

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, September 15, 2021**

**Dinner in Center for Conferences & Institutes (CCI) Room 130 – 5:30 p.m.
Meeting in Community College Center (CCC) Room 128 – 7:00 p.m.
Zoom Meeting; YouTube livestream**

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment are welcome to attend in person. If you would like to make virtual public comment, please send a request to president@lccc.wy.edu by 5 p.m. on September 15 to join via Zoom.

Dinner Work Items
Dinner at 5:30 p.m. and Work Item at 6:00 p.m.

1. **JOINT DINNER WITH THE LCCC FOUNDATION BOARD** - Center for Conferences & Institutes (CCI) Room 130 – *Dinner will be catered*
 - a. FY2021/2022 Development Priorities – President Schaffer
 - b. [Foundation Update & Progress on Development Priorities](#) – Associate Vice President, Institutional Advancement Lisa Trimble

Board Meeting
7:00 p.m.

1. **CALL TO ORDER** – Board Chairman Wendy Soto
2. **MINUTES** – Approval of the [August 13, 2021](#) Board Retreat Minutes – Board Chairman Wendy Soto
3. **REPORTS TO THE BOARD**
 - A. Staff Senate – President Linda Herget
 - B. Faculty Senate – President Jennifer DeRouche
 - C. [COVID Update](#) – Director of Risk Management and Campus Safety, Jesse Blair
4. **PRESIDENT’S REPORT**
 - A. Residence Hall Occupancy - Vice President of Student Services, Dr. Melissa Stutz
 - B. RAC Project Update – Vice President of Administration and Finance, Rick Johnson
 - C. Albany County Campus Update
 - 1) Reminder: Joint Meeting with the ACC Advisory Board – Friday, Oct 8th
 - D. August 27th Wyoming College Commission (WCCC) Special Meeting Update
 - 1) [Budget and Motion Language for WCCC Agency](#)
 - 2) [WCCC Letter to Governor Gordon – Exception Request for State Aid](#)

5. WORK ITEMS

- A. [Golden Eagle Athletics Annual Report](#) and [Presentation](#) – Interim Executive Director, Athletics and Exercise Science, Dr. Cindy Henning

6. APPROVAL ITEMS

- A. LCCC 2030 Strategic Plan
- 1) [Final Plan for 2nd Reading](#) – 2nd Reading – President Joe Schaffer
 - 2) [Implementation Plan Presentation](#) and [Detailed Implementation Plan](#) – Associate Vice President, Institutional Effectiveness Dr. Kim Bender and Julie Gerstner, Director, Project Management

Staff Recommendation: That the Board of Trustees recognizes the effort of the Strategic Planning Steering Committee and enthusiastically approves the LCCC 2030 Strategic Plan as presented.

- B. [Request for Spending Authority: Sonography Lab Move and Remodel](#) – Vice President of Academic Affairs, Kari Brown-Herbst

Staff Recommendation: That the Board of Trustees authorizes the President to expend up to \$350,000 for the purpose of the relocation and renovation of the Diagnostic Medial Sonography laboratory and program, with the primary source of the funding derived from allocated Governor's Emergency Education Relief funds.

7. BOARD REPORTS

- A. Board Committee Reports – Board Chairman Wendy Soto
- 1) August 27th Wyoming College Commission (WCCC) Special Meeting Update – Board Vice Chair Bob Salazar and Trustee Erickson
 - 2) Sustainable Funding Committee Report – Board Chairman Wendy Soto, Trustee Thompson, Trustee Erickson
 - 3) Finance and Facilities Committee (September 8th Meeting) – Trustee Erickson and Trustee Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of August 2021](#)
- 2) [Current and Auxiliary Fund Budget Reports as of August 2021](#)
- 3) [Procurement and Contracting Report August 2021](#)

8. EX OFFICIO TRUSTEE UPDATE (*Standing Agenda Item*)

- A. ACC Ex Officio Trustee – Mr. Butch Keadle
B. Student Ex Officio Trustee – No Report, Pending SGA Appointment

9. NEW BUSINESS – Board Chairman Wendy Soto

- A. Board Self-Evaluation – Trustee Merrell
B. Annual Institutional Effectiveness Report – President Schaffer

10. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- Thursday, September 16 – Surbrugg-Prentice Grand Opening & Dedication
- Friday, September 17 – LCCC Best on Campus Livestock Show – Arena
- Friday, October 8 – Joint Meeting with ACC Advisory Council and Board of Trustees – Laramie, Location TBD
- October 13-16 – ACCT Leadership Congress – San Diego, CA
- Friday, October 15 – College Closed for Fall Break

- Wednesday, October 20 – October Board Meeting – Details TBD
- Friday, October 22 – LCCC Scholarship Luncheon – MPR
- Thursday, October 28 – 2068 Time Capsule Placement Event – Surbrugg-Prentice Auditorium
- Wednesday, November 17 – November Board Meeting – Details TBD
- November 24-26 – College Closed for Thanksgiving Holiday
- Wednesday, December 1 – December Board Meeting – Details TBD
- December 23-31 – College Closed for Winter Break

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Wendy Soto

12. FOR THE GOOD OF THE ORDER – Board Chairman Wendy Soto

13. ADJOURNMENT of the September 15, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto