

LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, November 20, 2019
7:00 p.m.
Petersen Board Room
Administration Building

WACCT Executive Director Erin Taylor will join the Board for Dinner.
Topics include Debrief of 2019 ACCT Congress & 2020 WACCT Legislative Priorities
5:30 p.m. || CCC 178/179

AGENDA

1. **CALL TO ORDER** of the November 20, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **MINUTES** – The [October 30, 2019, Board Meeting Minutes](#) – Board Chairman Jess Ketcham
3. **REPORTS TO THE BOARD**
 - A. [Staff Senate](#) – Janet Webb, President (Zoom)
 - B. Faculty Senate – Rob Van Cleave, President
 - C. Construction Update – Vice President Rick Johnson
 - D. [Pathways Update](#) – Vice President Melissa Stutz, Interim Vice President Kari Brown-Herbst, Career Services Coordinator Adam Keizer, and Admissions Representative Alex Barker
4. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. Update on Bachelor’s of Applied Science programs – President Joe Schaffer
 - B. Amazon Web Services Training – Interim Vice President Kari Brown-Herbst
 - C. [Employee Separation/Turnover Analysis](#) – HR Executive Director Tammy Maas
5. **WORK ITEMS**
 - A. Board of Trustees Self-Evaluation
 - 1) [Governance 101 Refresher](#) – President Joe Schaffer
 - 2) [Proposed Self-Evaluation Questions](#) – Trustees Carol Merrell and Wendy Soto
6. **APPROVAL ITEMS**
 - A. [Program Closures and Suspensions](#) – President Joe Schaffer, Interim Vice President Kari Brown-Herbst

Staff Recommendation: That the Board of Trustees approves the placement of the identified programs into hiatus status, suspending their offerings starting Fall of 2020, and the deactivation of the identified programs, closing them effective Fall of 2020.
 - B. [Naming of Residence Hall the “Foundation Hall”](#) – President Joe Schaffer, Associate Vice President Lisa Trimble

Staff Recommendation: That the Board of Trustees approves the naming of the West Residence Hall the “Foundation Hall” in recognition of the history of the Hall and the significant contributions the LCCC Foundation Board has made to LCCC recently and throughout the past.

7. POLICIES

- A. [Integrity and Standards of Practice Policy 9.8 \(New\) – 2nd Reading](#) – President Schaffer, Sponsored Awards and Compliance Director Victoria Steel

Staff Recommendation: That the Board of Trustees approves Board Policy 9.8 Integrity and Standards of Practice.

8. BOARD REPORTS/UPDATES – Board Chairman Jess Ketcham (*Standing Agenda Item*)

- A. Finance and Facilities Committee (November 13th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of October 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of October 2019](#)
- 3) [Procurement and Contracting Report October 2019](#)

9. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. Student Ex Officio Trustee – Ms. Karyn Forbes
B. ACC Ex Officio Trustee – Mr. Butch Keadle

10. NEW BUSINESS – Board Chairman Jess Ketcham

11. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)

12. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- December 4 (Wednesday) – Board Meeting
- December 6 (Friday) – Holiday Celebration (**RSVP Deadline is Friday, November 22nd.**)
- December 9 (Monday) – LCCC and LCSD No. 1 Boards’ “Holiday Dinner”
- December 20/21 (Friday/Saturday) – Trustees/Cabinet Holiday Gathering at the Schaffer’s

13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

14. ADJOURNMENT of the November 20, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham