## PLACEMENT TESTING

**You may meet LCCC prerequisite requirements for course placement through college transcripts, ACT scores or LCCC placement tests. If you don't have one of these or would like to improve your placement, you make take or retake the LCCC placement tests. Placement scores are valid for two years.**

The ACC Test and Exam Center administers the McCann College Success test for Reading and Writing placement and the ALEKS test for Math placement. There is no fee for LCCC students taking the tests for the first time.

To help you prepare for the placement exams, the following additional information is needed prior to testing:

- **You must obtain an LCCC student ID number from Student Services before taking the exam. It helps to bring your student ID number with you to the exam**
- You must bring official photo identification such as a school ID or driver's license.
- Although there is no time limit, you should allow at least one and one-half to two hours to take each of the tests (English placement & Math placement). Testing is not allowed to continue beyond testing center hours. Be sure to leave yourself enough time.
- Scratch paper, pencils and a calculator are provided. The math placement exam features a digital calculator to use in-test.
- **Scores are good for two years only**.
- Retesting is available. While there is no fee for initial testing, or for the ALEKS math placement tests, English placement retests cost $5 each.

## WELCOME TO OUR TEST CENTER!

### HIGH SCHOOL EQUIVALENCY TEST – HiSET

**We are pleased to have you here.** We wish you success. In order to make your testing experience as pleasant as possible, please make sure you meet the requirements listed below. If you do not meet each requirement, we cannot test you. The Educational Testing Service (ETS) Office of Testing Integrity (OTI) for HiSET, Wyoming ETS Administrator, and Washington, D. C. require that we strictly adhere to the following:

### APPLICANT'S RESPONSIBILITIES/CHECKLIST

Arrive at least 15 minutes early for testing.

**(No Late Testing Permitted)**

Present current government-issued photo identification verifying your name, your date of birth, your residence address and your signature.

**(No Photo Copies Permitted)**

Appointments for HiSET Testing are REQUIRED

**(Register and Pre-Pay at www.hiset.ets.org)**

Make your appointment at the Teaching and Learning Center, Room 202, no later than 12:00 noon on the business day preceding the day of HiSET Testing.

**(AGE WAIVERS)**

If you are 17 years old, you must have a Wyoming Community College Commission approved age waiver on file with the LCCC Testing Center before testing begins. Age waiver application packets are available from the Teaching and Learning Center, Room 202a.

### ALBANY COUNTY CAMPUS TEST CENTER'S RESPONSIBILITIES/CHECKLIST:

- Follow HiSET OTI, Wyoming HiSET Administrator and Washington, D.C. Testing Procedures.
- Ensure all fees paid at the time appointment is made.
- Securely deliver completed tests to remote scoring site.

### HIGH SCHOOL EQUIVALENCY CERTIFICATION (HSEC) TRANSCRIPTS:

- Require photo identification before releasing HiSET scores as stipulated by law.

## HiSET TESTING (cont'd)

### HiSET TEST PREPARATION AND TESTING:

**Free HiSET Practice Tests.** Includes directions, tips and answer key. Available in English or Spanish.

**HiSET TESTING FEES:**

| | |
|---|---|
| Full Battery (5 subject-Tests) (ETS) | $50.00 |
| LCCC Administrative Test Fee * | $40.00 |
| Individual Subject Tests (ETS)* | $10.00 |
| LCCC Administrative Test Fee* | $10.00 |

**Re-tests:**

**HiSET** (ETS) allows 2 free retests per subject if Full Battery is purchased.

The LCCC Administrative Fee of $10.00 per re-test is still required.

*HiSET Fees are payable to ETS upon registration.
*LCCC Administrative fees are payable to ACC of LCCC prior to testing

### HSEC CERTIFICATION CRITERIA:

**Minimum score of 8 out of 20 per sub-test**
**Minimum score of 2 out 6 on essay**
**Combined score of 45 on full battery**

### COLLEGE AND CAREER READINESS CRITERIA:

**Minimum score of 15 out of 20**

**Please anticipate 3-5 business days to receive multiple choice scores and 5-10 business days for essay scores.**

### SPECIAL ACCOMMODATIONS:

Administration of tests for individuals with documented disabilities is available. Please contact Burt Davis for information and an appointment for testing. Advanced appointments are required.