

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Wednesday, September 19, 2018
7:00 p.m.
Petersen Board Room
Administration Building**

**5:30 p.m. – Joint Dinner with the LCCC Foundation Board
Clay Pathfinder Building – Room PF 108**
Dinner will be catered.

**FY2018/2019 Development Priorities – President Joe Schaffer
Foundation Update & Progress on Development Priorities – Associate VP Lisa Trimble**

AGENDA

- 1. CALL TO ORDER** of the September 19, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker
- 2. MINUTES** – Approval of the [July 11, 2018, Board Meeting Minutes](#) and the [August 15, 2018, Board Retreat Minutes](#) – Board Chairman Bradley Barker
- 3. REPORTS TO THE BOARD**
 - A. Staff Senate – Shauna Best, President
 - B. Faculty Senate – Nate Huseman, President – Report will be given at the October 3rd meeting.
 - C. Construction Update – Vice President Rick Johnson
- 4. PRESIDENT’S REPORT – INSTITUTIONAL EFFECTIVENESS REPORT**
 - A. [Completion Goal Tracking](#)
 - B. [Institutional Report Card](#)
 - C. [Monitoring Effectiveness](#) – Dr. Mark Perkins, Director of Institutional Research
 - 1) Program Analysis Dashboard
 - 2) Course Outcomes Dashboard
 - 3) Pathways Dashboard
 - 4) Retention Study
 - 5) Placement Protocol (High School GPA)
 - 6) Learning Commons Study
- 5. WORK ITEM**
 - A. [Pathways Update](#) – Pathways Institute #2 Report & Update on Entry Process & Advising Must Have’s – Sarah Hannes, Adam Keizer, Dr. Zac Roehrs, and Dr. Stephen Crynes

6. APPROVAL ITEMS

- A. [tXRF Spectrometer Purchase](#) – Vice President Clark Harris, Biology Instructor Ami Wangeline

Staff Recommendation: That the Board of Trustees approves the expenditure of \$75,000 for the acquisition of an XRF Spectrometer, contingent on the ability of the College to secure \$60,000 in grant funding from the Wyoming INBRE program. The remaining \$15,000 is to be paid from currently approved FY19 departmental budgets.

- B. [Forward Greater Cheyenne LCCC Trustee Representative on Implementation Committee](#) – Board Chairman Bradley Barker

➤ *Forward Greater Cheyenne* Co-Chairs Brian Heithoff and Mike Williams are officially requesting the Board appoint a trustee representative to serve on the *Forward Greater Cheyenne* Implementation Committee (IC). The IC will be responsible for “filling multiple roles in the implementation of the Community & Economic Development Strategy” that will be released later this fall. The multiple roles are defined in the letter linked above under the headings of **champions**, **convener** and **catalyst**, and **progress** and **outcomes**.

7. BOARD REPORTS

- A. Board Member Updates – Board Chairman Bradley Barker (*Standing Agenda Item*)
B. Finance and Facilities Committee (September 12th Meeting) – Trustees Don Erickson and Jess Ketcham

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of August 31, 2018](#)
- 2) [Current and Auxiliary Fund Budget Reports as of August 31, 2018](#)
- 3) [August 2018 Procurement and Contracting Report](#)

8. NEW BUSINESS – Board Chairman Bradley Barker

- A. Board Self-Evaluation – Board Vice Chairman Carol Merrell

9. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

10. NEXT MEETINGS/EVENTS

- **October 3 (Wednesday)** – (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **November 7 (Wednesday)** – (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **December 5 (Wednesday)** – (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Oaths of Office (Newly Elected Trustees) and Election of Officers

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bradley Barker

12. ADJOURNMENT of the September 19, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker