at:

<http://lccc.wy.edu/academics/policies/academicstanding.aspx>

Incomplete submissions, submissions made without a meeting with the student's Academic Advisor, or submissions made after the posted deadlines will be denied.

Students will be notified of the status of their appeal within 10 business days via an email to their student email account.

I have read and understand the requirements listed above, and submit this appeal to request to be permitted an additional probationary semester of enrollment at LCCC.

Student Name (Printed)

Student ID Number

Student Signature

Date

Please note that academic probation and suspension are distinct from LCCC's Financial Aid Satisfactory Academic Progress (SAP) policy, although a student may be subject to both at the same time and would need to follow separate appeal processes for each.