

PROCUREMENT & CONTRACTING REPORT

Period: May 2016

**TABLE I
ITEMS FOR BOARD APPROVAL**

Description	Purpose	Frequency	Department/Program Area	Funding Source

**TABLE II
SOLICITATION REQUESTS**

Description	Notes	Department/Program Area	Funding Source
Asphalt sealcoat	Asphalt sealcoat (annual RFQ)	Plant	Plant
Photo database	Public relations photo database RFQ	Public Relations	Current
Phantom ab ultrasound	Sonography – RFQ canceled	Health Sciences	n/a
Pathfinder furniture	RFB – all office and classroom furniture	Pathfinder	Pathfinder
Pathfinder moving services	RFP – move majority of offices	Pathfinder	Pathfinder
Site Lighting Phase 2	IFB	Plant	Plant
Interior wayfinding signage	Flex-Tech RFQ	Plant	Plant

**TABLE III
POTENTIAL SOLICITATION > \$30,000 (not in current budget)**

Description	Notes	Department/Program Area	Funding Source
Campus portal solution	RFP for cloud based software as a solution for campus portal solution	ITS	Student Technology Fee and Technology Infrastructure Fee
Climbing wall for swimming pool	SGA approved funds to install a climbing wall on the swimming pool	Athletics	Student Funds
Furniture for Athletics remodel	Furniture for remodel – utilize State of Wyoming contract, will exceed \$30,000	Athletics	Student Fees (Wellness Fund)

**TABLE IV
EXECUTED CONTRACTS**

Description	Purpose	Department/Program Area	Funding Source
Milie Blinkley	Certified horsemanship clinic	Agriculture	Current
Polly Barger	Certified horsemanship clinic	Agriculture	Current
Gannett Peak	ITS consultant/programmer	ITS	Current
Mechanical Systems	Community Garden hydrants	Jeri Griego	Current
Monument Builders	EEC Coating	Plant	Plant
Color Code	Sell of wind turbine at ACC	ACC	n/a
3M	software	Health Sciences	Current
BSC	Asphalt Sealcoat	Plant	Plant
Various Education Affiliation Agreements	Internships	Health Sciences	n/a
Various contract amendments	Extend term thru 6/30/17	Various	Various

**TABLE V
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
FMH Material Handling	Forklift for welding	One-time	Flex-Tech	Plant/Flex-Tech	\$29,972.00	n/a
SCLogic LLC	Intra workstation subscription	Annual	ITS	Current	\$23,233.00	n/a
Lewan & Associates	Cisco equipment for Flex-Tech & Pathfinder	One-time	ITS	Multiple	\$224,252.18	n/a
NCI Inc	Microscopes	One-time	Math & Science	Current	\$64,285.00	n/a
Mechanical Systems	Install hydrants in community garden	One-time	Plant (Jeri Griego)	Current	\$17,775.00	n/a
Linx Multimedia	Audio visual equipment for Flex-Tech	One-time	ITS	Plant	\$52,802.57	n/a
Lewan & Associates	Cisco blade servers	One-time	ITS	Current	\$20,522.58	n/a
Byte Speed	Computers for Flex-Tech & Pathfinder	One-time	ITS	Multiple	\$50,805.00	n/a
Dell Computers	Computers for Flex-Tech & Pathfinder	One-time	ITS	Multiple	\$44,192.25	n/a
Medicine Bow Tech	Citrix XenDesktop license for Pathfinder & Flex-Tech	One-time	ITS	Multiple	\$18,281.70	n/a
Morgan Concrete	Site concrete project	Annual	Plant	1M	\$14,804.75	n/a
STC Construction	Asphalt repair/replacement	Annual	Plant	1M	\$18,200.00	n/a
Source Office	Spectrum Lecturns for Flex-Tech	One-time	Flex-Tech	Plant	\$51,830.62	n/a
TimeClock Plus	Time clocks for Flex-Tech & Pathfinder	One-time	Admin/Finance	Multiple	\$15,000.58	n/a
CDW-G	Peripherals, monitors for Flex-Tech	One-time	ITS	Plant	\$20,374.63	n/a
Boyd Sign Systems	Interior signage for Flex-Tech	One-time	Plant	Plant	\$20,806.00	n/a
Lexmark Enterprise	Perceptive software renewal	Annual	ITS	Current	\$19,090.10	n/a
Smithgroup JJR	Master plan update	One-time	Admin/Finance	1m	\$135,000.00	Yes