



**LARAMIE COUNTY  
COMMUNITY COLLEGE**  
*Cheyenne ♦ Laramie ♦ Pine Bluffs*

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# MEMORANDUM

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TO: Members of the Board of Trustees  
FROM: Dr. Joe Schaffer, President  
DATE: September 17, 2014  
SUBJECT: Contracting & Procurement Report

**TABLE I  
ITEMS FOR BOARD APPROVAL**

Description	Department/Program Area	Funding Source
No report		

**TABLE II  
PRE-APPROVED PURCHASES EXCEEDING \$12,500**

Description	Department/Program Area	Funding	Cost
Pay App – Gateway Entry Project	Physical Plant	** Plant Fund	\$103,855.63
Hay for Rodeo, Equine and Ag	Academic Affairs	Current Fund	\$28,125.00
Hay for Rodeo Program	Academic Affairs	Current Fund	\$16,000.00
Ellucian ESSA License Renewal	Integrated Technology	Current Fund	\$31,965.00
August Food Service Billing	Admin & Finance	Current Fund	\$55,655.00
FY15 Bulk Paper Order	Public Relations	Current Fund	\$32,624.56
Charter Bus Services	Athletics	Current Fund	\$23,313.00
Simulation Manikins for Nursing	Academic Affairs	Current Fund	\$65,074.79
Subscription Renewal for Library	Academic Affairs	Current Fund	\$16,992.00

**TABLE III  
SOLICITATION REQUESTS**

Description	Department/Program Area	Funding
Security Cameras	Integrated Technology	Current Fund
Investment Management Services	Admin & Finance	Current Fund
Employee Assistance Program	Human Resources	Current Fund

**TABLE IV  
EXECUTED CONTRACTS**

<b>Description</b>	<b>Department/Program Area</b>	<b>Funding Source</b>
Homeland Security Grant	Grants Office	State of Wyoming
Dept. of Defense – Ed Partnership	Academic Affairs	Federal Monies

- \* Major Maintenance Monies - Contingency Reserve
- \*\* Major Maintenance Monies
- \*\*\* Capital Construction