

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, June 29, 2016
7:00 p.m.
Administration Building
Petersen Board Room**

**6:00 p.m. – Executive Session (President Schaffer’s Evaluation)
Petersen Board Room**

Dinner will be ready for the Board at 5:45 p.m. in the Petersen Board Room.

Dinner for those not in the executive session will be provided in CCC 178/179 at 6:00 p.m.

Executive Session and One Mill and Annual Public Budget Hearings

1. **6:00 p.m. – CALL TO ORDER** of the June 29, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **6:00 p.m. – Recess Board Meeting to Convene Executive Session to Review President Schaffer’s Evaluation**
3. **7:00 p.m. – Reconvene Board Meeting**
4. **7:00 p.m. – Recess Board Meeting** to Conduct Public Hearings for the One Mill Levy and the FY 2017 Budget – Board Chairman Ed Mosher
5. **7:00 p.m. – CALL TO ORDER** of the Public Hearings for the One Mill Levy and the FY 2017 Budget – Board Chairman Ed Mosher
6. **STAFF PRESENTATIONS**
 - [One Mill Levy Reauthorization](#) – President Joe Schaffer
 - [FY 2017 Budget](#) – President Joe Schaffer
7. **CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairman Ed Mosher
8. **BOARD DISCUSSION** – Board Chairman Ed Mosher
9. **ADJOURNMENT OF PUBLIC HEARINGS FOR THE ONE MILL LEVY AND THE FY 2017 BUDGET** – Board Chairman Ed Mosher
10. **RECONVENE BOARD MEETING** – Board Chairman Ed Mosher

Board Meeting Agenda

1. **MINUTES** – Approval of the [June 8, 2016, Board Meeting Minutes](#) – Board Chairman Ed Mosher
2. **[CAMPUS MASTER PLAN UPDATE](#)** – SmithGroup/JJR – Steve Buck
3. **PRESIDENT’S REPORT** – President Schaffer
 - A. [FY 2017 LCCC Foundation Development Priorities](#) – President Joe Schaffer and Associate Vice President Lisa Murphy
 - B. [Six-Month Board Meeting Calendar](#)
 - C. JAC Meeting June 21st and 22nd
 - D. [Governor Mead’s May 31 Letter](#)

4. **BOARD REPORTS**

- A. Board Committee Reports – Board Chairman Ed Mosher
 - 1) Finance and Facilities – Trustees Don Erickson and Carol Merrell

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- a. [May 2016 Current and Auxiliary Fund Balance Sheet Reports](#)
- b. [FY 2016 Current and Auxiliary Fund Budget Reports](#)
- c. [May 2016 Procurement and Contracting Report](#)

5. **APPROVAL ITEMS**

- A. [Laramie County Community College District FY 2017 Budget](#) (Hard copies will be distributed at the meeting.) – President Joe Schaffer
 - [FY 2017 Budget Revisions Since the June 8th Board Meeting](#) – Vice President Rick Johnson, Budget Director Jayne Myrick

STAFF RECOMMENDATION: That the Board of Trustees approves the Laramie County Community College District FY 2017 Budget.

- B. [One Mill Levy Recommendation and FY 2017 One Mill Budget](#)

STAFF RECOMMENDATION: That the Board of Trustees approves the continuation of the one mill levy authorized by W.S.21-18-303(b) for an additional two-year period beginning July 1, 2016, and ending June 30, 2018.

6. **ADDITIONAL ITEMS** – Information Only

- A. [Historical List of Board Motions](#)
- B. Board Correspondence
 - [GISS Thank You Letter from ACCT’s Narcisa Polonio](#)

7. **NEXT MEETINGS/EVENTS**

- **July 20 (Wednesday)** – Board Meeting and Dinner: Dinner – 5:30 p.m. – CCC 178/179; Meeting – **7:30 p.m.** – Petersen Board Room
- **September 21 (Wednesday)** – Joint Dinner Meeting with the Foundation Board: – 5:30 p.m. – Flex-Tech Building Showroom; LCCC Board Meeting – 7 p.m. – Flex-Tech Building

8. **NEW BUSINESS** – Board Chairman Ed Mosher

9. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.)
10. **ADJOURNMENT** of the June 29, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
11. **EXECUTIVE SESSION** – *An executive session may be held.*

*June and July Special Events**

No special events are scheduled for the remainder of June.

July 25 Thunderbird Practice Performance and LCCC Family Picnic and Ice Cream Social
July 27 Thunderbird Performance – College is closed.

*Cultural Event Details – <http://lccc.wy.edu/newsEvents/eventslisting.aspx>

*Athletic Events – <http://www.lccc.wy.edu/newsEvents/eventsListingAthletics.aspx>

2016 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2016 (*Dates and times are subject to change and will be added, deleted, or revised as they become known.*)

July 4 – Independence Day – College closed

July 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: **7:30 p.m.** – Board Room) – Campus Master Plan Approval

July 25 – Thunderbird Practice Performance and LCCC Family Picnic and Ice Cream Social

July 27 – Thunderbird Performance – College closed

August 10-29 – Filing for Office Period for School Board, Community College Trustee, and Special Districts
<http://www.laramiecountyclerk.com/elections.aspx>

August 16 – Primary Election Day

August 23 – Fall Convocation and In-service – More information to follow

August 23 – Flex-Tech Building Invitation Only (the Board will receive invitations) Reception – 6 to 8 p.m. - Showroom

August 30 – Flex-Tech Building Ribbon Cutting – Flex-Tech Building Showroom – 1 to 3 p.m.

September 5 – Labor Day – College closed

September 21 – Joint Dinner Meeting with the Foundation Board – 5:30 p.m. – Flex-Tech Building Showroom; LCCC Board Meeting – 7 p.m. – Flex-Tech Building

October 5-8 – ACCT Leadership Congress – New Orleans

October 19 – Board Dinner and Meeting in Laramie (Dinner: 6 p.m. – Location TBD; Board Meeting: 7 p.m. – Location TBD)

October 19 – Wyoming Community College Commission Meeting – Laramie

October 20 and 21 – WACCT Annual Policy Summit – Laramie

November 8 – General Election Day

November 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 23-25 – Thanksgiving Break – College closed

December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

- o New Board Members are sworn in.

- o Board elects new officers.

December 23 – January 2 – Winter Break – College closed

2017

January 16 – Equality Day – College closed

January 12 – Pathfinder Building Invitation Only (the Board will receive invitations) Reception – 6 to 8 p.m.

January 19 – Pathfinder Building Ribbon Cutting – Lobby – 1 to 3 p.m.

March 17 – Spring Break – College closed

May 29 – Memorial Day