

LARAMIE COUNTY COMMUNITY COLLEGE
COLLEGE COUNCIL

Friday, March 29, 2013
2:00 to 4:00 p.m.
Training Center
TC 120

AGENDA

APPROVAL ITEMS *(Items on which College Council will take action.)*

1. [Approval of the College Council February 8, 2013, Minutes](#) – Kari Brown-Herbst (email attachment)

DISCUSSION ITEMS *(Items needing discussion by College Council.)*

2. **Human Resources Priority Task Force** – Human Resources Priority Task Force (email attachments)

The following revised forms were provided as handouts and emailed to College Council on 3/29/13.

- A. [HR Task Team Process Roll-Out](#)
- B. [Process Workflow](#)
- C. [Form No. 1 – Position Request Rationale](#)
- D. [Form No. 2 – Position Request Review Rubric Score](#)
- E. [Form No. 3 – CC Member Rationale Review](#)
- F. [Form No. 4 – CC Summary Ranking](#)

3. **Budget Resources Allocation Committee Overview and Recommendations** – Jayne Myrick and Cindy Henning (email attachments)
 - A. [Overview and Recommendations](#)
 - B. [Recommended One-time Requests](#)

ACTION ITEMS *(Items on which College Council will make recommendations.)*

4. **FY 14 Budget for Ratification** – President Schaffer
 - A. [FY14 Budget Assumptions](#)
 - B. [FY 14 Budget \(Trend Data\)](#)
 - C. [Recommended One-time Requests](#)

Suggested Action: That the College Council recommends the President approves the Budget and Resource Allocation Committee's recommendations for one-time, strategic investments included within the proposed FY 14 operating budget, and that the President advance the proposed operating budget to the Board of Trustees for their approval.

5. **Policies and Procedures for Ratification** – Kari Brown-Herbst
 - A. [Honors Policy and Procedure](#) (Feedback due 2/14/13 – No feedback posted.) – Jose Fierro (email attachment)
 - B. [Library: Patron Privacy Policy and Procedure](#) (Feedback due 2/14/13 – No feedback posted.) – Jose Fierro (email attachment)
 - C. [Limited Enrollment Programs Admission Policy and Procedure](#) (Feedback due 2/14/13 – No feedback posted.) – Jose Fierro (email attachment)
 - D. [Alcohol Free Campus Policy](#) and [Alcohol Exceptions Procedure](#) – Lisa Murphy (email attachment)
(The policy and procedure will be forwarded following President's Cabinet review on Tuesday, March 26th. Any additional feedback received prior to the March 28th deadline will be provided to the Council.)

Continued

INFORMATION ITEMS *(Items not needing large discussion, but are important for College Council's awareness.)*

6. **College Council Committees – Description of Purpose** – President Schaffer (email attachment)
7. **Enrollment Report** – President Schaffer for Ann Murray (email attachment)
8. **Human Resource Recruitment (Position Vacancy Status) Report** – President Schaffer for Peggie Kresl-Hotz (email attachment)
9. **Constituent Feedback**