

SECTION THREE

REVISED **BID SUBMITTAL & PRICING DOCUMENT**

DO NOT MODIFY BID DOCUMENT – Any modification or alteration to this Document from its original format will result in rejection of the respective Bid. BID FORM TO BE COMPLETED IN ITS ENTIRETY, SIGNED IN INK, AND SUBMITTED IN ITS ENTIRETY.

Bid No.: IFB-18090

Bid Description: Crossroads Renovation Project

Bid Due/Opening Date: February 1, 2018 @ 3:00 p.m. (prevailing local time)

This Bid shall be submitted to:

Laramie County Community College
College Community Center (CCC-178)
1400 East College Drive, Cheyenne, WY 82007

1. BID REQUIREMENTS AND FORMAT

- 1.1 An original Bid shall be completed on this document titled "BID SUBMITTAL & PRICING DOCUMENT" and submitted per the specifications and requirements of Bid No. IFB-18090. Failure to complete or submit any required portion of this BID SUBMITTAL & PRICING DOCUMENT; and/or to deface or alter any portion of the Bid Documents shall be cause for rejection of said Bid as being unacceptable, non-responsive, non-conforming or conditional.
- 1.2 The undersigned agrees that their Bid will not be withdrawn for a period of forty-five (45) days from the date of Bid opening.
- 1.3 The undersigned Bidder proposes and agrees, if this Bid is accepted, to perform all work and/or services as specified or indicated in the Bid Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bid Documents. Bidder acknowledges that they have included the cost of all insurance requirements, permits, bonds and taxes as required, and will execute and return same in the time allotted within the general conditions of the Bid Documents and subsequently issued Contract.

- 1.4 Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, and performance of the work and/or services. Bidder has correlated the information known to bidder, information and observations from visits to the work site, reports and drawings identified in the Bid Documents.
- 1.5 Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the work and/or services.
- 1.6 Bidder does not consider that any further examinations, investigations, explorations, tests, studies, specifications, or data are necessary for the determination of this bid for performance of the work and/or services at the price(s) bid and within the times and in accordance with the other items and conditions of the Bid Documents.
- 1.7 Bidder has given LCCC and Architect written notice of all conflicts, errors, ambiguities or discrepancies that the bidder has discovered in the Bid Documents, and the written resolution thereof by LCCC and Architect is acceptable to bidder. The Bid Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work and/or services for which this Bid is submitted.
- 1.8 Any assumption, exception or exclusion related to any part of the Bid Documents must be noted prior to Bid Due/Opening Date, and may result in bidder being disqualified or reduced in standing. Assumptions, exceptions or exclusions taken after issuance of a "Notice of Award" document may also result in disqualification.
- 1.9 Bidder acknowledges receipt of complete Bid Document package, including all incorporated and attached Bid Documents.
- 1.10 Acknowledgement and compliance with applicable State Statutes is the sole responsibility of the "Prime" or "General" Contractor and all subcontractors. LCCC reserves the right to request written verification of same.

2. PROJECT SCOPE AND DETAILS

- 2.1 The Work includes and consists of furnishing all labor, operations, materials, accessories, incidentals, services and equipment indicated, specified, mentioned, scheduled or implied per the Bid Documents for work on the specific aforementioned project. The specific Work includes: furnishing all labor, materials, services and equipment required for the following: This is a 10,349 sf renovation inside of the existing 14,541 sf Crossroads building. The existing building structure is concrete post and beam with precast concrete double tee roof slabs. The renovation will consist of new partition walls, interior finish replacement, installation of new fire protection, and mechanical and

electrical upgrades to the program space. New ceilings will be installed along with light fixture replacement to new LED fixtures. Existing main ductwork will remain with new branch ductwork as required to coordinate with new layout. Audio and Visual and IT upgrades will be included to improve the technology collaboration within the space. All materials, services and/or work not specifically mentioned which are necessary in order to provide a complete project shall be included in the bid and shall conform to all Local, State, and Federal requirements in accordance with the requirements, terms, specifications, conditions, and provisions hereinafter contained.

2.2 Project Representatives

LCCC

Bill Zink
Asst. Director, Physical Plant
(307) 778-1121
bzink@lccc.wy.edu

Architect's Representative

Timothy Wellner, AIA, LEED AP
hord coplan macht
(303) 607-0977
twellner@hcm2.com

2.3 Project Schedule

Release bid	January 8, 2018
Mandatory pre-bid meeting	January 24, 2018 @10:00 a.m.
Questions due	January 26, 2018
Issue addendum if necessary	January 30, 2018
Bid opening	February 1, 2018 @3:00 p.m.
Notice of Intent to Award	February 6, 2018
Notice of Award & Contract	February 23, 2018
Notice to Proceed	March 5, 2018, 2018
Substantial Completion	August 10, 2018

2.4 Liquidated Damages: For failure to complete the Work on time, It is mutually agreed by and between the parties hereto that time is of the essence and that in the case of the Contractor's failure to complete the contract within the time specified and agreed upon (*substantial completion date*), the Owner will be damaged thereby; and because it is difficult to definitely ascertain and prove the amount of said damages, it is hereby agreed that the amount of such damages shall be the liquidated sum of Five Hundred Dollars (\$500.00) per calendar day for every day's delay in finishing the Work until such time as the Work is completed and accepted via written instrument by the Owner; and the Contractor hereby agrees that said sum shall be deducted from monies due the contractor under the contract or if no money is due the Contractor, the Contractor hereby agrees to pay to the Owner as liquidated damages, and not by way of penalty, such total sum as shall be due for such delay.

If the Contractor has not completed all Punch List items within sixty (60) days from when the list was generated, the Owner may address the Punch List items with other forces and back-charge the Contractor for those forces in addition to days of non-compliance.

3. BASE BID PRICE SCHEDULE

3.1 The undersigned, in compliance with the Bid Document package requirements and instructions, having read and examined same, and having visited the site of the proposed work, and being familiar with the conditions surrounding the Bid Project, including availability of materials, utilities and labor, proposes to perform the proposed scope of work for the proposed price which includes (*but is not limited to*) the furnishing of labor, materials, shop drawings (*if required*), transportation, tools, equipment, insurance, bonds, applicable taxes, temporary provisions, escalation, overhead and profits necessary for the completion of the work in accordance with and described, indicated or reasonably inferred per this certain Bid Document package.

3.2 Each submitted Bid shall provide a Base Bid per Paragraph 3.3 below. Lump sum Base Bid shall be written in words and in figures, discrepancies between words and figures will be resolved in favor of written words.

3.3 Total Base Bid Price (Not to Exceed Sum of):

Total Written in Words

\$ _____

Total Written in Figures

3.4 Add Alternate #1: Redundant Hot Water Coil Pump per M-111

Alternate Price #1: \$ _____

Alternate Bid Price #1 Written in Words

3.5 Add Alternate #2: Upgrade Pneumatic Controls to DDC

Alternate Price #2: \$ _____

Alternate Bid Price #1 Written in Words

3.6 Add Alternate #3: Lighting Controls E-301

Alternate Price #3: \$ _____

Alternate Bid Price #1 Written in Words

3.7 Add Alternate #4: New Exterior Window in Computer Study Room 110C

Alternate Price #4: \$ _____

Alternate Bid Price #1 Written in Words

3.8 **Unit Price** (refer to specification for additional information):

Description	Price
Cutting of new or existing concrete floor slabs up to 6" thick, removal & exaction as required & subsequent backfill, compaction, & patching of concrete according to Section 017300 "Execution." not otherwise indicated in contract documents. Unit of measurement: square feet of concrete removed	\$

4. **STATE STATUTES AND REGULATIONS**

WYOMING RESIDENT CONTRACTOR

4.1 Are you submitting this Bid as a Wyoming Resident Contractor?

No

Yes, my Contractor Residency Certification Number is _____, and my bid complies with Wyoming Statutes §16-6-101 through 107 and §16-6-1001. This Bid will be awarded based on the Contractor's statement of meeting the requirements of these Wyoming Statutes. Subsequent information verifying the statute retirements have been met may be required up to and including possible audits to confirm that the contractor has not subcontracted more than a total of 30% of the work covered by his contract to non-resident subcontractors and non-resident sub-tier contractors and that other applicable statute requirements have been met. (*Certificate of Residency must be current and on file with the State of Wyoming Department of Employment, Labor Standards Division (307.777.7261).*)

4.2 **Debarment/Suspension:** A Vendor certifies, by submission of their respective Bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of State or Federal benefits by State or Federal court, or voluntarily excluded from participation in this transaction by any State or Federal department or agency. Submission is also agreement that LCCC will be notified of any change in this status. Additionally:

- a) Have not within a three-year period preceding this transaction been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (*Federal, State, or Local*) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and,
- b) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (*Federal, State, or Local*) with commission of any of the offenses enumerated in Paragraph "a" above; and have not within a three-year

period preceding this transaction had one or more public transactions (Federal, State, or Local) terminated for cause or default.

Verification and Certification of Debarment Status

- Presently debarred, suspended, or excluded per the above criteria.
- Not presently debarred, suspended or excluded per the above criteria.

5. REQUIRED SUBMITTALS (*SUBMIT WITH BID*)

The following documents shall be included with your Bid submittal:

- 5.1 LCCC "BID SUBMITTAL & PRICING DOCUMENT
- 5.2 Bid bond or Bid security
- 5.3 Acknowledgement of any issued Addendums.
- 5.4 A list of substitutions, clarifications, qualifications, assumptions, or exceptions (*if applicable*).
- 5.5 Residency Certification
- 5.6 OSHA construction Training Certification: Ten (10) hour card for project manager or equivalent.
- 5.7 CSI Division Work Assignment Schedule

6. BID DOCUMENT CHECKLIST

- LCCC "BID SUBMITTAL & PRICING DOCUMENT" completed, signed in ink and submitted.
- Bid Bond completed and submitted.
- Acknowledged any issued addendum(s) and submitted.
- A listing of substitutions, qualifications, exclusions, exceptions and/or clarifications, submitted on a company letterhead.
- Residency Certification submitted.
- CSI Division Work Assignment Schedule
- OSHA ten (10) hour card certification

7. APPENDIX – BID ATTACHMENTS

The following documents are attached hereto and incorporated by reference and shall become a part and condition of this certain Bid.

- 7.1 Exhibit B: LCCC Insurance Requirements
- 7.3 Exhibit C: Architect's Project Drawing Package
- 7.4 Exhibit D: 2017 Building Construction Prevailing Wages
- 7.5 Exhibit E: CSI Division Work Assignment Schedule

8. POST-BID SUBMITTALS

The undersigned also agrees to furnish the following post-bid submittals to LCCC within ten (10) days after Notice of Award:

- 8.1 Certificate of Liability Insurance
- 8.2 Construction Schedule

- 8.3 Schedule of Values
- 8.4 Performance & Payment Bond

9. ADDENDA ACKNOWLEDGEMENT

9.1 All IFB Addenda must be acknowledged in writing and submitted with Bid. Confirmation and receipt of all issued Addenda is the responsibility of each prospective firm to verify. Verification can be obtained by contacting the LCCC Purchasing Office at (307) 778-1280 or via e-mail at: jspezzano@lccc.wy.edu.

Bid No.: IFB-18090

Project Description: Crossroads Renovation Project

I, the undersigned, hereby acknowledge receipt of the following addenda for LCCC Bid No IFB-18090:

Addendum No._____; Addendum No._____; Addendum No._____; Addendum No._____

Name of Bidder – Company Name

Signature

Printed Name

Title

Date

10. SIGNATURE PAGE

- 10.1 Signature page must be completed in its' entirety and submitted with Bid Document package.
- 10.2 Signature page must be signed by firm's authorized agent, failure to do so will result in rejection of said bid as being unacceptable and non-responsive.

The undersigned, as an authorized agent for the Firm named below, acknowledges that he/she has examined, read, and understands this Request for Bid with its' incorporated or related documents, and hereby offers to furnish all labor, materials, equipment, services, and information necessary to comply with the requirements, terms, specifications, conditions, and provisions set forth herein.

Authorized Signature

Printed Name

Title

Name of Firm

Mailing Address

City, State, Zip

Phone #

Fax #

E-mail address

Dated this _____ day of _____, 2018

Bidder must return this entire "BID SUBMITTAL & PRICING DOCUMENT", along with each document described in Article 6 above titled Bid Document Checklist.

END OF SECTION THREE