

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, February 15, 2017
7:00 p.m.
Petersen Board Room**

**5:30 p.m. – Dinner
CCC 178/179**

Please make your dinner selections from the buffet.

**Legislative Update and President's Report (as time permits)
President Joe Schaffer**

AGENDA

1. **6:50 p.m. – CALL TO ORDER** of the February 15, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell
2. **RECESS BOARD MEETING** to Convene Executive Session to Discuss a Donor Naming Opportunity
3. **RECONVENE BOARD MEETING**
4. **MINUTES** – Approval of the [January 6, 2017, Board Retreat Minutes](#), [January 18, 2017, Board Meeting Minutes](#) – Board Chairman Carol Merrell
5. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 2) Faculty Senate – Rob McNabb, President; Paula Badgett, Vice President; Nate Huseman, Secretary/Treasurer
6. **APPROVAL ITEMS**
 - A. Naming of College Spaces – Pathfinder Building Conference Rooms – President Joe Schaffer and Interim Associate Vice President Lisa Trimble
7. **BOARD REPORTS**
 - A. Board Member Updates – Board Chairman Carol Merrell (*Standing Agenda Item*)
 - B. Finance and Facilities Committee (February 7th Meeting) – Trustees Don Erickson and Jess Ketcham
 - 1) [Spending Authority Policy 4.5 Revised](#)

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of January 31, 2017](#)
- 2) [Current and Auxiliary Fund Budget Reports as of January 31, 2017](#)
- 3) [January 2017 Procurement and Contracting Report](#)

8. EX OFFICIO TRUSTEE UPDATES *(Standing Agenda Item)*

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Garrett Wilkerson

9. NEW BUSINESS – Board Chairman Carol Merrell

10. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

11. NEXT MEETINGS/EVENTS

- **March 15** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **April 19** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **May 10** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Presentation of Draft Budget
- **June 28** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Approval of FY 2018 Budget

12. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Carol Merrell

13. ADJOURNMENT of the February 15, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell

14. EXECUTIVE SESSION – *An executive session will be held to consider a donor naming opportunity.*

February and March Special Events

No special events are scheduled for the remainder of February.

The 2017 General Session of the 64th Legislature will convene January 10 at Noon and will adjourn March 3 by midnight.

March 2 – Phi Theta Kappa Induction Ceremony

Cultural Events – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

Athletic Events – www.golccc.com

[2017 Annual Calendar](#)

Changes to the calendar below since its last publication are in **Bold**.

2017 *(Dates and times are subject to change and will be added, deleted, or revised as they become known.)*

March 2 – Phi Theta Kappa Induction Ceremony – 6:00 p.m. – CCI 130 (Invitations will be sent.)

March 15 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

March 13-17 – Spring Break

March 17 – Spring Break – College Closed – All Employees

April 7 – Dental Hygiene Pinning Ceremony (A formal invitation will be sent.)

April 19 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 2 – SOAR Banquet – Time and Location TBD

May 5 – Employee Recognition and Reception – Clay Pathfinder Building (More information to follow)

May 10 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

- Presentation of Draft Budget

- May 29 – Memorial Day

May 13 – Commencement

May 29 – Memorial Day – College Closed

July 4 – Independence Day – College Closed

June 28 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

- Approval of FY 2018 Budget

July 4 – Independence Day – College Closed

September 4 – Labor Day – College Closed

September 25 –28 – ACCT Leadership Conference – Pathways to Progress – Las Vegas

November 22-24 – Thanksgiving Break – College Closed

December – Winter Break (Dates TBA)