

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

Wednesday, November 12, 2014

7:00 p.m.

**Administration Building
Petersen Board Room**

6:00 p.m. – Dinner – CCC 178/179

Please make your dinner selections from the dining hall buffet and dine in CCC 178/179.

Associate Vice President Kim Bender and Institutional Research Manager Ann Murray will present on the College's metrics and performance indicators ([KPIs-Key Performance Indicators and KElS-Key Efficiency Indicators](#)).

AGENDA

1. **CALL TO ORDER** of the November 12, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **MINUTES** – Approval of the [October 15, 2014, Board Minutes](#) – Board Chairwoman Carol Merrell
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) SGA (Student Government Association) – Jackson Craft, President; Bill Dalles, Vice President
 - 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Jennifer Thompson, Secretary
 - 3) Faculty Senate – Leah Noonan, President; Seth Robbins, Vice President; Paula Belknap, Secretary
 - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer – Next report will be on 12/3/14.
4. **APPROVAL ITEMS**
 - A. [LCCC 2014 Audit](#) – President Joe Schaffer
5. [FLEX-TECH BUILDING DESIGN SCHEMATICS](#) – Laura Koehler, CTA Architects
6. **PRESIDENT'S REPORT** – President Joe Schaffer
7. **BOARD REPORTS**
 - A. [ACCT Leadership Conference – October 22-25, 2014 – Chicago](#) – Trustee Mosher and Trustee Erickson
 - B. Board Committee Reports – Board Chairwoman Carol Merrell serves on all committees.
 - 1) Finance and Facilities – Kevin Kilty, Ed Mosher

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- a. [October 2014 Current and Auxiliary Fund Balance Sheet Reports](#)
- b. [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- c. [November 2014 Contracting and Procurement Report](#)

8. ADDITIONAL ITEMS – Information Only

- Board Correspondence
 - [Jason Pasqua](#) (US District Court, District of Wyoming, Probation Office)
 - [President Schaffer, Lisa Murphy, Jennifer Thompson](#) (Senator Mike Enzi)
- [Historical List of Board Motions](#)

9. NEXT MEETINGS/EVENTS

- **December 3 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room (Oath of Office administered to new and re-elected trustees; Board officers, WCCC delegate and alternate, and Foundation ex officio board members elected)
- **December 17 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- “Meet and Greet” with faculty and staff are in the process of being scheduled.

10. NEW BUSINESS – Board Chairwoman Carol Merrell

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.)

12. TRUSTEE KEVIN KILTY FAREWELL

13. ADJOURNMENT of the November 12, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

14. EXECUTIVE SESSION – *An executive session may be held.*

*December Special Events**

December 5 **Holiday Gala Reception – Old West Museum – 6 to 9 p.m.**

*Cultural Event Details – <http://lccc.wy.edu/about/foundation/>

*Athletic Events – <http://www.lccc.wy.edu/athletics/>

*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

[2014 Annual Calendar](#)

Any changes to the calendar below since its last publication are in **Bold**.

2014

November 19 – NO MEETING

[November 20 – WCCC Meeting by Teleconference Call – 1:30 p.m. \(Call in information: 877-278-8686, PIN 809221\)](#)

November 26-30 – Thanksgiving Holiday (College is closed.)

December 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 5 – Holiday Gala Reception – Old West Museum – 6 to 9 p.m.

December 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 24 – January 4 – Winter Break (College is closed.)

2015 (Dates are subject to change and will be added as they become known.)

January 12-16 – College Inservice and Advising

January 19 – Martin Luther King/Equality Day – College is closed.

January 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

January 29 – WACCT Board Meeting – LCCC Center for Conferences and Institutes – 7 to 8:30 a.m.*

January 29 – Trustees Education – LCCC – Center for Conferences and Institutes – 8:30 a.m. to 2 p.m.*

January 29 – Awards and Legislative Reception – Little America – 5 to 9 p.m.*

February 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

February 9-12 – 2015 National Legislative Summit – Marriott Wardman Park Hotel, Washington, D.C.

February 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 16-22 – Spring Break – No Classes (College Services will be available Monday through Thursday.)

March 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 20 – Spring Break (College is closed.)

April 1 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 18-21 – AACC Annual Convention – San Antonio, TX

May 6 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 16 – Commencement

May 20 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 25 – Memorial Day – College is closed.

June 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

June 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

July 10 – Laramie Jubilee Day (Laramie campus only is closed.)

July 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

July 22 – Cheyenne Day (Cheyenne campus only is closed.)

August 19 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

September 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

September 7 – Labor Day – College is closed.

September 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

October 7 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

October 14-17 – 2015 ACCT Leadership Congress – San Diego, California

October 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

November 25-26 – Thanksgiving Break – College is closed.

December 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

December 21 – January 2 – Winter Break – College is closed.