

LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, September 11, 2019
7:00 p.m.
Petersen Board Room
Administration Building

5:30 p.m. – Dinner (CCC 178/179)
Program Modifications from Pathways – Vice President Clark Harris
and Deans of Schools

Please make your dinner selections from the Dining Hall buffet.

AGENDA

1. **CALL TO ORDER** of the September 11, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **MINUTES** – The [June 19, 2019, Board Minutes](#) – Board Chairman Jess Ketcham
3. **REPORTS TO THE BOARD**
 - A. Staff Senate – Janet Webb, President
 - B. Faculty Senate – Rob Van Cleave, President
 - C. Construction Update – Vice President Rick Johnson
 - D. Pathways Update – Vice Presidents Clark Harris and Melissa Stutz
4. **PRESIDENT’S REPORT**
 - A. The Day Before Recap – Alli McCown, Sarah Hannes
 - B. [FY 2020 Development Priorities](#) – President Joe Schaffer, Associate Vice President Lisa Trimble
 - C. Program Modifications/Changes from Pathways – President Joe Schaffer
 - D. Institutional Effectiveness Report Update – President Joe Schaffer
 - E. September Travel and Activities – President Joe Schaffer
5. **APPROVAL ITEMS**
 - A. [Approval of Closure of Certificates of Deposit](#) – Comptroller Nola Rocha, Vice President Rick Johnson

Staff Recommendation: That the Board of Trustees approves the closing of the Wells Fargo CD and the Bank of the West CD, as they mature.
 - B. [Approval of Bachelor of Applied Science Programs at Laramie County Community College](#) – Jeff Shmidl, Danielle Opp, and Joe Schaffer

Staff Recommendation: That the Board of Trustees approve the proposed Bachelor of Applied Science degrees in Applied Management and Healthcare Administration, and authorize the President to submit the applications to the Wyoming Community College Commission for final approval.

6. BOARD REPORTS

- A. Board Member Updates – Board Chairman Jess Ketcham (*Standing Agenda Item*)
- B. Finance and Facilities Committee (September 11th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of August 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of August 2019](#)
- 3) [Procurement and Contracting Report August 2019](#)

7. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. Student Ex Officio Trustee – TBD

8. NEW BUSINESS – Board Chairman Jess Ketcham

9. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)
- B. [Board Correspondence](#) – Board Scholarship Thank You

10. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- September 24 and 25 – WACCT Fall Conference (Powell)
- September 26 and 27 – JEC Meeting (Cody)
- October 30 (Wednesday) – Board Meeting – ELC Visit may be scheduled (Tentative).
- November 20 (Wednesday) – Board Meeting
- December 4 (Wednesday) – Board Meeting

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

12. ADJOURNMENT of the September 11, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham