

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, November 18, 2015
7:00 p.m.
Administration Building
Petersen Board Room**

5:30 p.m. – Dinner – CCC 178/179

Please make your dinner selections from the dining hall buffet and dine in CCC 178/179.

[LEARNING AGENDA](#)

Program Review Process at LCCC, Institutional Effectiveness Associate Vice President Kim Bender

AGENDA

1. **CALL TO ORDER** of the November 18, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [October 28, 2015, Board Minutes](#) – Board Chairman Ed Mosher
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports
 - 1) SGA (Student Government Association) – Danielle Kienzle, President; Sawyer Burkett, Vice President
 - 2) Staff Senate – Candy Ferrall, President; Amy Ehlman, Vice President-Classified Staff; Kevin Yarbrough, Vice President-Professional Staff; Jennifer Thompson, Secretary; Sarah Smith, Treasurer
 - 3) Faculty Senate – Leah Noonan, President; Mohamed Chakhad, Vice President; Mary Ludwig, Secretary
 - 4) LCCCEA (LCCC Education Association) – Meghan Kelly, President; Les Balsiger, Vice President; Maggie Swanger, Secretary; Jim Streelman, Treasurer
4. **WORK ITEMS**
 - A. [Data Byte – KPI Measure C.4.a. Success After Transfer](#) – Institutional Research Director Ann Murray
 - B. [Governance Institute for Student Success](#) – Trustee Erickson
5. **APPROVAL ITEMS**
 - A. LCCC FY 2015 Audit – Wayne Herr (McGee, Hearne, and Paiz) (Copies of the audit will be distributed at the meeting.)

Staff Recommendation: That the Board of Trustees approves the acceptance of the LCCC FY 2015 Audit.

6. PRESIDENT'S REPORT – President Joe Schaffer

- A. [Enrollment Report](#)
- B. Legislative and Fiscal Updates
- C. [Construction Update](#) (*Standing Agenda Item*)

7. BOARD REPORTS

- A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
- B. Trustee Officer Nominations (Elections December 2nd) – Board Chairman Ed Mosher and Trustee Lummis
- C. November 12 Foundation Board Meeting – Trustee Lyttle
- D. Finance and Facilities Committee (November 11th Meeting) – Trustees Erickson and Merrell

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- 1) [November 2015 Current and Auxiliary Fund Balance Sheet Reports](#)
- 2) [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- 3) [October 2015 Procurement and Contracting Report](#)

8. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio Trustee – Mr. Butch Keadle
- B. LCCC Student Ex Officio Trustee – Mr. Noah Cheshier

9. NEW BUSINESS – Board Chairman Ed Mosher

- A. January Board Retreat – Board Chairman Ed Mosher

10. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

11. NEXT MEETINGS/EVENTS

- **December 2 (Wednesday)** – Board Meeting and Dinner: Dinner – 5:30 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room – Election of Board Officers
- **January 20 (Wednesday)** – Board Meeting and Dinner: Dinner – 5:30 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room

12. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

13. ADJOURNMENT of the November 18, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

14. EXECUTIVE SESSION – *An executive session may be held.*

*November and December Special Events**

October 19-November 23 Artist Natalia Wrobel – Lecture, Reception and Gallery Show
December 4 Holiday Gala – Asher Upstairs

*Cultural Event Details – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

*Athletic Events – <http://www.lccc.wy.edu/athletics/>

*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

2015 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2015 *(Dates and times are subject to change and will be added as they become known.)*

November 25-27 – Thanksgiving Break – College is closed.

December 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 4 – Holiday Gala Reception – Asher Upstairs – 500 W 15th St. – 6 to 9 p.m.

December 9 – Foundation Board

December 24 – January 1 – Winter Break – College is closed.

2016 *(Dates and times are subject to change and will be added as they become known.)*

January 6 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

January 18 – Equality Day/Martin Luther King Day – College closed

January 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 3 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 8-11 – ACCT National Legislative Summit – Washington, DC

February 17 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

February 18 – WACCT Community College Conference, Awards, and Legislative Reception – Little America

5:00 p.m. – Awards

6:30 p.m. – Legislative Reception

March 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

March 18 – Spring Break – College closed

March 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

April 6 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

April 9-12 – 96th AACC Annual Convention – Chicago, IL

April 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 4 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 6 – Employee Recognition Reception and Awards – Time and Location TBD

May 14 – Commencement

May 18 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

May 30 – Memorial Day – College closed

June 1 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

June 15 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

July 4 – Independence Day – College closed

July 20 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

August – Filing for Office Period for School Board, Community College Trustee, and Special Districts – TBD

August 16 – Primary Election Day

August 17 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

September 5 – Labor Day – College closed

September 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

September 21 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October – ACCT Leadership Congress – TBD

October 5 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 19 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 2 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 8 – General Election Day

November 16 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 23-25 – Thanksgiving Break – College closed

December 7 – Board Dinner and Meeting (Dinner: 5:30 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December – Winter Break – College closed – TBD