

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
BOARD MEETING**

**Wednesday, October 28, 2015  
7:00 p.m.  
Administration Building  
Petersen Board Room**

**5:30 p.m. – Dinner – CCC 178/179**

Please make your dinner selections from the dining hall buffet and dine in CCC 178/179.

**LEARNING AGENDA**

Report on the ACCT Leadership Congress – Board Chairman Ed Mosher and Trustee Don Erickson

*AGENDA*

1. **CALL TO ORDER** of the October 28, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [October 7, 2015, Board Minutes](#) – Board Chairman Ed Mosher
3. **WORK ITEMS**
  - A. [LCCC FY 2015 Audit Review](#) – Wayne Herr (McGee, Hearne, and Paiz)
  - B. [Compensation Policy No. 6.11 Draft](#) – President Schaffer and HR Executive Director Tammy Maas
  - C. KPIs
    - 1) [KPI B. Academic Preparation and Measures](#) – President Schaffer
    - 2) [Data Byte – Measures on Success in Subsequent Math/English Coursework](#) – Institutional Research Director Ann Murray
  - D. Board’s Goals for Succession Planning – President Schaffer
4. **APPROVAL ITEMS** – None
5. **POLICIES – 2<sup>nd</sup> READING**
  - A. [Budget Development and Management Policy No. 4.8](#) (No Feedback Received) – Administration and Finance Vice President Rick Johnson  
  
*Staff Recommendation:* That the Board of Trustees approves Budget Development and Management Policy No. 4.8.
  - B. [Medical Amnesty Policy No. 3.21](#) (No Feedback Received) – Student Services Vice President Judy Hay  
  
*Staff Recommendation:* That the Board of Trustees approves Medical Amnesty Policy No. 3.21.

## 6. REPORTS TO THE BOARD

### A. LCCC Reports

- 1) SGA (Student Government Association) – Danielle Kienzle, President; Sawyer Burkett, Vice President
- 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Kevin Yarbrough, Vice President-Professional Staff; Jennifer Thompson, Secretary; Sarah Smith, Treasurer
- 3) Faculty Senate – Leah Noonan, President; Mohamed Chakhad, Vice President; Mary Ludwig, Secretary
- 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer

## 7. PRESIDENT'S REPORT – President Joe Schaffer

- A. October 28<sup>th</sup> Wyoming Student Affairs Conference – College Completion Agenda
- B. [Enrollment Report](#)
- C. [Construction Update](#) (*Standing Agenda Item*)

## 8. BOARD REPORTS

- A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
  - 1) October 19<sup>th</sup> WACCT Meeting and October 20<sup>th</sup> WCCC Meeting – Board Chairman Mosher
- B. Finance and Facilities Committee (October 12<sup>th</sup> Meeting) – Trustees Erickson and Merrell

**FINANCE AND FACILITIES COMMITTEE RECOMMENDATION:** That the Board of Trustees accepts and approves the following items:

- 2) [October 2015 Current and Auxiliary Fund Balance Sheet Reports](#)
- 3) [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- 4) [Procurement and Contracting Report](#)

## 9. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Noah Cheshier

## 10. NEW BUSINESS – Board Chairman Ed Mosher

## 11. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)
- B. [Board Correspondence](#) – Operation Back to School and McIlvaine Family

## 12. NEXT MEETINGS/EVENTS

- **November 18 (Wednesday)** – Board Meeting and Dinner: Dinner – 5:30 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **December 2 (Wednesday)** – Board Meeting and Dinner: Dinner – 5:30 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room – Election of Board Officers

## 13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

## 14. ADJOURNMENT of the October 28, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

## 15. EXECUTIVE SESSION – *An executive session may be held.*

## *October and November Special Events\**

October 19-November 23 Artist Natalia Wrobel – Lecture, Reception and Gallery Show

\*Cultural Event Details – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

\*Athletic Events – <http://www.lccc.wy.edu/athletics/>

\*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

### 2015 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

#### **2015** *(Dates and times are subject to change and will be added as they become known.)*

November 12 – Foundation Full Board Meeting (5 p.m. – Board Room)

November 18 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 25-27 – Thanksgiving Break – College is closed.

December 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 4 – Holiday Gala Reception – Asher Upstairs – 500 W 15<sup>th</sup> St. – 6 to 9 p.m.

December 24 – January 1 – Winter Break – College is closed.

#### **2016** *(Dates and times are subject to change and will be added as they become known.)*

January 6 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

January 18 – Equality Day/Martin Luther King Day – College closed

January 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 3 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 8-11 – ACCT National Legislative Summit – Washington, DC

February 17 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 18 – WACCT Community College Conference, Awards, and Legislative Reception – Little America

5:00 p.m. – Awards

6:30 p.m. – Legislative Reception

March 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

March 18 – Spring Break – College closed

March 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

April 6 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

April 9-12 – 96<sup>th</sup> AACC Annual Convention – Chicago, IL

April 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 4 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 6 – Employee Recognition Reception and Awards – Time and Location TBD

May 14 – Commencement

May 18 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 30 – Memorial Day – College closed

June 1 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

June 15 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

July 4 – Independence Day – College closed

July 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

August – Filing for Office Period for School Board, Community College Trustee, and Special Districts – TBD

August 16 – Primary Election Day  
August 17 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
September 5 – Labor Day – College closed  
September 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
September 21 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
October – ACCT Leadership Congress – TBD  
October 5 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
October 19 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
November 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
November 8 – General Election Day  
November 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
November 23-25 – Thanksgiving Break – College closed  
December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)  
December – Winter Break – College closed – TBD