

<b>Student Records</b>	Policy Number	3.4
	Effective Date	January 24, 2012

## **1.0 POLICY & PURPOSE**

The Board of Trustees expects the College to maintain records of a student's official transactions.  
The College is committed to protecting the students' right to privacy and access to records.

## **2.0 REVISION HISTORY**

Adopted on: 1/24/12  
Revised on: 12/03/25