



# MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: July 16, 2014

SUBJECT: Contracting & Procurement Report

**TABLE I**  
**ITEMS FOR BOARD APPROVAL**

Description	Department/Program Area	Funding Source
No report		

**TABLE II**  
**PRE-APPROVED PURCHASES EXCEEDING \$12,500**

Description	Department/Program Area	Funding	Cost
June Food Service Billing	Admin & Finance	Current Fund	\$45,392.37
Diagnostic Tool	Auto/Diesel Program	Perkins Funds	\$14,606.25
Touch Panel Materials – Smart Technology	Integrated Technology	Current Fund	\$20,740.80
Cisco IT Switches	Integrated Technology	Current Fund	\$83,322.30
Cisco Replacement Phones	Integrated Technology	Current Fund	\$19,921.66
InfoBlox Servers	Integrated Technology	Current Fund	\$26,182.00
Cheyenne Leads – Workforce Study	President's Office	Current Fund	\$25,000.00
State Surplus – Used Pickups	Physical Plant	Current Fund	\$22,450.00
Desktop Computers – Replacements	Integrated Technology	Current Fund	\$16,103.00
Pay App – Gateway Entry Project	Physical Plant	** Plant Fund	\$147,657.63
Pay App – IRC Roof Replacement	Physical Plant	** Plant Fund	\$71,077.00
Pay App – Arena Lobby Renovation	Physical Plant	** Plant Fund	\$94,175.58
360 Survey Evaluations	President & Academic Affairs	Current Fund	\$16,827.50
2014 Asphalt Seal Coating	Physical Plant	** Plant Fund	\$17,570.00
Landscape New SS Entryway	Physical Plant	** Plant Fund	\$15,279.00
Pay App – Interim SS Renovation	Physical Plant	** Plant Fund	\$19,343.81

GE Ultrasound System	Academic Affairs - Sonography	Perkins Grant	\$52,000.00
Software Modules	Student Services & Institutional Effectiveness	Current Fund	\$22,912.00
Foundation MOU	Foundation Office	Current Fund	\$76,500.00
Learning Management System	Academic Affairs	Current Fund	\$125,650.00

**TABLE III  
SOLICITATION REQUESTS**

Description	Department/Program Area	Funding
Nothing to Report		

**TABLE IV  
EXECUTED CONTRACTS**

Description	Department/Program Area	Funding Source
Facility Use Agreement – Laramie Recreation Center	Albany County Campus	Current Fund
Various Clinical Agreement	Health Science Programs	No Funds Involved
Construction Management – University Student Center	Admin & Finance	Bonds and State Matching

- \* Major Maintenance Monies - Contingency Reserve
- \*\* Major Maintenance Monies
- \*\*\* Capital Construction