

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, October 20, 2021**

**Community College Center (CCC) Room 128
Zoom & YouTube Livestream Provided**

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment are welcome to attend in person. If you would like to make virtual public comment, please send a request to president@lccc.wy.edu by 5 p.m. on October 20 to join via Zoom.

Dinner Work Items
Dinner at 5:30 p.m. and Work Item at 6:00 p.m.

1. [OPEN EDUCATIONAL RESOURCES \(OER\) PRESENTATION](#) – Maggie Swanger, Librarian, Jeff Shmidl, Interim Program Director, Business & Finance

Board Meeting
7:00 p.m.

1. **CALL TO ORDER** – Board Chairman Wendy Soto
2. **MINUTES** – Approval of the [September 15, 2021](#) Board Minutes – Board Chairman Wendy Soto
3. **REPORTS TO THE BOARD**
 - A. Staff Senate – President Linda Herget
 - B. Faculty Senate – President Jennifer DeRouchey
 - C. COVID Update – Jesse Blair, Director of Risk Management and Campus Safety
 - D. RAC Project Updates – Vice President Rick Johnson, Associate Vice President Lisa Trimble
4. **PRESIDENT'S REPORT**
 - A. Wyoming Innovation Partnership Updates
 - 1) [Year 1 Proposal](#)
 - B. ARPA Requests for Drive/Thrive
 - 1) [Programmatic Startup Funds ARP Requests](#)
 - 2) [Colleges ARP Drive Requests](#)
 - 3) [WCCC ARP Drive Requests](#)
 - 4) [EAEC ARP Drive Requests](#)
5. **APPROVAL ITEMS**
 - A. [Revised Request for Spending Authority: Sonography Lab Move & Remodel](#) – Dr. Kari Brown-Herbst

Staff Recommendation: That the Board of Trustees amends its previous action and authorizes the President

to now expend up to \$519,000 for the purpose of the relocation and expansion of the Diagnostic Medical Sonography laboratory and program, with the primary source of the funding derived from allocated Governor's Emergency Education Relief funds and the Health Careers Occupation Fund.

6. WORK ITEMS

- A. [Annual Institutional Effectiveness Report](#) – President Schaffer
 - 1) [IPEDS Peer Feedback Report](#)
 - 2) [IPEDS Fall Benchmarks](#)
- B. ACCT Leadership Congress Report – Board Chairman Wendy Soto, Board Vice Chairman Bob Salazar, Trustee Thompson, Trustee Ketcham, and Trustee Lyttle
- C. WCCC/WACCT Meetings October 6th and 7th (Sheridan)
 - 1) WCCC Meeting Updates - President Schaffer, Dr. Kari Brown-Herbst
 - 2) WACCT Meeting Updates - Trustee Erickson and Trustee Thompson

7. BOARD POLICIES

- A. [Emeritus Designation Policy 1.2.12](#) – 1st Reading – President Schaffer

8. BOARD REPORTS

- A. Board Committee Reports – Board Chairman Wendy Soto
 - 1) Sustainable Funding Committee Report – Board Chairman Wendy Soto, Trustee Thompson, Trustee Erickson
 - 2) Finance and Facilities Committee (October 20th Meeting) – Trustee Erickson and Trustee Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of September 2021](#)
- 2) [Current and Auxiliary Fund Budget Reports as of September 2021](#)
- 3) [Procurement and Contracting Report September 2021](#)

9. EX OFFICIO TRUSTEE UPDATE (*Standing Agenda Item*)

- A. ACC Ex Officio Trustee – Mr. Butch Keadle
 - 1) ACC Advisory Board Meeting Recap
- B. Student Ex Officio Trustee – Taylor Baxter

10. NEW BUSINESS

- A. Board Room Renovation – Board Chair Wendy Soto

11. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- Friday, October 22 – LCCC Scholarship Luncheon – MPR
- Thursday, October 28 – 2068 Time Capsule Placement Event – Surbrugg-Prentice Auditorium
- Wednesday, November 17 – November Board Meeting – Details TBD
- November 24-26 – College Closed for Thanksgiving Holiday
- November 29 – Governor Gordon's Visit to the College
- Wednesday, December 1 – December Board Meeting – Details TBD
- Friday, December 3 – Holiday Celebration 6:00 p.m. – 9:00 p.m. – First Floor of Pathfinder
- December 23-31 – College Closed for Winter Break

12. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Wendy Soto
13. **FOR THE GOOD OF THE ORDER** – Board Chairman Wendy Soto
14. **ADJOURNMENT** of the October 20, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto