

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
BUSINESS MEETING**

**Wednesday, September 18, 2013  
7 p.m.**

*Petersen Board Room  
Administration Building*

**5:30 to 7:00 p.m. – Board Dinner with Faculty  
Center for Conferences and Institutes – Room CCI 130**

## ***AGENDA***

1. **CALL TO ORDER** of the September 18, 2013, Regular Business Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **MINUTES** – Approval of the [August 21, 2013, Regular Business Meeting Minutes](#) – Board Chairwoman Carol Merrell
3. **REPORTS TO THE BOARD**
  - A. LCCC Reports
    - 1) SGA (Student Government Association) – Stefan Becker, President; Tycee Mohler, Vice President – Reports will resume in the fall.
    - 2) Staff Senate – Kevin Yarbrough, President; Kim Adams, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Christine Sowards, Secretary; Tiffany Gutierrez, Treasurer
    - 3) Faculty Senate – Rob VanCleave, President; Burt Davis, Vice President; Valerie Millsap, Secretary
    - 4) LCCCEA (LCCC Education Association) – Mohamed Chakhad, President; Rachel Martinez, Vice President; Trina Kilty, Secretary; Jeff Shmidl, Treasurer
4. **PRESIDENT’S REPORT** – President Schaffer
  - A. Wyoming Complete College America Updates
  - B. Performance Funding Discussions
  - C. Miscellaneous Updates
5. **BOARD REPORTS**
  - A. Board Committee Reports – Board Chairwoman Carol Merrell serves on all committees.
    - 1) Capital Campaign – Bill Dubois, Don Erickson
    - 2) Strategic Planning – Bill Dubois, Ed Mosher
    - 3) Finance and Facilities – Kevin Kilty, Ed Mosher

**FINANCE AND FACILITIES COMMITTEE RECOMMENDATION:** That the Board of Trustees approves by consent the following financial reports:

- [August 2013 Current and Auxiliary Fund Balance Sheet Reports](#)
- [FY 2013 Current and Auxiliary Fund Budget Reports](#)
- [September 2013 Contracting and Procurement Report](#)

6. **LEARNING COMMONS PRESENTATION** – Vice President Fierro, Karen Lange, Mary Ludwig

7. **APPROVAL ITEMS**

A. **Laramie County Community College Strategic Plan 2013-2020** – President Schaffer

**STAFF RECOMMENDATION:** That the Board of Trustees adopts the Laramie County Community College 2013-2020 Strategic Plan and directs the President to begin its implementation.

B. **Election of Voting Delegate for the October 1-5, 2013, ACCT Leadership Congress** – Board Chairwoman Carol Merrell

8. **ADDITIONAL ITEMS – Information Only**

A. **Historical List of Board Motions**

9. **NEXT MEETINGS/EVENTS**

- **October 9 (Wednesday)** – Study Session: Dinner – 6:00 p.m. – CCC 178/179; Discussion – 7 p.m. – Petersen Board Room
- **October 23 (Wednesday)** – Board Business Meeting: Board Dinner with Professional and Classified Staff – 5:30 p.m. – UP Centennial Room; Business Meeting – 7 p.m. – Petersen Board Room
- **November 6 (Wednesday)** – Study Session: Board Dinner with Student Government Association – 5:30 p.m. – CCI 130; Discussion – 7 p.m. – Petersen Board Room

10. **NEW BUSINESS** – Board Chairwoman Carol Merrell

11. **PUBLIC COMMENT** (*Public comment on anything not on the agenda*)

12. **ADJOURNMENT** of the September 18, 2013, Regular Business Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

13. **EXECUTIVE SESSION** – *An executive session may be held.*

### ***September and October Special Events\****

September 9-13 – *A Miscellany from the Tale Art Exhibit* by John Frame

October 1-November 8 – *Portraits and Landscapes* Art Exhibit by Justin Hayward

October 4-5 – *Literary Connection*

– *Writers Workshop (Oct. 4)*

– *An Afternoon with Three Authors (Oct. 5)*

October 13 – *James Kosnik in conjunction with the LCCC Fall Choir Concert – A Celebration of Music Through the Ages*

October 31 – *Music That Goes Bump in the Night IX*

\*Cultural Event Details – <http://lccc.wy.edu/about/foundation/culturalSeries>

\*Athletic Events – <http://www.lccc.wy.edu/newsEvents/eventsListingAthletics.aspx>

A **2013 Board Calendar** in a month-to-month format is also available.

Any changes to the calendar below since its last publication are in **Bold**.

The agenda may also be accessed from the LCCC website at [www.lccc.wy.edu](http://www.lccc.wy.edu) “About Us - Board of Trustees.”

## **2013**

October 2-5 – ACCT Annual Leadership Conference – Seattle, Washington (Trustees Carol Merrell and Don Erickson and President Schaffer are attending.)  
October 9 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
October 17 – 3<sup>rd</sup> Annual WY Summit on Community Colleges – Holiday Inn in LARAMIE  
October 17 or 18??? – WACCT Meeting – Holiday Inn in LARAMIE  
October 18 – WCCC Meeting – Holiday Inn in LARAMIE  
October 23 – Board Business Meeting: Board Dinner with Professional and Classified Staff – 5:30 p.m. – UP Centennial Room; Business Meeting – 7 p.m. – Petersen Board Room  
November 6 – Study Session: Board Dinner with Student Government Association – 5:30 p.m. – CCI 130; Discussion – 7 p.m. – Petersen Board Room  
November 20 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
November 27-December 1 – Thanksgiving Holiday (College is closed.)  
December 4 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
December 18 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
December 24-January 1 – Winter Break (College is closed.)

## **2014**

January 15 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
January 20 – Martin Luther King Day (College is closed.)  
February 5 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
February (TBA) – WACCT Community College Conference – LCCC Campus  
February (TBA) – WACCT Legislative Reception and Awards  
February 10-13 – National Legislative Summit – Washington, D.C.  
February 19 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
March 5 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
March 19 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
March 21 – Spring Break (College is closed.)  
April 2 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
April 5-8 – AACC 94<sup>th</sup> Annual Convention – Marriott Wardman Park, Washington, DC  
April 16 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
May 7 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
May 10 – Commencement – Storey Gym – 10 a.m.  
May 21 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
May 26 – Memorial Day – College is closed.  
June 4 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)  
June 18 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
July – No Study Session  
July 4 – Independence Day (College is closed.)  
July 16 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)  
July 24 – Cheyenne Day (College is closed.)

August – No Study Session

August 20 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)

September 1 – Labor Day – College is closed.

September 3 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)

September 17 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)

October 1 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)

October 22-25 – ACCT Annual Leadership Conference – Conference Location TBA – Chicago, Illinois

October 15 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)

November 5 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)

November 19 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)

November 26-28 (Dates to be Confirmed) – Thanksgiving Holiday (College is closed.)

December 3 – Study Session (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Discussion: 7 p.m. – Board Room)

December 17 – Board Dinner and Business Meetings – Dinner Meeting (6 p.m., CCC 178/179 Private Dining Rooms), Business Meeting (7 p.m., Board Room)

December 24-January 1 (Dates to be Confirmed) – Winter Break (College is closed.)