

LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, October 30, 2019
7:00 p.m.
Petersen Board Room
Administration Building

[Board Dinner with Students](#)
5:30 p.m. – Clay Pathfinder Building – Room 108

AGENDA

1. **CALL TO ORDER** of the October 30, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **MINUTES** – The [July 8 Board Meeting](#), [August 21 Board Retreat](#), and [September 11 Board Meeting](#), 2019, Minutes – Board Chairman Jess Ketcham
3. **REPORTS TO THE BOARD**
 - A. Staff Senate – Janet Webb, President
 - B. [Faculty Senate](#) – Rob Van Cleave, President
 - C. Construction Update – Vice President Rick Johnson
 - D. Pathways Update – Vice President Melissa Stutz, Interim Vice President Kari Brown-Herbst
4. **PRESIDENT’S REPORT**
 - A. [Annual Institutional Effectiveness Report](#) – Institutional Research Director Mark Perkins
 - B. Update on Partnership with the WHP – Vice President Rick Johnson
 - C. [Naming of Residence Hall “Foundation Hall”](#) – Associate Vice President of Institutional Advancement Lisa Trimble
 - D. October 28, 2019, Governor’s Budget Meeting with Community Colleges
 - E. October 24, 2019, WCCC Meeting in Gillette
5. **APPROVAL ITEMS**
 - A. [Laramie County Community College District FY 2019 Audit](#) – (Hard copies will be provided.)
– Wayne Herr (McGee, Hearne, and Paiz)

Staff Recommendation: That the Board of Trustees approves the acceptance of the Laramie County Community College District FY 2019 Audit
 - B. [Purchase of SimMom Tetherless Manikin from Perkins Funds](#) – Nursing Director Caitlin Mackenna

Staff Recommendation: That the Board of Trustees approves the expenditure of \$75,000 for the acquisition of a SimMom Tetherless Manikin. Perkins funding has been awarded for this purchase.

- C. [Nomination Letter for Brenda Lyttle to Serve on ACCT Associate Committee](#) – Board Chairman Jess Ketcham

Staff Recommendation: That the Board of Trustees authorizes the Chairman to sign and submit the letter of nomination for Trustee Lyttle to serve on the ACCT Associate Committee.

6. POLICIES

- A. [Integrity and Standards of Practice Policy 9.8 \(New\) – 1st Reading](#) – President Schaffer, Sponsored Awards and Compliance Director Victoria Steel
B. [Employee Residency Requirement Procedure 9.16P \(New\) – DRAFT](#) – President Joe Schaffer, Board Counsel Tara Nethercott

7. BOARD REPORTS

- A. Board Member Updates – Board Chairman Jess Ketcham (*Standing Agenda Item*)
B. ACCT Leadership Congress October 16-19, 2019, in San Francisco – Trustees Don Erickson, Brenda Lyttle, and Janine Thompson
C. [WACCT Awards Update](#) – Trustee Carol Merrell, President Schaffer
D. Finance and Facilities Committee (October 9th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of September 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of September 2019](#)
- 3) [Procurement and Contracting Report September 2019](#)

8. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
B. Student Ex Officio Trustee – Ms. Karyn Forbes

9. NEW BUSINESS – Board Chairman Jess Ketcham

10. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)
B. [Board Correspondence](#) – Children’s Discovery Center

11. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- November 20 (Wednesday) – Board Meeting
- December 4 (Wednesday) – Board Meeting
- December 6 (Friday) – Holiday Gathering
- December 9 (Monday) – LCCC and LCSD No. 1 Boards’ “Holiday Dinner”

12. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

13. ADJOURNMENT of the October 30, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham