



**LARAMIE COUNTY  
COMMUNITY COLLEGE**  
*Cheyenne ♦ Laramie ♦ Pine Bluffs*

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# MEMORANDUM

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TO: Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: January 9, 2015

SUBJECT: Recommendation to Procure a Laerdal Manikin

At the Nursing program's request, the purchase of a single Laerdal Manikin was approved in the FY 15 budget and has been purchased. The LCCC Foundation has approved the expenditures of their funds for the purchase of a second Laerdal Manikin for the Nursing program. The original purchase was approved as a sole source transaction, as there is one manufacturer and distributor of the Laerdal Manikin.

The new (second) manikin will complement the Nursing program's current training curriculum, thus allowing the program to offer training on more advanced simulators. This manikin will enhance the program's recruitment efforts in the marketplace, thereby ensuring that our students will have current entry level skills at the completion of the program of study.

The Nursing Faculty and Program Director have asked to move forward with this purchase as soon as possible, hoping to have it on site for the start of the Spring 2015 semester. I am, therefore, recommending that the Board of Trustees approve the purchase of the Laerdal Manikin in the amount of \$64,908.97, which will be funded by monies from the Current Fund and there soon after reimbursed by funds from the LCCC Foundation.

**RECOMMENDATION:**

That the Board approves the purchase of the Laerdal Manikin in the amount of \$64,908.97. Funds for this purchase will come from the Current Fund and be reimbursed by the LCCC Foundation.