

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, April 19, 2017
7:00 p.m.
Petersen Board Room**

**5:30 p.m. – Dinner
CCC 178/179**

Please make your dinner selections from the Dining Hall buffet.

**ACC Environmental Scan and Strategic Plan
ACC Interim Executive Director Talisha Mottinger**

AGENDA

1. **6:50 p.m. – CALL TO ORDER** of the April 19, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell
2. **RECESS BOARD MEETING** to Convene Executive Session to Discuss a Donor Naming Opportunity
3. **RECONVENE BOARD MEETING**
4. **MINUTES** – Approval of the [March 15, 2017, Board Meeting](#) – Board Chairman Carol Merrell
5. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 2) Faculty Senate – Rob McNabb, President; Paula Badgett, Vice President; Nate Huseman, Secretary/Treasurer
6. **APPROVAL ITEMS**
 - A. [Naming of College Spaces – Health Science Building](#) – President Joe Schaffer and Interim Associate Vice President Lisa Trimble

Staff Recommendation: That the Board of Trustees, in recognition of significant contributions to the College and the community, approve the naming of the LCCC Health Sciences Building the _____ Health Sciences Building.
7. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. [AACC Pathways 2.0 Project](#)

Staff Recommendation: That the Board of Trustees ratify the College’s application to the American Association of Community College’s Pathways 2.0 project as a statement of support and commitment to increasing levels of student success and completion at LCCC.
 - B. [CEO Evaluation and Accountability Policy 1.3.2 Revised – DRAFT](#)
 - C. [Board Committees Policy 1.2.6 Revised – DRAFT](#)
 - D. AVP of ACC Search

- E. Vice President of Academic Affairs Transition
- F. April 28 WCCC Meeting – Powell (NWC)
- G. End-of-Semester Activities and Celebrations

8. POLICIES – 1st READING – President Joe Schaffer

- A. [Acceptable Use Policy 8.3 – 1st Reading](#)
([Acceptable Use Procedure 8.3P](#))
- B. [Social Media Policy 8.4 – 1st Reading](#)
([Social Media Procedure 8.4P](#))
- C. [Spending Authority and Limits Policy 4.5 Revised – 1st Reading](#)
(No procedure accompanies this policy.)

9. BOARD REPORTS

- A. Board Member Updates – Board Chairman Carol Merrell (*Standing Agenda Item*)
- B. Finance and Facilities Committee (April 12th Meeting) – Trustees Don Erickson and Jess Ketcham

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION

That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of March 31, 2017](#)
- 2) [Current and Auxiliary Fund Budget Reports as of March 31, 2017](#)
- 3) [March 2017 Procurement and Contracting Report](#)

10. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Robert Swank

11. NEW BUSINESS – Board Chairman Carol Merrell

12. ADDITIONAL ITEMS – Information Only

- A. Board Correspondence
 - 1) [Trustees Education Initiative](#)
 - 2) [Cheyenne Day of Giving](#)
 - 3) [NCMPR Awards](#)
 - 4) [PTK Award](#)
 - 5) [JustCaring](#)
- B. [Historical List of Board Motions](#)

13. NEXT MEETINGS/EVENTS

- **May 10** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Presentation of Draft FY 2018 Budget
- **June 28** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Approval of FY 2018 Budget

14. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Carol Merrell

15. ADJOURNMENT of the April 19, 2017, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Carol Merrell

April and May Special Events

April 27 – WACCT Meeting – NWC – Powell
April 28 – WCCC Meeting – NWC – Powell
May 2 – SOAR (Student Organization Achievement Recognition) Banquet – 6 to 8 p.m. – ANB Bank Leadership Center
May 5 – Employee Recognition and Reception – 6 to 9 p.m. – ANB Bank Leadership Center
May 13 – Commencement – 10 a.m. – Storey Gym
May 13 – Nursing Pinning – 1 p.m. – LCSO No. 1 Auditorium
May 13 – HSEC (High School Equivalency Certificate) Graduation – 3 p.m. – Storey Gym

Cultural Events

April 22 – The Cheyenne Symphony Orchestra Concert: “The Majesty of Mahler” – Cheyenne Civic Center – 7:30 p.m. --- Tickets: Visit www.cheyennesymphony.org
April 23 – LCCC Faculty Recital – St. Mark’s Episcopal Church – 3 p.m.
April 30 – LCCC Large Ensemble – Spring Pops Concert – South High School – 7 p.m.
May 4 – LCCC Small Ensemble – Spring Pops Concert – Playhouse – 7 p.m.

Athletic Events – www.golccc.com

2017 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2017 (Dates and times are subject to change and will be added, deleted, or revised as they become known.)

April 27 – WACCT Board Meeting – Northwest College – Powell

April 28 – WCCC Meeting – Northwest College – Powell

May 2 – SOAR (Student Organization Achievement Recognition) Banquet – ANB Bank Leadership Center – 6 to 9 p.m.

May 5 – Employee Recognition and Reception – ANB Bank Leadership Center – 6 to 9 p.m.

May 10 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- Presentation of Draft Budget

May 13 – Commencement – 10 a.m. – Storey Gym

May 13 – Nursing Pinning – 1 p.m. – Laramie County School District No. 1 Auditorium

May 13 – HSEC (High School Equivalency Certificate) Graduation – 1 p.m. – Storey Gym

May 29 – Memorial Day – College Closed

June 2 – Annual Picnic – 12 noon – LCCC

June 21 – Staff Retreat – Clay Pathfinder Building

June 28 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- Approval of FY 2018 Budget

July 4 – Independence Day – College Closed

September 4 – Labor Day – College Closed

September 25 –28 – ACCT Leadership Conference – Pathways to Progress – Las Vegas

November 22-24 – Thanksgiving Break – College Closed

December 23 – January 1 – Winter Break – College Closed

2018

January 15 – Equality Day

March 16 – Spring Break – College Closed

May 28 – Memorial Day – College Closed