



GOVERNANCE INSTITUTE FOR
STUDENT SUCCESS
Fostering College Completion through Effective Governance

June 13, 2016

Dr. Joe Shaffer, President
Laramie County Community College
1400 E. College Drive
Cheyenne, WY 82007

Dear President Shaffer:

The Association of Community College Trustees (ACCT) appreciates your Board's recent participation in the Governance Institute for Student Success (GISS) on June 2 - 3, 2016, for Wyoming's Community Colleges. With all seven colleges and the Wyoming Community College Commission in attendance, and your whole board, it was a very special institute for the state's higher education leaders.

Throughout the year, we hope to be in touch with you see how we can be of further assistance and to track the progress being made toward your board's commitment to action developed during the GISS. Follow-up on colleges' progress is very important to us. We would appreciate it if you would share with us updates regarding policy or events related to improving student success and completion. Such updates come in many forms, but this could include:

- 1) minutes to board meetings that reflect discussions or actions related to student success,
- 2) changes in board policies or practices or discussions,
- 3) challenges in establishing a data-informed culture in your board or institution, and
- 4) progress and plans on your commitment to action.

We very much appreciate any information you provide us, as it will be helpful in tracking progress and in sharing valuable experiences among other GISS participating colleges about ways in which boards are advancing the student success and equity agenda. Please let us know if there is a designated person we should contact for future follow-up regarding your Board's progress. We will be reaching out to this person in the next few weeks.

We also want to reach out to you and your board particularly regarding the GISS Board Self-Assessment. Many colleges use this assessment as an annual tool, often in conjunction with a board retreat or meeting. We will be glad to join a board meeting or retreat to guide you through the report. Please let us know if you and your Board need additional support. I am happy to set up a phone or video conference with you and your Board.



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I would also like to remind you and your board of our [ACCT 2016 Leadership Congress in New Orleans](#) at the Hilton New Orleans Riverside on October 5-8, 2016. You and your board can register on the ACCT website www.acct.org or click on the hyperlink above. Entitled *Leading With Intent*, the annual ACCT Leadership Congress typically hosts about two thousand trustees, college presidents, chancellors, CEOs and leaders in higher education from around the country. We hope to see you and your board there.

We are glad to have Laramie County Community College as part of our GISS community and look forward to our ongoing relationship. Thank you again for the opportunity to serve your college.

Sincerely,

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CC: Ed Mosher, Board Chair