

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES BOARD MEETING
Wednesday, June 19, 2019
7:00 p.m.
Petersen Board Room
Administration Building**

6:00 p.m. – Executive Session – Board Room

**Those not involved in the executive session may make their dinner selections from the catering provided in
CCC 178/179.**

AGENDA

1. **CALL TO ORDER** of the June 19, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **RECESS BOARD MEETING AND CONVENE AN EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER** – Board Chairman Jess Ketcham
3. **RECONVENE BOARD MEETING** – Board Chairman Jess Ketcham
4. **ACTION ON EXECUTIVE SESSION** – Board Chairman Jess Ketcham
5. **MINUTES** – Approval of the [May 15, 2019, Board Minutes](#) – Board Chairman Jess Ketcham
6. **REPORTS TO THE BOARD**
 - A. Staff Senate – Janet Webb, President – No Report
 - B. Faculty Senate – President TBD – No Report
 - C. Construction Update – Physical Plant Director Bill Zink
 - D. Pathways Update – Vice Presidents Clark Harris and Judy Hay
7. **PRESIDENT’S REPORT**
 - A. [Student Advising Success & Update](#)
 - B. Update on Applied Bachelor’s Degree Planning
 - C. Vice President Search Updates
 - D. June 13th WCCC Meeting – Riverton
 - E. August Retreat and Setting Fall Meeting Dates
 - F. President’s Evaluation
8. **WORK ITEMS**
 - A. [FY 2020 Budget – Trustee Questions](#) – President Joe Schaffer

9. APPROVAL ITEMS

- A. [FY 2019 Budget Amendment](#) – Budget Director Jayne Myrick, President Joe Schaffer

Staff Recommendation: That the Board of Trustees approves the amendments to the FY2019 Annual Budget as presented.

- B. [Consideration of Naming College Spaces](#) – President Joe Schaffer, Associate Vice President Lisa Trimble

Staff Recommendation: That the Board of Trustees approves the naming of the Laramie County Community College Auditorium the Surbrugg/Prentice Auditorium.

- C. [Purchase of Assessment Technologies Institute \(ATI\) Services for the Nursing Program](#) – Vice President Clark Harris, Nursing Director Caitlin Mackenna

Staff Recommendation: That the Board of Trustees approves the expenditure of \$70,000 for ATI (Assessment Technologies Institute), a national RN licensure exam preparation company. The entire amount is currently available from the nursing budget from course and program fees the students are assessed.

10. BOARD REPORTS

- A. Board Member Updates – Board Chairman Jess Ketcham (*Standing Agenda Item*)
B. June 12th WACCT Meeting – Riverton – Trustees Erickson and Salazar
C. Forward Greater Cheyenne Update – Board Chairman Jess Ketcham
D. Finance and Facilities Committee (June 19th Meeting) – Trustees Don Erickson and Janine Thompson

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of May 2019](#)
- 2) [Current and Auxiliary Fund Budget Reports as of May 2019](#)
- 3) [Procurement and Contracting Report May 2019](#)

11. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
B. Student Ex Officio Trustee – Mr. Austin Babcock

12. NEW BUSINESS – Board Chairman Jess Ketcham

13. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)

14. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- June 19 (Wednesday) – Board Meeting – Budget Update
- July 8 (Monday) – Board Meeting – Budget Approval

15. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

16. ADJOURNMENT of the June 19, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham