

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

Wednesday, August 20, 2014

7:00 p.m.

Administration Building

Petersen Board Room

6:00 p.m. – Dinner – CCC 178/179

Dinner selections will be made from the dining hall buffet.

AGENDA

1. **CALL TO ORDER** of the August 20, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell
2. **MINUTES** – Approval of the [July 16, 2014, Board Meeting Minutes](#) and the [July 18, 2014, Board Retreat Minutes](#) – Board Chairwoman Carol Merrell
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports (**Reports will begin again in the fall.**)
 - 1) SGA (Student Government Association) – Jackson Craft, President; Bill Dalles, Vice President
 - 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Jodi Weppner, Vice President-Professional Staff; Jennifer Thompson, Secretary; Christopher Corriveau, Treasurer
 - 3) Faculty Senate – Leah Noonan, President; Seth Robbins, Vice President; Paula Belknap, Secretary
 - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer
4. **PRESIDENT’S REPORT** – President Schaffer
 - A. Human Resources Training Materials
 - 1) [New Employee Orientation Update and Outcomes](#)
 - 2) [6.1 Series – Employment](#)
 - 3) [6.10 Series – Employee Conduct and Discipline](#)
 - B. [FY 2015 Personal Goals](#)
5. **BOARD REPORTS**
 - A. Board Committee Reports – Board Chairwoman Carol Merrell serves on all committees.
 - 1) Finance and Facilities – Kevin Kilty, Ed Mosher

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- a. [July 2014 Current and Auxiliary Fund Balance Sheet Reports](#)
- b. [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- c. [August 2014 Contracting and Procurement Report](#)

6. DISCUSSION ITEMS

- A. [Eastern Laramie County Operational Analysis Report](#) – Maryellen Tast and Sherry Acheson
- B. [Warren Air Force Base Operational Analysis Report](#) – Maryellen Tast and Terry Cook

7. APPROVAL ITEMS

None

8. ADDITIONAL ITEMS – Information Only

- [Correspondence](#)
- [Historical List of Board Motions](#)

9. NEXT MEETINGS/EVENTS

- **September 3 (Wednesday) – No Meeting**
- **September 17 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **October 1 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **October 8 and 9 (Wednesday and Thursday)** – 4th Annual Summit on Community Colleges – Hilton Garden Inn, Laramie
- **October 15 (Wednesday)** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room

10. NEW BUSINESS – Board Chairwoman Carol Merrell

11. PUBLIC COMMENT (Public comment on anything not on the agenda)

12. ADJOURNMENT of the August 20, 2014, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairwoman Carol Merrell

13. EXECUTIVE SESSION – *An executive session may be held.*

August Special Events*

August 18 **Fall Kick-off – 8:30 a.m. Breakfast; 9:00 a.m. New Employee Introductions; 9:15 a.m. State of the College Address...and more**

*Cultural Event Details – <http://lccc.wy.edu/about/foundation/>

*Athletic Events – <http://www.lccc.wy.edu/athletics/>

[2014 Annual Calendar](#)

Any changes to the calendar below since its last publication are in **Bold**.

2014

August 6-25 – Filing for Office Period for School Board, Community College Trustee, and Special Districts
August 19 – Primary Election Day

August 20 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
September 1 – Labor Day – College is closed.
September 3 – NO MEETING
September 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
October 1 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
October 8-9 – 4th Annual Summit on Community Colleges – Hilton Garden Inn, Laramie
October 10 – WCCC Meeting – University of Wyoming, Laramie
October 15 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
October 22-25 – ACCT Annual Leadership Conference – Conference Location TBA – Chicago, Illinois
November 4 – General Election Day
November 5 – NO MEETING
November 12 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
November 19 – NO MEETING
November 26-30 – Thanksgiving Holiday (College is closed.)
December 3 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
December 17 – Board Meeting (Dinner: 6 p.m. – CCC 178/179 Private Dining Rooms; Meeting: 7 p.m. – Board Room)
December 24 – January 4 – Winter Break (College is closed.)