



# MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: May 22, 2015

SUBJECT: Procurement and Contracting Report

**TABLE I  
ITEMS FOR BOARD APPROVAL**

Description	Department/Program Area	Funding Source
No report		

**TABLE II  
PRE-APPROVED PURCHASES EXCEEDING \$12,500**

Description	Department/Program Area	Funding	Cost
Dell Wyse Thin Client – Classroom Upgrade	ITS	Current	\$14,366.25
WCCC – SmarThinking	Library	Current	\$20,065.12
American Welding & Gas – Piranha P-65 Iron Worker	Welding	Federal	\$17,800.00

**TABLE III  
SOLICITATION REQUESTS**

Description	Department/Program Area	Funding
Utility Tractor	Ag/Equine	Current
Gateway Spire Signage	Physical Plant	Plant Funds

**TABLE IV  
EXECUTED CONTRACTS**

Description	Department/Program Area	Funding Source
Cheyenne Frontier Days – silver boot sponsorship by LCCC	Public Relations	Current
Amendments to extend contract end dates to 6/30/16	Various	Various
Shrine Club – Circus arena rental	Facilities & Events	Current
Service Agreements – theater, guest speakers, artists, etc.	Various	Current
Unify Energy Solutions – company change from Air Comfort Inc.	Physical Plant	Current

- \* Major Maintenance Monies - Contingency Reserve
- \*\* Major Maintenance Monies
- \*\*\* Capital Construction