

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, December 4, 2019
7:00 p.m.
Petersen Board Room
Administration Building**

Dinner 5:30 p.m. – CCC 178/179

Please make your dinner selections from the Dining Hall buffet.

Faculty Presentation of Program Reviews

Introduction by Academic Standards Program Review Subcommittee Chairperson Erin Nitschke

BATS – Computer Information Systems and Cybersecurity (A.A.S.)—Troy Amick

BATS – Equine Science (A.S. and A.A.S.)—Bruce Nisley, Lanae McDonald

HSW – Health Information Technology—Ann Howard

HSW – Exercise Science—Cindy Henning

HSW – Surgical Technology—Tracy Perko

AGENDA

1. **CALL TO ORDER** of the December 4, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham
2. **RE-ELECTION OF 2019 OFFICERS FOR 2020** – Board Chairman Jess Ketcham
 - A. Chairman – Trustee Jess Ketcham
 - B. Vice Chairman – Trustee Wendy Soto
 - C. Secretary – Trustee Bob Salazar
 - D. Treasurer – Trustee Don Erickson
3. **RE-ELECTION OF OTHER BOARD AND COMMITTEE MEMBERS**
 - A. WACCT Board Members (two voting members) – Trustee Erickson and Trustee Salazar
 - B. Foundation Board Members (three non-voting members) – Trustee Ketcham, Trustee Merrell, Trustee Thompson
 - C. Finance and Facilities Committee (two members) – Trustee Erickson and Trustee Thompson
 - D. Academic Affairs/Student Services Committee (two members) – Trustee Lyttle and Trustee Soto
 - E. President’s Evaluation/Performance Review Committee (two members) – Trustee Merrell and Trustee Soto
4. **MINUTES** – The November 20 and December 4, 2019, Board Minutes will be considered for approval in January – Board Chairman Jess Ketcham
5. **REPORTS TO THE BOARD**
 - A. Staff Senate – Janet Webb, President
 - B. Faculty Senate – Rob Van Cleave, President
 - C. Construction Update – Vice President Rick Johnson
 - D. [Pathways Update](#) – Vice President Melissa Stutz, Interim Vice President Kari Brown-Herbst, Dean of Math and Sciences Bryan Wilson, Microbiology Instructor Marie Yearling, and Computer Science Instructor Rob Van Cleave

6. PRESIDENT'S REPORT

- A. Proposed Dates for Spring Meetings
 - 1) January 29 or 31 – Board Retreat
 - 2) February 19 – Board Meeting
 - 3) March 18 – Board Meeting
 - 4) April 15 – Board Meeting
 - 5) May 13 – Board Meeting – Budget 1st Reading
 - 6) June 17 – Board Meeting
 - 7) July 15 – Board Meeting – Budget Approval
- B. January Retreat Topics
- C. Board of Trustees 2019 Self-Evaluation Survey
- D. Athletics Planning Update

7. APPROVAL ITEMS

- A. [STEM Pathway Degree](#) – Interim Vice President of Academic Affairs Kari Brown-Herbst, Dean of Math and Sciences Bryan Wilson, Microbiology Instructor Marie Yearling, and Computer Science Instructor Rob Van Cleave

Staff Recommendation: That the Board of Trustees approves the proposed STEM Pathway Degree, and authorizes the President to advance this program to the Wyoming Community College Commission for their approval AND that the Board also approves the requested exception to Procedure 2.1.1P on Degree and Certificates.

- A. [Annual Academic Program Review](#) – Institutional Effectiveness Associate Vice President Kim Bender

Staff Recommendation: That the Board of Trustees accepts the annual program review report, including individual reports as presented during the Board's dinner meeting on December 4, 2019, into the formal record of proceedings.

8. BOARD REPORTS/UPDATES – Board Chairman Jess Ketcham

- A. Finance and Facilities Committee (No Meeting in December) – Trustees Don Erickson and Janine Thompson

9. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. Student Ex Officio Trustee – Ms. Karyn Forbes

10. NEW BUSINESS – Board Chairman Jess Ketcham

11. ADDITIONAL ITEMS – Information Only – Board Chairman Jess Ketcham

- A. [Historical List of Board Motions](#)

12. NEXT MEETINGS/EVENTS – See Google Calendar for details.

- December 6 (Friday) – Holiday Celebration
- December 9 (Monday) – LCCC and LCSD No. 1 Boards' "Holiday Dinner"
- December 20 (Friday) – Trustees/Cabinet Holiday Gathering at the Schaffer's
- January 14 (Tuesday) – Spring Semester Kickoff (more information to follow)

13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

14. ADJOURNMENT of the December 4, 2019, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham