Laramie County Community College
Fall 2015 Board of Trustees Meetings and Topics

Board Meeting Structures - 3 Types of Agenda

1. **Learning Agenda**: Includes items intended to be for Trustee education and professional development. Typically occurs during the dinner time prior to the convening of the formal Board meeting.

2. **Work Agenda**: Includes items requiring significant Board discussion, interaction, and presentation by staff, which is intended to inform the President on how to carry out his/her work in leading the College.

3. **Action Agenda**: Includes items the Board is required to take action on for approval.

**August 19th**

*6PM Dinner*

*Learning Agenda*
- Calculating and Reporting Enrollment (what is a census date, how is FTE calculated, what does annualized mean, when and why do we weight enrollment, etc.)

*7PM Meeting*

*Work Agenda*
- Wyoming Center for Business and Economic Analysis transition to LCCC (Dean Hawk, Dick O’Gara, Denise Rodgers)
- Construction Updates (Rick Johnson and Tim Macnamara)
- Discussion about Board work, committees, meeting structures, etc. (Chairman Mosher)
- Fall meeting calendar and agenda items (Joe)
- Appoint committee to develop performance review process (Chairman Mosher)

*Action Agenda*
- 2005 Bond Series Refinance (Herry and Dan Baxter)

**September 2nd or 9th (Date TBD)**

*5:30 Dinner*

*Learning Agenda (begins at 6pm)*
- Accreditation and the Higher Learning Commission (HLC)
- Academic Quality Improvement Program (AQIP): Processes, Improvements, Results
- The System’s Portfolio and Feedback Report

*7PM Meeting*

*Work Agenda*
- Discussion on updates on the president’s goals for the College (Chairman Mosher)
- Discussion and consideration of adding a compensation analyses component to the Budget process (Joe)
- Discussion on proposed legislation coming from JAIC Subcommittee on community college funding at their August 24th meeting.

*Action Agenda*
- TBD
**September 23^rd^ (Meeting moved from the 16^th^)**

5:30 Dinner  
**Learning Agenda (begins at 6pm)**  
- Measuring Institutional Effectiveness: KPI’s and Report Card, FY15 Report Card Results  
- LCCC’s Model of Continuous Improvement (How KPI’s relate to AQIP, Program Reviews, and other key processes at LCCC)

7PM Meeting  
**Work Agenda**  
- First Data Byte (these will come each month - discussion on a specific KPI and its performance measures’ results) (Joe and Ann Murray)  
- Changes to Board Policy 1.2.4 Meetings of the Board (Trustee Erickson)

**Action Agenda**  
- TBD

**October 7^th^**

5:30 Dinner  
**Learning Agenda (begins at 6pm)**  
- TBD

7PM Meeting  
**Work Agenda**  
- FY 2015 Audit Presentation  
- Discussion about the goals a LCCC succession plan should accomplish (Joe)

**Action Agenda**  
- TBD

**October 21^st^**

5:30 Dinner  
**Learning Agenda (begins at 6pm)**  
- TBD

7PM Meeting  
**Work Agenda**
- Report from the ACCT National Congress (Chairman Mosher)

**Action Agenda**
- Approval of Acceptance of FY 2015 Audit

**November 4^th^**

5:30 Dinner  
**Learning Agenda (begins at 6pm)**  
- TBD

7PM Meeting  
**Work Agenda**
- Report from the ACCT National Congress (Chairman Mosher)

**Action Agenda**
- Approval of Acceptance of FY 2015 Audit
November 18th
5:30 Dinner
Learning Agenda (begins at 6pm)
   - The Academic Program Review Process (Kim Bender)
7PM Meeting
Work Agenda
   - AY2015 Academic Program Review Reports (Kim Bender)
Action Agenda
   - TBD

December 2nd
5:30 Dinner
Learning Agenda (begins at 6pm)
   - Refresh of the LCCC 2013-2020 Strategic Plan
7PM Meeting
Work Agenda
   - Updating the Campus Master Plan and RFP (Joe)
Action Agenda
   - Election of Board Officers