



# MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: March 18, 2015

SUBJECT: Contracting & Procurement Report

**TABLE I  
ITEMS FOR BOARD APPROVAL**

Description	Department/Program Area	Funding Source
No report		

**TABLE II  
PRE-APPROVED PURCHASES EXCEEDING \$12,500**

Description	Department/Program Area	Funding	Cost
Quarterly Invoice - Foundation	Foundation	Current Funds	\$76,500.00
Online Journal Collection	Library	Current Funds	\$13,150.00
Furniture	Library	Multiple	\$12,972.50
Food Service Billing-January	Admin & Finance Services	Current Funds	\$65,202.00
Nucleus Task Chair-Molly McNeely	Nursing	Current Funds	\$40,727.00
ProQuest Central & Ag Journals	Library	Grant Funds	\$19,841.00
Food Service Billing-February	Admin & Finance Services	Current Funds	\$129,186.00

**TABLE III  
SOLICITATION REQUESTS**

Description	Department/Program Area	Funding
No Report		

**TABLE IV  
EXECUTED CONTRACTS**

Description	Department/Program Area	Funding Source
Various Clinical Agreements	Health Science Programs	No Funds involved
Facility Rental Agreements	Academic Affairs	Current Funds
Various Service Agreements	Academic Affairs/Student Services	Current Funds

- \* Major Maintenance Monies - Contingency Reserve
- \*\* Major Maintenance Monies
- \*\*\* Capital Construction