



Holiday Calendar for Fiscal Year 2024-2025

July 1, 2024 - June 30, 2025

General business hours for the campuses, as defined on our website, are Monday through Friday, 8 a.m. to 5 p.m., and are established to best serve the needs of our students.

Per Procedure 6.6.1P: **Leaves of Absence – Paid Leave Procedure**, following are the 2024-2025 fiscal year paid holidays for Regular Employees as approved by the President of the College:

<u>DATE</u>	<u>HOLIDAY</u>
July 4, 2024	Independence Day
September 2, 2024	Labor Day
October 11, 2024	Fall Break
November 27, 28 and 29, 2024	Thanksgiving Break
December 23, 2024 through January 1, 2025	Winter Break
January 20, 2025	Equality Day
February 17, 2025	President's Day
March 21, 2025	Spring Break
May 26, 2025	Memorial Day

In addition:

LCCC Albany County Campus will be closed on Friday, July 5, 2024, for Laramie Jubilee Days.

LCCC Cheyenne Campus will be closed on Wednesday, July 24, 2024, for Cheyenne Day.

Generally, summer operating hours at LCCC will be 7:30 am to 4:00 pm, from May 19, 2025, through August 10, 2025. Operational hours for functional departments may differ to ensure service coverage as needed. Employees must work directly with their immediate supervisor to request an alternate work schedule if feasible for the department.

In general, LCCC building hours are 6:00 am to 10:00 pm.