

LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, January 8, 2020
7:00 p.m.
Petersen Board Room
Administration Building

Dinner – 5:30 p.m. – CCC 178/179
Dinner will be catered.

6:00 p.m. - Bachelors of Applied Science (BAS) HLC Visit Preparation

Danielle Opp, Interim Program Director, Health Sciences & Wellness
Jeff Shmidl, Interim Program Director, Business and Finance
Kari Brown-Herbst, Interim Vice President of Academic Affairs
Joe Schaffer, President

AGENDA

1. **CALL TO ORDER** of the January 8, 2020, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **MINUTES** – The [November 20, 2019, Board Meeting Minutes](#) – Board Chairman Jess Ketcham
3. **REPORTS TO THE BOARD**
 - A. Construction Update – Vice President Rick Johnson
 - B. Pathways Update – Vice President Melissa Stutz and Interim Vice President Kari Brown-Herbst
4. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. January 8th WCCC Special Meeting
 - B. LCSD No. 1 Partnership Updates
 - C. HLC Site Visit for BAS Programs
 - D. President’s Progress Update on FY20 Goals
 - E. Legislative Update (*standing agenda item through the 2020 legislative budget session*)
5. **WORK ITEMS**
 - A. Board of Trustees Self-Evaluation Results – President Joe Schaffer
 - B. Agenda for January 31st Board Retreat – President Joe Schaffer
6. **APPROVAL ITEMS**
 - A. [Recommendation to Fill Building Authority Position](#) – Vice President Rick Johnson

Staff Recommendation: That the Board of Trustees approves Mr. Ed Mosher’s term that is scheduled to expire on December 31, 2019, to continue through December 31, 2022.
7. **BOARD REPORTS/UPDATES** – Board Chairman Jess Ketcham (*Standing Agenda Item*)
 - A. [WACCT Resolution in Support of Community College Funding Requests](#) – Trustee Don Erickson
 - B. WACCT Legislative Reception and Trustee Education (February 12, 2020) – Trustees Don Erickson and Bob Salazar

C. Finance and Facilities Committee (January 8th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of November 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of November 2019](#)
- 3) [Procurement and Contracting Report November and December 2019](#)

8. NEW BUSINESS – Board Chairman Jess Ketcham

9. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

10. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- January 31 (Friday) – Board Retreat
- February 7 (Friday) – Academic Affairs and Student Services Ad Hoc Committee Meeting – Pathways
- February 12 (Wednesday) – WACCT Meeting, Legislative Reception, and Awards, LCCC
- February 13 (Thursday) – WCCC Meeting, LCCC
- February 19 (Wednesday) – Board Meeting
- March 18 (Wednesday) – Board Meeting
- April 15 (Wednesday) – Board Meeting
- April 16 (Thursday) – WCCC Meeting, EWC
- May 13 (Wednesday) – Board Meeting – Budget 1st Reading
- June 4 (Thursday) – WCCC Meeting, WWCC
- June 17 (Wednesday) – Board Meeting
- July 15 (Wednesday) – Board Meeting – Budget Approval

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

12. ADJOURNMENT of the January 8, 2020, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham