

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, January 18, 2017
7:00 p.m.
Petersen Board Room**

5:30 p.m. – Dinner

**Science Building Renovation Proposal
Interim Math and Sciences Dean Ami Wangeline**

AGENDA

1. **7:00 p.m. – CALL TO ORDER** of the January 18, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell
2. **MINUTES** – Approval of the [November 16, 2016, Board Minutes](#), [November 30, 2016, Special Board Meeting Minutes](#), and [December 7, 2016, Board Meeting Minutes](#) – Board Chairman Carol Merrell
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 2) Faculty Senate – Rob McNabb, President; Paula Badgett, Vice President; Nate Huseman, Secretary/Treasurer
4. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. [WACCT Schedule](#)
 - B. In-service Week Review (President Schaffer’s presentations may be found here: <http://www.lccc.wy.edu/about/president/presentations.aspx>.)
5. **APPROVAL ITEMS**
 - A. [Science Building Renovation Proposal](#) – Interim Math and Sciences Dean Ami Wangeline

Staff Recommendation: That the Board approves the renovation of the areas in the Science Center described in the memo to the Board costing an estimated amount not to exceed \$75,000.00, which will be funded by federal grant monies (\$45,000) and from the Current Fund (\$30,000) budgeted to the School of Math and Sciences.
 - B. [Board of Trustees Scholarship Amendment](#) – Board Chairman Carol Merrell

Recommendation: That the Board of Trustees approves the amendment to the Board of Trustees’ scholarship changing the minimum cumulative GPA to a 2.5.

- C. Programs and Certificates – Program and Certificate information is provided for the Board’s information.

Academic Affairs and Student Services Ad Hoc Committee Recommendation: That the Board of Trustees approves the programs and certificates as presented and vetted during the Academic Affairs and Student Services Ad Hoc Committee meeting on January 11th and listed below.

- 1) [AA Theatre](#)
- 2) [AAS Building Technologies](#)
- 3) [AAS Speech-Language Pathology Assistant](#)
- 4) [AAS Technical Agriculture Operations](#)
- 5) [Certificate Auto Tech Engine Management Drivability](#)
- 6) [Certificate Auto Tech Under Car HVAC](#)
- 7) [Certificate Exercise Science Coaching](#)
- 8) [Program of Study Agriculture – Agroecology](#)
- 9) [Program of Study Agriculture – Rangeland Ecology and Management](#)
- 10) [Program of Study Business Management – Supply Chain](#)

6. BOARD REPORTS

- A. Board Member Updates – Board Chairman Carol Merrell (*Standing Agenda Item*)
- B. Finance and Facilities Committee (January 11th Meeting) – Trustees Don Erickson and Jess Ketcham

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of December 31, 2016](#)
- 2) [Current and Auxiliary Fund Budget Reports as of December 31, 2016](#)
- 3) [December 2016 Procurement and Contracting Report](#)

7. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Garrett Wilkerson

8. NEW BUSINESS – Board Chairman Carol Merrell

9. ADDITIONAL ITEMS – Information Only

- A. Board Correspondence
 - 1) [NCMPR \(National Council of Marketing & Public Relations\) – LCCC Public Relations](#)
 - 2) [American Legion – Ron Medina](#)
- B. [Historical List of Board Motions](#)

10. NEXT MEETINGS/EVENTS

- **February 8** – WACCT Board Meeting – 7:00 a.m. – Center for Conferences and Institutes, Room 123
- **February 8** – WACCT Trustee Education Session – Center for Conferences and Institutes
 - 8:30 – Coffee and Pastries – Room CCI 130
 - 8:45 – Trustee Education – Room CCI 130
 - 12 Noon – WACCT Luncheon – Room CCI 129
- **February 8** – WACCT Awards and Reception – Clay Pathfinder Building Ballroom
 - 5:00 Hors d’oeuvres
 - 5:45 Awards
 - 6:30 Legislative Reception
- **February 9** – WCCC Meeting – 9 a.m. to 12 Noon – Clay Pathfinder Building, Room PF108

- **February 9** – LCCC Trustees and Commissioners’ Lunch – 12 Noon – Clay Pathfinder Building, Room PF109
- **February 15** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **March 15** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **April 19** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **May 10** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Presentation of Draft Budget
- **June 28** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Approval of FY 2018 Budget

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Carol Merrell

12. ADJOURNMENT of the January 18, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell

13. EXECUTIVE SESSION – *An executive session will be held to consider a donor naming opportunity.*

January and February Special Events

No special events are scheduled for the remainder of January.

The 2017 General Session of the 64th Legislature will convene January 10 at Noon and will adjourn March 3 by midnight.

- February 8** WACCT Board Meeting
- February 8** WACCT Trustee Education Session
- February 8** WACCT Awards and Reception
- February 9** WCCC Meeting
- February 9** LCCC Trustees and Commissioners’ Lunch

Cultural Events – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>
Athletic Events – www.golccc.com

2017 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**. (NOTE: All the dates below are new to the agenda with the exception of the holidays.)

2017 (*Dates and times are subject to change and will be added, deleted, or revised as they become known.*)

February 8 – WACCT Board Meeting – 7:00 a.m. – Center for Conferences and Institutes, Room 123

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March 15 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
March 13-17 – Spring Break
March 17 – Spring Break – College Closed – All Employees
April 7 – Dental Hygiene Pinning Ceremony (A formal invitation will be sent.)
April 19 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
May 5 – Employee Recognition and Reception – More Information to Follow
May 10 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Presentation of Draft Budget
 - May 29 – Memorial Day
May 29 – Memorial Day – College Closed
July 4 – Independence Day – College Closed
June 28 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Approval of FY 2018 Budget
July 4 – Independence Day – College Closed
September 4 – Labor Day – College Closed
November 22-24 – Thanksgiving Break – College Closed
December – Winter Break (Dates TBA)