

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
BOARD MEETING**

**Wednesday, May 25, 2016  
7:00 p.m.  
Administration Building  
Petersen Board Room**

**5:30 p.m. – Dinner – CCC 178/179**

Dinner will be catered.

Faculty Qualifications: HLC Requirements and LCCC's Approach  
Interim Academic Affairs Vice President Terry Harper

*AGENDA*

1. **CALL TO ORDER** of the May 25, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [April 6, 2016](#), and [May 11, 2016](#), Board Meeting Minutes – Board Chairman Ed Mosher
3. **REPORTS TO THE BOARD**
  - A. LCCC Reports
    - 1) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Kevin Yarbrough, Vice President-Professional Staff; Jennifer Thompson, Secretary; Sarah Smith, Treasurer (*The 2016-2017 Staff Senate officers take office June 1, 2016. They are: Rhonda Priest, President; Amy Ehlman, Vice President-Classified Staff; Jennifer Banks, Vice President-Professional Staff; Melissa Gallant, Secretary; and Sarah Smith, Treasurer.*)
4. **WORK ITEMS**
  - A. Preliminary Campus Master Plan – President Joe Schaffer, Administration and Finance Vice President Rick Johnson, Bob Doyle and Steve Buck (SmithGroup/JJR), Frank Markley (Paulien and Associates), and Paul Haack (Mason Dale Associates)
  - B. [FY 2017 Budget – 2<sup>nd</sup> Reading](#) – President Joe Schaffer, Administration and Finance Vice President Rick Johnson
5. **POLICIES**
  - A. [Minimum Faculty Qualifications Policy 2.7 Revised – 1st Reading](#) – Interim Academic Affairs Vice President Terry Harper
  - B. [Sponsor Billing Policy 4.12 Revised – 1st Reading](#) – Administration and Finance Vice President Rick Johnson

## 6. APPROVAL ITEMS

- A. PE Building Renovation Level I Plan Update – President Joe Schaffer
- 1) [PE Level I Update](#)
  - 2) [PE Level I Final](#)

*Staff Recommendation:* That the Board of Trustees approves the PE Building Renovation as represented in the Level I Plan Update.

## 7. PRESIDENT’S REPORT – President Schaffer

- A. Board Meeting Schedule  
B. May 23<sup>rd</sup> Meeting with Governor Mead  
C. [Self-Evaluation and Proposed FY17 Goals](#)  
D. Construction Update (*Standing Agenda Item*)

## 8. BOARD REPORTS

- A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
- 1) [President’s Evaluation Survey – DRAFT](#) – Trustee Merrell
  - 2) May 19<sup>th</sup> Foundation Board Meeting – Trustee Merrell
- B. Finance and Facilities Committee (May 11<sup>th</sup> Meeting) – Trustees Erickson and Merrell  
(NOTE: The May finance reports were approved during the May 11<sup>th</sup> Board meeting.)

## 9. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle  
B. LCCC Student Ex Officio Trustee – Mr. Garrett Wilkerson

## 10. NEW BUSINESS – Board Chairman Ed Mosher

## 11. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

## 12. NEXT MEETINGS/EVENTS

- **June 1** – WCCC Meeting – Casper College – Casper
- **June 2 and 3** – GISS (Governance Institute for Student Success) – Casper College
- **June 8** – Finance and Facilities Committee Meeting – 10 a.m. – Administration and Finance Conf. Rm.
- **June 8** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
- **June 20** – Community Reception and Meeting with UW President, Dr. Laurie Nichols – Details will follow.
- **June 29** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
  - One Mill and Annual Budget Public Hearing; One Mill and Budget Approval; Campus Master Plan Presentation
- **July 20** – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)
  - Campus Master Plan Approval

## 13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

## 14. ADJOURNMENT of the May 25, 2016, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

## 15. EXECUTIVE SESSION – *An executive session may be held.*

## *June Special Events\**

<b>June 1</b>	<b>WCCC Meeting – Casper College – Casper</b>
<b>June 2 and 3</b>	<b>GISS (Governance Institute for Student Success) – Casper College</b>
<b>June 20</b>	<b>Community Reception and Meeting with UW President Dr. Laurie Nichols</b>

\*Cultural Event Details – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

\*Athletic Events – <http://www.lccc.wy.edu/athletics/>

\*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

### 2016 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

**2016** (Dates and times are subject to change and will be added, deleted, or revised as they become known.)

May 30 – Memorial Day – College closed

June 1 – WCCC Meeting – Casper College – Casper

June 2 and 3 – GISS (Governance Institute for Student Success) – Casper College

June 8 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)\

**June 20 – Community Reception and Meeting with UW President, Dr. Laurie Nichols – Details will follow.**

June 29 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room) – One Mill and Annual Budget Public Hearing; One Mill and Budget Approval; Campus Master Plan Presentation

July 4 – Independence Day – College closed

July 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room) – Campus Master Plan Approval

August 10-29 – Filing for Office Period for School Board, Community College Trustee, and Special Districts  
<http://www.laramiecountyclerk.com/elections.aspx>

August 16 – Primary Election Day

August 17 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

September 5 – Labor Day – College closed

September 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

September 21 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 5 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 5-8 – ACCT Leadership Congress – New Orleans

October 19 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 8 – General Election Day

November 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 23-25 – Thanksgiving Break – College closed

December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 21 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 23 – January 2 – Winter Break – College closed

### **2017**

January 16 – Equality Day – College closed

March 17 – Spring Break – College closed

May 29 – Memorial Day