

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, December 3, 2014
7:00 p.m.
Administration Building
Petersen Board Room**

5:30 to 6:45 p.m. – Trustees and Faculty Meet & Greet – Student Lounge

All others will make their dinner selections from the dining hall buffet and dine in CCC 178/179.

AGENDA

1. **CALL TO ORDER** of the December 3, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **SWEARING IN OF ELECTED TRUSTEES** – Oaths of Office (administered by Legal Counsel Tara Nethercott)
 - Trustee-elect Bradley Barker
 - Trustee Re-elect Brenda Lyttle
 - Trustee Re-elect Carol Merrell
3. **ELECTIONS** ([Board Officers Policy 1.2.3](#)) – Board Chairwoman Carol Merrell will ask for nominations for Board Chairman and will call for a vote on the nominations. Following the election of the 2015 Board Chairman, the gavel will be passed to the newly elected 2015 Laramie County Community College Board Chairman, who will oversee the remainder of the nominations. (Note: If votes are recorded on paper ballots for any nominations, legal counsel will count those paper ballots.)
 - A. **Trustee Officers**
 - 1) Chairman
 - 2) Vice Chairman
 - 3) Secretary
 - 4) Treasurer
 - B. **Three Foundation Board Representatives**
 - 1)
 - 2)
 - 3)
 - C. **Two WACCT (Wyoming Association of Community College Trustees) Representatives**
 - 1)
 - 2)

2. REPORTS TO THE BOARD

A. LCCC Reports – Beginning in January 2015, reports to the Board will be given during the Board’s meeting on the third Wednesday of the month.

- 1) SGA (Student Government Association) – Jackson Craft, President; Bill Dalles, Vice President
- 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Jennifer Thompson, Secretary – **Next report will be in January.**
- 3) Faculty Senate – Leah Noonan, President; Seth Robbins, Vice President; Paula Belknap, Secretary – **Next report will be in January.**
- 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer

3. PRESIDENT’S REPORT – President Joe Schaffer

4. BOARD POLICIES 1st READING

A. [Scholarships and Waivers Policy 3.2](#) (replaces 5510) – No Feedback Received – President Joe Schaffer

5. APPROVAL ITEMS – None

6. ADDITIONAL ITEMS – Information Only – None

7. NEXT MEETINGS/EVENTS

- **Tuesday, December 2**
 - **6:30 a.m. – Breakfast with Legislators – CCI 130**
 - **9:30 to 11 a.m. – Foundation Tea – Private Dining Rooms**
 - **12 noon – Lunch with Legislators – CCI 130 December 5 – Holiday Gala – Old West Museum – 6 to 9 p.m.**
- **December 17 (Wednesday) – No Meeting**
- **December 17 – President and Mrs. Schaffer’s Holiday Party for the LCCC Board of Trustees, Foundation Board Members, and President’s Cabinet – 6 to 8 p.m.**
- **“Meet and Greet” with staff will be scheduled in early 2015.**

8. NEW BUSINESS – 2015 Board Chairman

9. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – 2015 Board Chairman

10. **ADJOURNMENT** of the December 3, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – 2015 Board Chairman

11. **EXECUTIVE SESSION** – *An executive session may be held.*

*December Special Events**

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| December 2 | 6:30 a.m. – Breakfast with Legislators – CCI 130 9:30 to 11 a.m. – Foundation Tea – Private Dining Rooms 12 noon – Lunch with Legislators – CCI 130 |
| December 5 | Holiday Gala Reception – 6 to 9 p.m. – Old West Museum |
| December 17 | President and Mrs. Schaffer's Holiday Party for the LCCC Board of Trustees, Foundation Board Members, and President's Cabinet – 6 to 8 p.m. |

*Cultural Event Details – <http://lccc.wy.edu/about/foundation/>

*Athletic Events – <http://www.lccc.wy.edu/athletics/>

*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

Any changes to the calendar below since its last publication are in **Bold**.

2014

December 2

6:30 a.m. – Breakfast with Legislators – CCI 130
9:30 to 11 a.m. – Foundation Tea – Private Dining Rooms
12 noon – Lunch with Legislators – CCI 130

December 5 – Holiday Gala Reception – Old West Museum – 6 to 9 p.m..

December 17 – No Board Meeting

December 17 – President and Mrs. Schaffer's Holiday Party for the LCCC Board of Trustees, Foundation Board Members, and President's Cabinet – 6 to 8 p.m.

December 24 – January 4 – Winter Break (College is closed.)

2015 (Dates are subject to change and will be added as they become known.)

January 12-16 – College Inservice and Advising

January 19 – Martin Luther King/Equality Day – College is closed.

January 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

January 29 – WACCT Board Meeting – LCCC Center for Conferences and Institutes – 7 to 8:30 a.m.

January 29 – Trustees Education – LCCC – Center for Conferences and Institutes – 8:30 a.m. to 2 p.m.

January 29 – Awards and Legislative Reception – Little America – 5 to 9 p.m.

January 30 – Wyoming Community College Commission Meeting – LCCC Center for Conferences and Institutes – Times TBA

February 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

February 9-12 – 2015 National Legislative Summit – Marriott Wardman Park Hotel, Washington, DC

February 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 16-22 – Spring Break – No Classes (College Services will be available Monday through Thursday.)

March 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

March 20 – Spring Break (College is closed.)

April 1 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

April 18-21 – AACC Annual Convention – San Antonio, TX

May 6 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 16 – Commencement

May 20 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)

May 25 – Memorial Day – College is closed.

June 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
June 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
July 10 – Laramie Jubilee Day (Laramie campus only is closed.)
July 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
July 22 – Cheyenne Day (Cheyenne campus only is closed.)
August 19 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
September 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
September 7 – Labor Day – College is closed.
September 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
October 7 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
October 14-17 – 2015 ACCT Leadership Congress – San Diego, California
October 21 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
November 4 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
November 18 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
November 25-26 – Thanksgiving Break – College is closed.
December 2 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
December 16 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
December 21 – January 2 – Winter Break – College is closed.