

**DATE:** August 21, 2017  
**TO:** Laramie County Community College  
ACCT Voting Member Board Chair  
**FROM:** J. Noah Brown, ACCT President and CEO  
**SUBJECT: VOTING NOTIFICATION FOR THE ACCT LEADERSHIP CONGRESS**

According to our records, the board of Laramie County Community College is entitled to **1 vote(s)** during the Annual ACCT Leadership Congress, September 25-28, 2017 at the Cosmopolitan of Las Vegas Hotel.

**Your college should determine the voting delegate(s) and the alternate(s) for your institution.**

**Eligibility requirements for voting delegate(s) include:**

- ✓ Fiscal year 2018 ACCT membership dues MUST have been received and verified at the time of Congress registration. Please disregard if you have remitted your dues renewal payment.
- ✓ Only voting members of governing boards may serve as voting delegates (i.e. student trustees, and "trustee emeritus" are typically non-voting trustees, and therefore may not serve as voting delegates).
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be set up near to the Congress Registration Desk on the following days:
  - Monday, September 25<sup>th</sup>, between 7:30 a.m. and 5:00 p.m.
  - Tuesday, September 26<sup>th</sup>, between 7:00 a.m. and 5:00 p.m.
  - Wednesday, September 27<sup>th</sup>, between 8:30 a.m. and 10:30 a.m. (Note: Voting Delegate Desk will be in the Senate Room only on this day).

Please Note the Following:

- **Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.**
- **Voting Delegate(s) will need to be determined by your Board Chair before approaching the Voting Delegate desk to register. ACCT staff can NOT be involved in the selection of ANY Voting Delegate(s.)**

Enclosed is the 2017 Fall *Advisor*, which contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors, Directors-at-Large, and the Diversity Committee.

Finally, if you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at [www.acct.org](http://www.acct.org) or contact ACCT's office at (866) 895-2228 for registration information.

Thank you for your attention to this important matter. I look forward to seeing you in Las Vegas!

Enclosure  
cc: Chancellor/President