

**LARAMIE COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**Wednesday, March 17, 2021**  
**5:30 p.m. Dinner Work Items**  
**7:00 p.m. Meeting**

**Zoom Meeting; YouTube livestream for the public**

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment must send a request to [president@lccc.wy.edu](mailto:president@lccc.wy.edu) by 5 p.m. on March 17. A Zoom link will be sent to those requesting public comment and will be admitted from the Waiting Room one at a time. Those joining via Zoom will be reminded to mute the YouTube live stream so no feedback occurs. If the livestream will not load, please refresh the webpage.

**DINNER WORK ITEMS**

1. [ACCT UPDATES](#) – Trustee Lyttle
2. [QUALITATIVE ANALYSIS OF BOARD SELF-EVALUATION](#) – Board Chairman Wendy Soto, President Schaffer

**BOARD MEETING AGENDA**

1. **CALL TO ORDER** of the March 17, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto
2. **MINUTES** – Approval of the [February 17, 2021](#) Minutes – Board Chairman Wendy Soto
3. **REPORTS TO THE BOARD**
  - A. Staff Senate – President Linda Herget
  - B. Faculty Senate – President Teresa Authier
  - C. Construction Update – Vice President Rick Johnson
4. **PRESIDENT’S REPORT**
  - A. Legislative Update
5. **WORK ITEMS**
  - A. Summer 2021 and Fall 2021 Planning for [Employees](#) and [Students](#) – President Schaffer, Jesse Blair - Director of Risk Management and Campus Safety, Chad Marley - Chief Technology Officer, and Julie Gerstner - Director of Project Management, Dr. James Miller – Dean of Students, and Dr. Kari Brown-Herbst – Interim Vice President of Academic Affairs
  - B. [Addition of an Information Technology Pathway Memo](#) and [Presentation](#) – 1<sup>st</sup> Reading – Dr. Kari Brown-Herbst, Interim Vice President of Academic Affairs, Troy Amick, Information Technology Program Coordinator

## 6. APPROVAL ITEMS

7. [LCCC eSports Proposal](#) and [Presentation](#) – Dr. Cynthia Henning – Interim Executive Director, Athletics and Exercise Science

**Staff Recommendation:** That the Board of Trustees approves the LCCC eSports proposal as presented.

- A. [Automotive Body Repair Credit Diploma Deactivation](#) – President Schaffer, Dr. Kari Brown-Herbst, Interim Vice President of Academic Affairs

**Staff Recommendation:** That the Board of Trustees approves the deactivation of the LCCC Automotive Body Repair Credit Diploma, effective at the end of the 2020/2021 academic year.

- B. [Equine Training Management AAS & Credit Diploma Deactivation](#) – President Schaffer, Dr. Kari Brown-Herbst, Interim Vice President of Academic Affairs

**Staff Recommendation:** That the Board of Trustees approves the deactivation of the LCCC Equine Training Management Associate of Applied Science Degree and Credit Diploma, effective at the end of the 2020/2021 academic year.

- C. [Purchase of Welding Equipment](#) – Dr. Kari Brown-Herbst, Interim Vice President of Academic Affairs

**Staff Recommendation:** That the Board of Trustees authorizes the president to expend up to \$75,000 for the purchase of welding equipment to advance the Welding Technology programs. The funding source for this purchase is the institution's Carl D. Perkins funding allocation from the State of Wyoming.

- D. [Purchase of Dining Center Enterprise Solution](#) – Rick Johnson

**Staff Recommendation:** That the Board of Trustees authorizes the President to expend up \$150,000 for the purpose of acquiring the Food Service Management Enterprise Solution. Funding for this acquisition will come from the accumulated food service commission fund balances.

## 8. BOARD REPORTS

- A. Board Committee Reports – Board Chairman Wendy Soto
- 1) Strategic Planning Update – Board Vice Chairman Salazar and Trustee Ketcham
  - 2) Emeritus Committee Update – Board Chairman Wendy Soto
  - 3) Finance and Facilities Committee (March 10<sup>th</sup> Meeting) – Trustee Erickson, Trustee Thompson

### FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of February 2021](#)
- 2) [Current and Auxiliary Fund Budget Reports as of February 2021](#)
- 3) [Procurement and Contracting Report February 2021](#)

## 9. EX OFFICIO TRUSTEE UPDATE (*Standing Agenda Item*)

- A. ACC Ex Officio Trustee – Mr. Butch Keadle
- B. [Student Ex Officio Trustee](#) – Ms. Karyn Forbes

**10. NEW BUSINESS** – Board Chairman Wendy Soto

**11. NEXT MEETINGS/EVENTS** – See Google Calendar for details on the following.

- Thursday, April 15 – WCCC Meeting – More details to come
- Wednesday, April 21 – Board Meeting
- Thursday, April 29 – New Residence Hall (“Gold Hall”) Ribbon Cutting – 4:00 p.m.
- Thursday, May 6 – Tentative: Soft Opening for Surbrugg Prentice Auditorium – 4:00 p.m.
- Wednesday, May 12 – Board Meeting – Budget 1<sup>st</sup> Reading
- Saturday, May 15 – Commencement!
- Thursday, June 10 – WCCC Meeting – More details to come
- Wednesday, June 16 – Board Meeting
- Wednesday, July 21 – Board Meeting – Budget Approval

**12. PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Wendy Soto

**13. FOR THE GOOD OF THE ORDER** – Board Chairman Wendy Soto

**14. ADJOURNMENT** of the March 17, 2021, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto