

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

Wednesday, June 18, 2014

7:00 p.m.

**Administration Building
Petersen Board Room**

6:00 p.m. – Executive Session (President Schaffer’s Evaluation)

Petersen Board Room

Dinner will be ready at 5:30 p.m.

Dinner for those not in the executive session will be catered in CCC 178/179.

Dinner will be ready at 6:00 p.m.

Executive Session and Public Hearing

1. **6:00 p.m. – CALL TO ORDER** of the June 18, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **6:00 p.m. – Recess Board Meeting to Convene Executive Session to Review President Schaffer’s Evaluation**
3. **7:00 p.m. – Reconvene Board Meeting**
4. **7:00 p.m. – Recess Board Meeting** to Conduct a Public Hearing on the One Mill Levy
5. **7:00 p.m. – CALL TO ORDER** of the Public Hearing for the One Mill Levy – Board Chairwoman Carol Merrell
6. **STAFF PRESENTATION** – LCCC President Joe Schaffer
- [One Mill Levy Recommendation and FY 2015 One Mill Budget](#)
7. **CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairwoman Carol Merrell
8. **BOARD DISCUSSION**
9. **ADJOURNMENT OF PUBLIC HEARING** – Board Chairwoman Carol Merrell
10. **RECONVENE BOARD MEETING**

AGENDA - Board Meeting

1. **MINUTES** – Approval of the [April 16, 2014, Board Meeting Minutes](#) and the [May 7, 2014, Board Meeting Minutes](#) – Board Chairwoman Carol Merrell
2. **REPORTS TO THE BOARD**
 - A. LCCC Reports (**Reports will begin again in the fall.**)
 - 1) SGA (Student Government Association) – Jackson Craft, President; Bill Dalles, Vice President
 - 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Jennifer Thompson, Secretary; Christopher Corriveau, Treasurer
 - 3) Faculty Senate – Leah Noonan, President; Seth Robbins, Vice President; Paula Belknap, Secretary
 - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer
3. **PRESIDENT’S REPORT** – President Schaffer
 - A. LCCC Foundation Update – Associate Vice President Murphy
 - B. [FY 2015 LCCC Foundation Development Priorities](#) – President Schaffer, Associate Vice President Murphy
 - C. Human Resource Priority Plan – [Rationale](#) and [Process Workflow](#) – President Schaffer
 - D. [Scoring Criteria for Budget Investments](#) – President Schaffer
 - E. [President Schaffer’s 2013-2014 Self-Evaluation](#) – President Schaffer
 - F. [Complete College Wyoming Update](#) – President Schaffer
4. **BOARD REPORTS**
 - A. Board Committee Reports – Board Chairwoman Carol Merrell serves on all committees.
 - 1) Finance and Facilities – Kevin Kilty, Ed Mosher

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- a. [May 2014 Current and Auxiliary Fund Balance Sheet Reports](#)
- b. [FY 2014 Current and Auxiliary Fund Budget Reports](#)
- c. [June 2014 Contracting and Procurement Report](#)

5. **[LCCC FY 2015 BUDGET](#) – SECOND READING** – Vice President Hoglund, Budget Coordinator Myrick
6. **APPROVAL ITEMS**
 - A. [One Mill Levy Recommendation and FY 2015 One Mill Budget](#)

STAFF RECOMMENDATION: That the Board of Trustees approves the continuation of the one mill levy authorized by W.S.21-18-303(b) for an additional two-year period beginning July 1, 2014, and ending June 30, 2016.

- B. [FY 2014 Budget Amendments](#) – Vice President Carol Hoglund, Budget Coordinator Myrick

STAFF RECOMMENDATION: That the Board of Trustees approves the amendments to the FY 2014 Annual Budget as presented.

- C. [62nd Legislature Endowment Match Funds Resolution](#) – Associate Vice President Murphy

STAFF RECOMMENDATION: That the Board of Trustees approves the resolution acknowledging the Board is grateful for the funds appropriated by the 62nd Legislature to match endowment gifts and is committed to ensuring State matching funds associated with private endowment gifts continue to support students and community through programs and services that benefit the economy of Wyoming.

D. [Resolutions Awarding the Sale and Authorizing the Issuance of GO Bonds](#) – Dan Baxter (Kaiser and Company)

STAFF RECOMMENDATION: That the Board of Trustees approves the resolution awarding the sale of Laramie County Community College District, State of Wyoming, General Obligation Bonds, Series 2014, in the aggregate principal amount of \$25,000,000 and the resolution authorizing and directing the issuance by Laramie County Community College District, State of Wyoming, of General Obligation Bonds, Series 2014, in the aggregate principal amount of \$25,000,000 for the purpose of paying the costs of planning, designing, engineering, constructing, furnishing and equipping a new Flex-Tech Building and a new University/Student Center on the District’s campus in Laramie County, Wyoming, prescribing the form of said bonds and providing for the levy of taxes to pay the principal and interest thereon.

7. **ADDITIONAL ITEMS** – Information Only

A. [Historical List of Board Motions](#)

8. **NEXT MEETINGS/EVENTS**

- **July 16 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **July 18 (Friday)** – Board Retreat – 8 a.m. to Noon (Breakfast at 7:45 a.m.) – Petersen Board Room
- **August 20 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **September 3 – NO MEETING**
- **September 17 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room

9. **NEW BUSINESS** – Board Chairwoman Carol Merrell

10. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.)

11. **ADJOURNMENT** of the June 18, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

12. **EXECUTIVE SESSION** – *An executive session may be held.*

*June and July Special Events**

No special events are scheduled for the remainder of June.

July 21 **Thunderbird Practice Performance and LCCC Family and Volunteer BBQ**
July 23 **Thunderbird Performance – College is closed.**

*Cultural Event Details – <http://lccc.wy.edu/newsEvents/eventslisting.aspx>

*Athletic Events – <http://www.lccc.wy.edu/newsEvents/eventsListingAthletics.aspx>

[2014 Annual Calendar](#) and [Cultural Events Brochure](#)

Any changes to the calendar below since its last publication are in **Bold**.

2014

- July 4 – Independence Day (College is closed.)
- July 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- July 18 – Board Retreat (7:45 a.m. Breakfast; 8 a.m. to noon Meeting – Petersen Board Room)
- July 21 – Thunderbird Practice Performance and LCCC Family and Volunteer BBQ
- July 23 – Thunderbird Performance/Cheyenne Day (College is closed.)
- August 6-25 – Filing for Office Period for School Board, Community College Trustee, and Special Districts
- August 19 – Primary Election Day
- August 20 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- September 1 – Labor Day – College is closed.
- September 3 – NO MEETING
- September 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- October 1 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- October 9 – 4th Annual Summit on Community Colleges – Hilton Garden Inn, Laramie
- October 10 – WCCC Meeting – University of Wyoming, Laramie
- October 22-25 – ACCT Annual Leadership Conference – Conference Location TBA – Chicago, Illinois
- October 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- November 4 – General Election Day
- November 5 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- November 19 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- November 26-30 – Thanksgiving Holiday (College is closed.)
- December 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- December 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
- December 24 – January 4 – Winter Break (College is closed.)