

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

Wednesday, November 16, 2016

7:00 p.m.

CCI 130

Center for Conferences and Institutes

5:30 p.m. – Dinner – CCC 178/179

Q&A with Newly Elected Board Members Jess Ketcham, Bob Salazar, Wendy Soto

AGENDA

1. **7:00 p.m. – CALL TO ORDER** of the November 16, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [October 19, 2016, Board Minutes](#) – Board Chairman Ed Mosher
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) Staff Senate – Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Lexi Hartley, Vice President-Professional Staff; Melissa Gallant, Secretary; Sarah Smith, Treasurer
 - 2) Faculty Senate – Rob McNabb, President; Paula Badgett, Vice President; Nate Huseman, Secretary/Treasurer
 - 3) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Jim Streelman, Treasurer
4. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. Cabinet Staffing Updates
 - B. [Construction Update](#)
5. **WORK ITEMS**
 - A. [CORE Initiative Budget Reduction Plan Recommendations](#) – President Joe Schaffer
 - B. Public Comment on Budget Reduction Plan Recommendations – Board Chairman Ed Mosher
 - C. Board Discussion
6. **APPROVAL ITEMS**
 - A. Acceptance of Laramie County Community College District FY 2016 Audit – Stephanie Pickering (McGee, Hearne, and Paiz) – Bound copies will be distributed at the meeting.

Staff Recommendation: That the Board of Trustees accepts the FY 2016 Laramie County Community College District audit.

- B. Declaration of Financial Emergency – Board Chairman Ed Mosher

Staff Recommendation: That, pursuant to Board Policy and Administrative Procedure, the Board of Trustees declares a financial emergency as a result of the withdrawal/reduction of state funding by the Wyoming Legislature and the directive of the Governor.

7. BOARD REPORTS

- A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
- B. Board Self-Evaluation – Trustee Merrell
- C. Finance and Facilities Committee (November 9th Meeting) – Trustees Erickson and Merrell

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- 1) [Current and Auxiliary Fund Balance Sheet Reports as of October 31, 2016](#)
- 2) [Current and Auxiliary Fund Budget Reports as of October 31, 2016](#)
- 3) [October 2016 Procurement and Contracting Report](#)

8. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Garrett Wilkerson

9. NEW BUSINESS – Board Chairman Ed Mosher

10. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

11. NEXT MEETINGS/EVENTS

- **November 30** – Board Dinner and Special Meeting (Dinner: 5:30 p.m. – CCC 178/179; Special Board Meeting: 7 p.m. – Board Room)
- **December 7** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
 - Administering of oaths of office for newly elected trustees and election of 2017 officers.

12. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

13. ADJOURNMENT of the November 16, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

14. EXECUTIVE SESSION – *An executive session may be held.*

November and December Special Events

- November 16 Dedication of the Kabeiseman Nursing Skills Lab – HS 227-233 – 2 to 3:30 p.m.; Refreshments in HS 111 Immediately Following Dedication
- December 1 Holiday Concert (Vocal Cantorei, Celtic Ensemble, and Jazz Ensemble) – South High School – 3 p.m. (preceded by Christmas carols, cookies, and hot chocolate)
- December 6 LCCC Foundation Holiday Tea – CCC 178/179 (Private Dining Rooms) – 9 to 11:30 a.m.
- December 11 Holiday Concert (Collegiate Chorale, String Ensemble, and Wind Symphony) – South High School – 3 p.m.
- December 17 Nurses’ Pinning and Reception – LCSD No. 1 Auditorium – 10 a.m.

Cultural Events – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

Athletic Events – www.golccc.com

2016 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2016 *(Dates and times are subject to change and will be added, deleted, or revised as they become known.)*

November 16 – Dedication of the Kabeiseman Nursing Skills Lab – HS 227-233 – 2 to 3:30 p.m.; Refreshments in HS 111 Immediately Following Dedication

November 23-25 – Thanksgiving Break – College closed

November 30 – Board Dinner and Special Board Meeting (Dinner: 5:30 p.m. – CCC 178/179; Special Board Meeting: 7 p.m. – Board Room)

December 1 – Holiday Concert (Vocal Cantorei, Celtic Ensemble, and Jazz Ensemble) – South High School – 3 p.m. (preceded by Christmas carols, cookies, and hot chocolate)

December 6 – LCCC Foundation Holiday Tea – CCC 178/179 – Private Dining Rooms – 9 to 11:30 a.m.

December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

- New Board Members are sworn in.
- Board officers are elected.

December 11 – Holiday Concert (Collegiate Chorale, String Ensemble, and Wind Symphony) – South High School – 3 p.m.

December 9 – LCCC Holiday Gala – Dining Hall - 6 to 9 p.m.

December 17 – Nurses’ Pinning and Reception – LCSD No. 1 Auditorium – 10 a.m.

December 23 – January 2 – Winter Break – College closed

2017 – Spring Board Meeting Dates TBD

January 16 – Equality Day – College closed

January 12 – Pathfinder Building Ribbon Cutting – Lobby – 1 to 3 p.m.

February 8 – WACCT Legislative Conference – Hosted by LCCC

February 9 – WCCC Meeting – Pathfinder Building – LCCC

March 17 – Spring Break – College closed

May 29 – Memorial Day