

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
BOARD MEETING**

**Wednesday, June 20, 2018  
7:00 p.m.  
Administration Building  
Petersen Board Room**

**5:15 p.m. – Tour of Crossroads Building (Meet in Front of the Playhouse/Theater)  
6:00 p.m. – Executive Session – President Schaffer’s Evaluation and Donor Naming  
Opportunity – Petersen Board Room**

*Dinner will be ready for the Board at 5:45 p.m. in the Petersen Board Room.*

*Dinner for those not in the executive session will be provided in CCC 178/179 at 5:45 p.m.*

*Executive Session and One Mill Public Budget Hearing*

1. **6:00 p.m. – CALL TO ORDER** of the June 20, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker
2. **6:00 p.m. – Recess Board Meeting to Convene Executive Session to Discuss President Schaffer’s Evaluation and a Donor Naming Opportunity**
3. **7:00 p.m. – Reconvene Board Meeting**
4. **7:00 p.m. – Recess Board Meeting** to Conduct the One Mill Public Hearing – Board Chairman Bradley Barker
5. **7:00 p.m. – CALL TO ORDER** of the One Mill Public Hearing – Board Chairman Bradley Barker
  - A. **STAFF PRESENTATIONS**
    - 1) [One Mill Reauthorization](#) – President Joe Schaffer
  - B. **CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairman Bradley Barker
  - C. **BOARD DISCUSSION** – Board Chairman Bradley Barker
6. **ADJOURNMENT OF THE ONE MILL PUBLIC HEARING** – Board Chairman Bradley Barker
7. **RECONVENE BOARD MEETING** – Board Chairman Bradley Barker

*Board meeting agenda begins on the next page.*

## *Board Meeting Agenda*

1. **MINUTES** – Approval of the [May 9, 2018, Board Meeting Minutes](#) – Board Chairman Bradley Barker

2. **REPORTS TO THE BOARD**

- A. Staff Senate – Rhonda Priest, President
- B. Faculty Senate – Nate Huseman, President
- C. Construction Updates (*Standing Agenda Item*) – Vice President Rick Johnson
- D. Guided Pathways Updates (*Standing Agenda Item*) – Vice Presidents Clark Harris and Judy Hay

3. **PRESIDENT’S REPORT** – President Schaffer

- A. Attorney Contract
- B. [AY 2018 End-of-Semester Numbers](#) – Registrar Stacy Maestas
- C. May 24-25, 2018, Meeting with Scenic West Athletic Conference Presidents
- D. May 31, 2018, Complete College America/Wyoming Meeting
- E. June 7, 2018, WCCC Retreat Update
- F. June 7, 2018, UW/Community College President’s Meeting

4. **BOARD REPORTS**

- A. Board Committee Reports – Board Chairman Bradley Barker
  - 1) June 6 WACCT Meeting and June 7 WCCC Retreat – Trustee Erickson, Trustee Salazar
  - 2) Finance and Facilities Committee (June – Trustee Erickson, Trustee Ketcham)

**FINANCE AND FACILITIES COMMITTEE RECOMMENDATION**

That the Board of Trustees accepts and approves the following items:

- a. [Current and Auxiliary Fund Balance Sheet Reports as of May 31, 2018](#)
- b. [Current and Auxiliary Fund Budget Reports as of May 31, 2018](#)
- c. [May 2018 Procurement and Contracting Report](#)

5. **APPROVAL ITEMS**

- A. [One Mill Levy Recommendation and FY 2019 One Mill Budget](#)

**STAFF RECOMMENDATION:** That the Board of Trustees approves the continuation of the one mill levy authorized by W.S.21-18-303(b) for an additional two-year period beginning July 1, 2018, and ending June 30, 2020.

- B. [FY 2018 Budget Amendment](#) – Vice President Rick Johnson

**STAFF RECOMMENDATION:** That the Board of Trustees approves the amendments to the FY2018 Annual Budget as presented.

- C. [Employee Email Policy 8.1](#) and [Student Email Policy 8.5](#) – 2<sup>nd</sup> Reading – President Joe Schaffer

**STAFF RECOMMENDATION:** That the Board of Trustees approves the adoption of Employee Email Policy 8.1 and Student Email Policy 8.5 as presented on 2<sup>nd</sup> Reading.

- D. President Schaffer’s Contract – Board Chairman Bradley Barker

- E. [Naming of the LCCC Food Pantry](#) – President Joe Schaffer, Associate Vice President Lisa Trimble

**STAFF RECOMMENDATION:** That the Board of Trustees recognizes Western States Bank for their financial support and engagement with the College by naming the LCCC Food Pantry as the Western States Bank Food Pantry at LCCC.

**6. ADDITIONAL ITEMS** – Information Only

- A. [Historical List of Board Motions](#)

**7. NEXT MEETINGS/EVENTS**

- **July 11 (Wednesday) – Board Dinner and Meeting (Dinner, Public Hearing, and Meeting: 5 p.m. – CCC 178/179)** – Public Budget Hearing and Budget Approval
- **August 15 (Wednesday)** – Board Retreat (5 p.m., Board Room)  
Possible Topics: Academic Program Strategic Planning, Higher Education Attainment, WCCC Tuition Policy, Canvas Learning Management System
- **September 19 (Wednesday)** – Joint Dinner Meeting with the Foundation Board: – 5:30 p.m. – Clay Pathfinder Building, Room 108; LCCC Board Meeting – 7 p.m. – Petersen Board Room

**8. NEW BUSINESS** – Board Chairman Bradley Barker

**9. PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.)

**10. ADJOURNMENT** of the June 20, 2018, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bradley Barker