

SPECIAL BUSINESS MEETING MINUTES OF THE BOARD OF TRUSTEES OF LARAMIE COUNTY COMMUNITY COLLEGE DISTRICT, STATE OF WYOMING, HELD WEDNESDAY, JUNE 13, 2013, ADMINISTRATION BUILDING, PETERSEN BOARD ROOM, LARAMIE COUNTY COMMUNITY COLLEGE

Board Present: Board Chairwoman Carol Merrell, Secretary Bill Dubois, Treasurer Ed Mosher, and Trustees Don Erickson, Christine Lummis, and Brenda Lyttle (by conference phone)

Board Excused: Board Vice Chairman Kevin Kilty and ACC Ad Hoc Member Butch Keadle

Staff Present: President Joe Schaffer, Mohamed Chakhad, Tim Macnamara, and Legal Counsel Tara Nethercott

Visitors: Susann Robbins (*Wingspan* Online Editor)

**1. CALL TO ORDER** of the June 13, 2013, Special Business Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

Board Chairwoman Carol Merrell called to order the June 13, 2013, Special Business Meeting of the Laramie County Community College Board of Trustees at 6:00 p.m.

**2. APPROVAL ITEMS**

A. [Expenditure of Funds for the Retention of Komada, LLC for the Renovation of Bookstore and Student Lounge](#) – President Schaffer

- [Contract](#)
- [Bid Tabulation](#)

Clarifications and Comments

- The project completion date is August 2<sup>nd</sup>.
- The contract is a new one.
- If change orders occur, the project cost is still anticipated to not exceed \$141,865.

Trustee Erickson moved and Trustee Lyttle seconded,

**MOTION:** That the Board approves the expenditure of \$141,865 for the retention of Komada, LLC to perform construction services for the Bookstore and Student Lounge Renovation project as outlined in the professional services Agreement #GC13-737. Funds for this construction will come from Bookstore commission monies and Student Fee monies.

**MOTION CARRIED** unanimously.

**3. PUBLIC COMMENT** – None

**4. ADJOURNMENT** of the June 13, 2013, Special Business Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

Board Chairwoman Carol Merrell adjourned the June 13, 2013, Special Business Meeting of the Laramie County Community College Board of Trustees at 6:07 p.m.

Respectfully submitted,

Vicki Boreing  
Board Recording Secretary