

**LARAMIE COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**Wednesday, May 12, 2021**  
**5:30 p.m. Dinner Work Items**  
**7:00 p.m. Meeting**

**Zoom Meeting; YouTube livestream for the public**

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment must send a request to [president@lccc.wy.edu](mailto:president@lccc.wy.edu) by 5 p.m. on May 12. A Zoom link will be sent to those requesting public comment and will be admitted from the Waiting Room one at a time. Those joining via Zoom will be reminded to mute the YouTube live stream so no feedback occurs. If the livestream will not load, please refresh the webpage.

**DINNER WORK ITEMS**

1. [CARES TEAM AND STUDENT SERVICES UPDATE](#) – Dr. Melissa Stutz, Vice President of Student Services, Brandi Payne-Cervera, Director of Financial Aid, Sarah Hannes, Director of Admissions & Academic Advising, Stacy Maestas, Registrar, Dr. James Miller, Dean of Students, Blake Paintner, Coordinator of Recruitment, Caitlin Cox, Coordinator of Advising, Alli McCown, Coordinator of Student Hub

**BOARD MEETING AGENDA**

1. **CALL TO ORDER** of the May 12, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto
2. **MINUTES** – Approval of the [April 21, 2021](#) Minutes – Board Chairman Wendy Soto
3. **REPORTS TO THE BOARD**
  - A. Staff Senate – President Linda Herget
  - B. Faculty Senate – President Jennifer DeRouchey
4. **WORK ITEMS**
  - A. [FY 2022 Budget](#) – 1<sup>st</sup> Reading – President Schaffer, Vice President Rick Johnson, Budget Director Jayne Myrick
    - 1) [LCCC FY 2022 Budget Presentation](#)
  - B. [LCCC Foundation MOU](#) – 1<sup>st</sup> Reading – President Schaffer, Lisa Trimble, Associate Vice President of Institutional Advancement, Billie Addleman, Foundation Board President
5. **APPROVAL ITEMS**
  - A. [Request for Spending Authority: Verkada Security Camera Annual License and Maintenance](#) - Chad Marley, Chief Technology Officer

**Staff Recommendation:** That the Board of Trustees approves the expenditure of \$115,426.24 for the purchase of maintenance contracts on LCCC's Verkada Security Cameras. The source for this

expenditure will be funding LCCC has received through the Governors Education Emergency Relief (GEER) Funds.

- B. [Request for Spending Authority: ACC Manufacturing Program Classroom](#) – Dr. Clark Harris, Interim Associate Vice President, Albany County Campus

**Staff Recommendation:** That the Board of Trustees authorizes the President to expend \$111,626 for the purpose of acquiring equipment and software to support non-credit job training programs in Manufacturing with the source of the funding being provided by a Wyoming Works grant received by LCCC.

- C. [Consideration to Rescind Deactivation of the Automotive Body Repair Program](#) – President Schaffer, Dr. Kari Brown-Herbst, Vice President of Academic Affairs, Dr. Jill Koslosky, Dean of Business, Agriculture & Technical Studies

**Staff Recommendation:** That the Board of Trustees rescinds the decision to deactivate the Automotive Body Repair program and endorses the plan for program modifications as presented.

## 6. BOARD REPORTS

- A. Board Committee Reports – Board Chairman Wendy Soto
- 1) Strategic Planning Update – Board Vice Chairman Salazar and Trustee Ketcham
  - 2) Finance and Facilities Committee (May 12<sup>th</sup> Meeting – Financial Reports Unavailable) – Trustee Erickson and Trustee Thompson

### FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Procurement and Contracting Report April 2021](#)

## 7. EX OFFICIO TRUSTEE UPDATE (*Standing Agenda Item*)

- A. Student Ex Officio Trustee – Ms. Karyn Forbes

## 8. NEW BUSINESS – Board Chairman Wendy Soto

## 9. NEXT MEETINGS/EVENTS – See Google Calendar for details on the following.

- Friday, May 14
  - CDC Graduation – Surbrugg Prentice Auditorium
  - SLPA Pinning and Dinner – CCI Centennial Room
  - PTAT Pinning – Zoom
- Saturday, May 15 – Commencement!
  - MS and A&H – MPR
  - BATS – MPR
  - HSW – MPR
  - Radiography Pinning – PF Leadership Center
  - Commencement Dinner – CCC 128
  - Nursing Pinning – MPR
- Sunday, May 16
  - HSEC Commencement – MPR
  - Schaffer's Commencement Celebration – Schaffer Residence
- Monday, May 31 – Memorial Day – College Closed

- Thursday, June 3 – New Residence Hall Ribbon Cutting
- Thursday, June 10 – WCCC Meeting – More details to come
- Wednesday, June 16 – Board Meeting
- Monday, July 5 – Independence Day – College Closed
- Wednesday, July 21 – Board Meeting – Budget Approval

**10. PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Wendy Soto

**11. FOR THE GOOD OF THE ORDER** – Board Chairman Wendy Soto

**12. ADJOURNMENT** of the May 12, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto