

<b>Honors Procedure</b>	Procedure Number	2.8P
	Effective Date	March 29, 2013

**1.0 PURPOSE**

In accordance with Laramie County Community College Board of Trustees Policy 2.8, Honors Policy, the purpose of this procedure is to establish the parameters in which students at the College will be recognized for their academic success on the College’s semester honor roll and how the College designates graduates with academic distinctions.

**2.0 REVISION HISTORY**

Adopted on: 3/29/13

**3.0 PERSONS AFFECTED**

Students, Student Services Employees

**4.0 DEFINITIONS**

- A. *Honor Roll* —List of students demonstrating a high level of academic achievement in a specific semester.
- B. *Distinction* —Indicates an individual student’s high level of academic achievement over the course of his or her academic career at LCCC at the time of graduation.

**5.0 PROCEDURES**

- A. Honor Roll will be calculated at the end of each semester. Students enrolled with a minimum of 12 credit hours who earn a grade point average of 3.75 or higher in any semester will be listed on the President’s Honor Roll. Students enrolled with a minimum of 12 credit hours earning a grade point average of 3.5 to 3.74 in any semester will be listed on the Vice President’s Honor Roll. Students enrolled in 11 or fewer semester hours who earn a grade point average of 3.5 or higher will be listed on the Dean’s Honor Roll.
- B. Honors are calculated for students receiving associate’s degrees. Students with a cumulative grade point average of 3.75 or above graduate with High Distinction and students with a cumulative grade point average of 3.5 to 3.74 graduate with Distinction. Calculations for listing honors on transcripts include all semesters at LCCC.

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REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Pat Schwerdtfeger, Academic Affairs Interim Vice President	12/11/12
Approval by President's Cabinet		3/12/13
Ratified by College Council	Kari Brown-Herbst, Co-chair	3/29/13
Approval by President (Signature)		3/29/13