

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
and
PUBLIC BUDGET HEARING**

**Wednesday, June 28, 2017
7:00 p.m.
Petersen Board Room**

**5:45 p.m. – Executive Session
(President Schaffer’s Evaluation)
Petersen Board Room**

Dinner will be ready for the Board at 5:30 p.m. outside of the Petersen Board Room.

Dinner for those not in the executive session will be provided in CCC 178 at 5:30 p.m.

Executive Session and Annual Public Budget Hearing

- 1. 5:45 p.m. – CALL TO ORDER** of the June 28, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell
- 2. 5:45 p.m. – Recess Board Meeting to Convene Executive Session to Review President Schaffer’s Evaluation**
- 3. 7:00 p.m. – Public Hearing** – Conduct Annual Public Budget Hearing for the FY 2018 Budget – Board Chairman Carol Merrell
- 4. STAFF PRESENTATION** – President Joe Schaffer and Vice President Rick Johnson
- [FY 2018 Budget](#) – President Joe Schaffer and Vice President Rick Johnson
- 5. CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairman Carol Merrell
- 6. BOARD DISCUSSION** – Board Chairman Carol Merrell
- 7. ADJOURNMENT OF PUBLIC HEARING FOR THE FY 2018 BUDGET** – Board Chairman Carol Merrell
- 8. RECONVENE BOARD MEETING** – Board Chairman Carol Merrell

BOARD MEETING AGENDA BEGINS ON THE NEXT PAGE.

Board Meeting

1. **MINUTES** – Approval of the [May 10, 2017, Board Meeting Minutes](#) and [June 2, 2017, Board Retreat Minutes](#) – Board Chairman Carol Merrell
2. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 2) Faculty Senate – Nate Huseman, President; Michele Albert, Vice President
3. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. [Public Opinion Polling on Bond Campaign](#) – President Schaffer, Keith Frederick of Frederick Polls
 - 1) Presentation of Results of Community Polling on the Feasibility of a Bond Election to Partially Fund LCCC Residence Hall, Fine Arts Classroom Remodel and Auditorium Addition, and Recreation and Athletics Complex Renovation and Expansion
 - B. [Albany County School District No. 1 BOCES Presentation](#)
 - C. Staffing Updates and Searches
 - D. [Community Visioning and Planning Initiative](#)
 - E. Compensation and Classification Study Update
 - F. Potential Remodel/Renovation Projects (Crossroads and Administration Building)
4. **POLICIES** – President Joe Schaffer
 - A. [Degrees and Certificates Policy 2.1 Revised – 2nd Reading](#)
([Degrees and Certificates Procedure 2.1.1P](#))

STAFF RECOMMENDATION: That the Board of Trustees approves the adoption of Degrees and Certificates Policy 2.1.

5. **APPROVAL ITEMS**
 - A. [FY 2017 Budget Amendments](#) – Vice President Rick Johnson

STAFF RECOMMENDATION: That the Board of Trustees approves the amendments to the FY 2017 Annual Budget as presented.

- B. [Laramie County Community College District FY 2018 Budget](#) (Hard copies will be distributed at the meeting.) – President Joe Schaffer
 - [FY18 Budget Revisions Since the May 10, 2017, Board Meeting](#) – Vice President Rick Johnson

STAFF RECOMMENDATION: That the Board of Trustees approves the Laramie County Community College District FY 2018 Budget.

- C. [Emeritus Designation – Jeri Griego](#) – President Joe Schaffer

STAFF RECOMMENDATION: That the Board of Trustees approves the award of emeritus designation on Jeri Griego for her years of service and contributions to LCCC and the community at large. Upon approval, she will be honored with the title of Faculty Emeritus at LCCC.

6. BOARD REPORTS

- A. Board Member Updates – Board Chairman Carol Merrell (*Standing Agenda Item*)
- 1) Scholarship Recipient and College Support
- B. Finance and Facilities Committee (June 21st Meeting) – Trustees Don Erickson and Jess Ketcham

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of May 31, 2017](#)
- 2) [Current and Auxiliary Fund Budget Reports as of May 31, 2017](#)
- 3) [May 2017 Procurement and Contracting Report](#)

7. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle

8. NEW BUSINESS – Board Chairman Carol Merrell

- A. Six-Month Board Meeting Calendar
- July 19 – Third Wednesday
 - August 16 – Third Wednesday
 - September 20 – Third Wednesday
 - October 18 – Third Wednesday
 - November 8 or 15 – Second or Third Wednesday
 - December 6 – First Wednesday

9. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

10. NEXT MEETINGS/EVENTS

- **TBD**

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Carol Merrell

12. ADJOURNMENT of the June 28, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell

July Special Events

Date TBA – Thunderbirds Practice Performance
July 26 – Thunderbirds Air Show – College is closed.

Athletic Events – www.golccc.com

[2017 Annual Calendar](#)

Changes to the calendar below since its last publication are in **Bold**.

2017 *(Dates and times are subject to change and will be added, deleted, or revised as they become known.)*

July 4 – Independence Day – College Closed

July 7 – Laramie Jubilee Day – ACC Closed

July 20 – Surgical Technology Pinning Ceremony – 4:30 p.m. – HS 111/113

July 26 – Cheyenne Day – College Closed

September 4 – Labor Day – College Closed

September 25 –28 – ACCT Leadership Conference – Pathways to Progress – Las Vegas

October 13 – Wyoming Community College Commission – NWCCD-Gillette

November 22-24 – Thanksgiving Break – College Closed

December 23 – January 1 – Winter Break – College Closed

2018

January 15 – Equality Day – College Closed

February 22 – Wyoming Community College Commission Meeting – LCCC

March 16 – Spring Break – College Closed

April 13 – Wyoming Community College Commission Meeting – EWC

May 28 – Memorial Day – College Closed

June 7 – Wyoming Community College Commission – NWC