

PROCUREMENT & CONTRACTING REPORT

Period: April, 2016

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Asphalt repair	Asphalt repair (annual RFQ)	Plant	Plant
Asphalt Crackfill	Asphalt crackfill repair (Annual RFQ)	Plant	Plant
Student Leadership Institute	Annual retreat	Student Leadership & Involvement	Student Fund
Forklift	Flex-Tech –welding program	Welding	Flex-Tech
EEC Coating	Exterior coating repair for EEC building	Plant	Plant

**TABLE III
POTENTIAL SOLICITATION > \$30,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Campus portal solution	RFP for cloud based software as a solution for campus portal solution	ITS	Student Technology Fee and Technology Infrastructure Fee
Climbing wall for swimming pool	SGA approved funds to install a climbing wall on the swimming pool	Athletics	Student Funds
Furniture for Athletics remodel	Furniture for remodel – utilize State of Wyoming contract, will exceed \$30,000	Athletics	Student Fees (Wellness Fund)

TABLE IV

EXECUTED CONTRACTS

Description	Purpose	Department/Program Area	Funding Source
YESCO	Exterior Wayfinding	Plant	Plant
Linx	Av/IT install at Flex-Tech Building	ITS & Plant	Plant & ITS
Terex Utilities	Annual inspection of bucket truck	Plant	Plant
Trane	Chiller inspections	Plant	Plant
Yuja	Software platform	Academic Affairs	Student Fund
Charles Davis	Multimedia/mass media consultant	Mass Media/Multimedia	Grant
Glen Otto Painting	Paint Residence Halls	Residence Halls	Plant
Morgan Concrete	Concrete work	Plant	Plant
BSC Striping	Asphalt crackfill	Plant	Plant
David Ohde	Landscape architect	Plant	Plant
Various Education Affiliation Agreements	Internships	Health Sciences	n/a
Various contract amendments	Extend term thru 6/30/17	Various	Various
Wyoming Carriage	Advertising	Public Relations	Current

**TABLE V
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
LCCC Foundation	Quarterly invoice (MOU)	Quarterly	Foundation	CF	\$76,500.00	n/a
Source Office & Technology	Flex-Tech furniture	One-time	Flex-Tech	Flex-Tech	\$107,064.17	n/a
Indoff Inc.	Flex-Tech furniture	One-time	Flex-Tech	Flex-Tech	\$70,971.95	n/a
CDW	HP DesignJet printer	One-Time	Flex-Tech	Flex-Tech	\$18,21.43	n/a
Cheyenne Frontier Days	Sponsorship & advertising	Annual	CF	CF	\$35,000.00	n/a
Tobin & Associates	PE roof project	One-time	Plant	Plant	\$13,048.00	n/a
State of Wyoming	Monies for deposit to Yankee Book Peddler	Unknown	Library	CF	\$14,000.00	n/a
Ellucian	Recruiter project & student planning project	One-time	ITS	CF	\$13,450.00	n/a
Merit Electric	Interior lighting replacement project	One-time	Plant	Plant	\$45,144.59	n/a
CDW-G	70" LED TV's	One-time	ITS	CF	\$14,440.00	