

WYOMING CERTIFIED PUBLIC MANAGER® PROGRAM

Leaders exist at every level in an organization!

Whether you are currently a manager in public sector or aspiring to be one, you can develop skills crucial to your career advancement and earn a nationally recognized credential in the Certified Public Manager® Program at Laramie County Community College. This systematic training is designed to improve the effectiveness of leaders in government.

Build your skills while expanding your professional network with other public managers in Wyoming and nationally.

Now accepting applications for fall 2015

The cost of the program is \$3,299 per participant and includes all materials. Instructors for the CPM program have practical experience in public leadership.



"Leadership and Learning are indispensable to each other."
— John F. Kennedy



Certified Public Manager® Consortium

Designed for leaders at all levels within an organization and anyone aspiring to "leadership" within their organization!

The Wyoming Certified Public Manager program was created in 2010 and achieved re-accreditation in 2015 by the National Certified Public Manager® Consortium. Formed in 1979, the Consortium establishes and preserves standards for the Certified Public Manager® designation. Thirty-eight states, as well as Washington D.C. and the U.S. Virgin Islands, belong to the Consortium and offer CPM programs. The goal of CPM programs is to improve the quality and efficiency of management in government.

INSTRUCTORS

Chris Bosselman,
Certified in Crucial Conversations
Domenic Bravo, CPM
Julie Cook, CPM
Jeff Dockter, MPA
Jan Felton, M.Ed.
Sylvia Hackl, MPA, JD
Laura Hensala, CPM

Laurie Hessel, MSW
Adam Keizer, CPM
Steve Lindly, MPA
Lucy Pauley, MPA
Danielle Saulsberry, CPM
Shelli Stewart, CPM
David Talley, DM
Rich Wiederspahn, Ed.D.

The following competencies are present in all CPM curriculum.

- Personal and Organizational Integrity
- Managing Work
- Leading People
- Developing Self
- Systemic Integration
- Public Service Focus
- Change Leadership

"The CPM program helped me recognize and develop the leader within myself and gave me the skills which led to an advancement in my career!"
— Claudia Rogers,
Laboratory Supervisor,
Wyoming Public Health Laboratory

"UW engineering honed my mechanical skills and taught me how to be an engineer and the CPM program filled the management and administration gaps and taught me how to be an effective manager."
— Darin J. Westby, P.E.,
Chief of Field Support
Wyoming State Parks,
Historic Sites & Trails
Chairman of Cheyenne Frontier Days



LARAMIE COUNTY COMMUNITY COLLEGE
1400 E. College Drive, Cheyenne, WY 82007

For more information contact,
Darlene Kaelin at 307.778.4381 or dkaelin@lccc.wy.edu

To apply to the Wyoming Certified Public Manager® Program:
www.keysurvey.com/f/380922/64ea/

2015-2016 Session

New deadline for enrollment is September 18, 2015
Subject to change
Sessions 8:30 a.m. – 5 p.m.

Session 1 Oct. 13, 14 and 15, 2015

- Day 1 Orientation and Knowing and Managing Yourself
- Day 2 Knowing and Managing Yourself
Welcome by Dr. Joe Schaffer, LCCC president
- Day 3 Managing in the Wyoming Public Sector (a.m.)
Introduction of Capstone Project (p.m.)
Assignment: CP.m. Reflection Paper due via email to Jan Felton via email after each 3 day session

Session 2 Nov. 10, 11 and 12, 2015

- Day 1 Overview of Project Requirements —
Identify a project, project management overview, initiating a project.
Assignment: 1st Draft of Project Proposal Due
- Day 2 Project Planning
Review of Project Concepts from October
Managing the Project
- Day 3 Implementing the Project
What comes next
Problem Solving

Session 3 Dec. 8, 9 and 10, 2015

- Day 1 Understanding and Using Public Policy
- Day 2 Managing Public Finances part 1
- Day 3 Managing Public Finances part 2

Session 4 Jan. 26, 27 and 28, 2016

- Day 1 Professional Writing & Media Relations/Social Media/Power Point
- Day 2 Communicating for Leadership Success
- Day 3 Continuous Improvement/Process Improvement
Project Proposal Luncheon—Proposal Due
Panel on Capstone Projects with CP.m. Alumni

Session 5 Feb. 23, 24 and 25, 2016

- Day 1 Adaptive Leadership
- Day 2 Strategic Planning
- Day 3 Mediation

Session 6 March 22, 23 and 24, 2016

- Day 1 Visionary Leadership
The Leadership Challenge part 1
- Day 2 Motivational Interviewing
1-4:30 p.m. Bridges Out of Poverty
- Day 3 Leadership: Understanding Organizational Culture,
Cultural Competence (Book Reports Due)

Session 7 April 19, 20 and 21, 2016

- Day 1 Understanding and Promoting Ethical Behavior
- Day 2 Motivating Others
- Day 3 Leading Change
Conflict Resolution
Project Update

Session 8 May 24, 25 and 26, 2016

- Day 1 Diversity in the Workplace
(culture, gender, generations, economic status)
- Day 2 Diversity in the Workplace part 2
- Day 3 Leader Reports
The Leadership Challenge part 2

Session 9 June 21, 22 and 23, 2016

- Day 1 Crucial Conversations part 1
- Day 2 Crucial Conversations part 2
- Day 3 Coaching and Performance Management
Written Draft of Capstone Project Due on July 18, 2016 —
turn in to CP.m. Program Manager's office

Session 10 Aug. 16, 17 and 18, 2016

- Day 1 Behavioral Based Interviewing/
Questions and Answers about Capstone Presentations
- Day 2 Legislative Law
- Day 3 HR Legal Issues 8:30 a.m. to 2 p.m.
Program Evaluation and Program Closing 2 p.m. to 4:30 p.m.

Session 11 Sept. 13, 14, 15 and 16, 2016

- Day 1 Presentations/Final Written Reports Due —
Bring Three Copies
- Day 2 Presentations/Final Written Reports Due —
Bring Three Copies
- Day 3 Presentations
- Day 4 Graduation