

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

Wednesday, September 21, 2016

7:00 p.m.

**Administration Building
Petersen Board Room**

5:30 p.m. – Dinner – CCI 130

Joint LCCC Board and Foundation Board Dinner

6:00 p.m. – Presentation on the Foundation's Progress on Development Priorities

AGENDA

1. **7:00 p.m. – CALL TO ORDER** of the September 21, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [July 20, 2016, Board Work Session Minutes](#), [July 20, 2016, Board Minutes](#), and [August 17, 2016, Board Minutes](#) – Board Chairman Ed Mosher
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) SGA (Student Government Association) – Robert Swank, President (The SGA report may be given along with the Student Ex Officio Trustee Report.)
 - 2) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 3) Faculty Senate – Rob McNabb, President; Paula Badgett, Vice President; Nate Huseman, Secretary/Treasurer
 - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Jim Streelman, Treasurer
4. **APPROVAL OF BOND RESOLUTION CALLING FOR SALE OF BONDS** – President Schaffer, Vice President Rick Johnson, Rick Thompson (Hathaway and Kuntz), Todd Bishop (Kaiser Investments), Dan Baxter (Kaiser and Company)
 - 1) [District Resolution Approving Bond Transaction](#)
 - 2) [Amended and Restated Facilities Lease](#)

Staff Recommendation: That the Board of Trustees adopts the resolution approving the issuance and sale of Series 2016 Refunding Lease Revenue Bonds by the Laramie County Community College Building Authority in the principal amount of \$4,675,000, (Refunds the Building Authority's Series 2009 Lease Revenue Bonds) and approves the Amended and Restated Facilities Lease Agreement for the Kitchen/Dining Hall Facility in connection therewith.

5. PRESIDENT'S REPORT – President Joe Schaffer

- A. Compensation and Classification Study Update – Human Resources Executive Director Tammy Maas
- B. Vice President of Academic Affairs Search Update
- C. [LCCC KPI Performance Report Card](#)
- D. [Construction Update](#)

6. APPROVAL ITEMS

- A. [Campus Master Plan Update](#) – President Joe Schaffer, Vice President Rick Johnson

Staff Recommendation: That the Board of Trustees approves the update to the Laramie County Community College Campus Master Plan.

- B. [Albany County Campus Classroom Expansion](#) – President Joe Schaffer, Dr. James Malm

Staff Recommendation: That the Board of Trustees approves the Level I/II Plan for the expansion of the Albany County Campus, and authorizes the expenditures of up to \$975,000 of ACC student fee fund balance for the completion of the expansion project, pending approval by the Wyoming Community College Commission.

7. BOARD REPORTS

- A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
 - 1) October 19 WCCC Meeting, October 19 Board Meeting, and October 20 and 21 WACCT Summit
 - 2) Board Self-Evaluation – Trustee Merrell
- B. Finance and Facilities Committee (September 14th Meeting) – Trustees Erickson and Merrell

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of August 31, 2016](#)
- 2) [Current and Auxiliary Fund Budget Reports as of August 31, 2016](#)
- 3) [August 2016 Procurement and Contracting Report](#)

8. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Garrett Wilkerson

9. NEW BUSINESS – Board Chairman Ed Mosher

10. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

11. NEXT MEETINGS/EVENTS

- **October 19** – Wyoming Community College Commission Meeting – Hilton Garden Inn, Laramie
- **October 19** – Joint Dinner and Meeting – Hilton Garden Inn – Laramie
 - Board's Joint Dinner with ACC Advisory Council and UW President Laurie Nichols – 5:30 p.m.
 - Board Meeting – 7:00 p.m.
- **October 20 and 21** – WACCT Annual Policy Summit – Laramie (details to follow)
- **November 16** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **December 7** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Administering of oaths of office for newly elected trustees and election of 2017 officers.

12. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

13. **ADJOURNMENT** of the September 21, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

14. **EXECUTIVE SESSION** – *An executive session will be held to discuss pending private gifts and to discuss a legal matter.*

September Special Events

No special events are planned for the remainder of September.

October Special Events

October 1 Literary Connection www.lccc.wy.edu/litcon

Cultural Events – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

Athletic Events – www.golccc.com

2016 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2016 (*Dates and times are subject to change and will be added, deleted, or revised as they become known.*)

**October 1 – Literary Connection – 10 a.m. – Center for Conferences and Institutes www.lccc.wy.edu/litcon
- Register Online - Registration \$5 for LCCC Students and Employees**

October 5-8 – ACCT Leadership Congress – New Orleans – No trustees are attending this year.

October 19 – Wyoming Community College Commission Meeting – 1 p.m. – Hilton Garden Inn, Laramie

October 19 – Joint Dinner and Meeting – Hilton Garden Inn – Laramie

– Board’s Joint Dinner with ACC Advisory Council and UW President Laurie Nichols – 5:30 p.m.

– Board Meeting – 7:00 p.m.

October 20 and 21 – WACCT Annual Policy Summit – Laramie

November 8 – General Election Day

November 16 – Dedication of the Kabeiseman Nursing Skills Lab – 2 to 3:30 p.m. – HS 227-233;

Refreshments in HS 111 Immediately Following Dedication

November 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 23-25 – Thanksgiving Break – College closed

December 6 – LCCC Foundation Holiday Tea – CCC 178/179 (Private Dining Rooms) – 9 to 11:30 a.m.

December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

○ New Board Members are sworn in.

○ Board officers are elected.

December 9 – LCCC Holiday Gala – Pathfinder Building - 6 to 9 p.m.

December 23 – January 2 – Winter Break – College closed

2017

January 16 – Equality Day – College closed

January 12 – Pathfinder Building Ribbon Cutting – Lobby – 1 to 3 p.m.

March 17 – Spring Break – College closed

May 29 – Memorial Day