

# Laramie County Community College

## Fall 2015 Board of Trustees Meetings and Topics

### Board Meeting Structures - 3 Types of Agenda

1. Learning Agenda: Includes items intended to be for Trustee education and professional development. Typically occurs during the dinner time prior to the convening of the formal Board meeting.
2. Work Agenda: Includes items requiring significant Board discussion, interaction, and presentation by staff, which is intended to inform the President on how to carry out his/her work in leading the College.
3. Action Agenda: Includes items the Board is required to take action on for approval.

### August 19<sup>th</sup>

#### **6PM Dinner**

##### *Learning Agenda*

- Calculating and Reporting Enrollment (what is a census date, how is FTE calculated, what does annualized mean, when and why do we weight enrollment, etc.)

#### **7PM Meeting**

##### *Work Agenda*

- Wyoming Center for Business and Economic Analysis transition to LCCC (Dean Hawk, Dick O'Gara, Denise Rodgers)
- Construction Updates (Rick Johnson and Tim Macnamara)
- Discussion about Board work, committees, meeting structures, etc. (Chairman Mosher)
- Fall meeting calendar and agenda items (Joe)
- Appoint committee to develop performance review process (Chairman Mosher)

##### *Action Agenda*

- 2005 Bond Series Refinance (Herry and Dan Baxter)

### September 2<sup>nd</sup> or 9<sup>th</sup> (Date TBD)

#### **5:30 Dinner**

##### *Learning Agenda (begins at 6pm)*

- Accreditation and the Higher Learning Commission (HLC)
- Academic Quality Improvement Program (AQIP): Processes, Improvements, Results
- The System's Portfolio and Feedback Report

#### **7PM Meeting**

##### *Work Agenda*

- Discussion on updates on the president's goals for the College (Chairman Mosher)
- Discussion and consideration of adding a compensation analyses component to the Budget process (Joe)
- Discussion on proposed legislation coming from JAIC Subcommittee on community college funding at their August 24<sup>th</sup> meeting.

##### *Action Agenda*

- TBD

## **September 23<sup>rd</sup> (Meeting moved from the 16<sup>th</sup>)**

### **5:30 Dinner**

#### *Learning Agenda (begins at 6pm)*

- Measuring Institutional Effectiveness: KPI's and Report Card, FY15 Report Card Results
- LCCC's Model of Continuous Improvement (How KPI's relate to AQIP, Program Reviews, and other key processes at LCCC)

### **7PM Meeting**

#### *Work Agenda*

- First Data Byte (these will come each month - discussion on a specific KPI and its performance measures' results) (Joe and Ann Murray)
- Changes to Board Policy 1.2.4 Meetings of the Board (Trustee Erickson)

#### *Action Agenda*

- TBD

## **October 7<sup>th</sup>**

### **5:30 Dinner**

#### *Learning Agenda (begins at 6pm)*

- TBD

### **7PM Meeting**

#### *Work Agenda*

- FY 2015 Audit Presentation
- Discussion about the goals a LCCC succession plan should accomplish (Joe)

#### *Action Agenda*

- TBD

## **October 21<sup>st</sup>**

### **5:30 Dinner**

#### *Learning Agenda (begins at 6pm)*

- TBD

### **7PM Meeting**

#### *Work Agenda*

- Report from the ACCT National Congress (Chairman Mosher)

#### *Action Agenda*

- Approval of Acceptance of FY 2015 Audit

## **November 4<sup>th</sup>**

### **5:30 Dinner**

#### *Learning Agenda (begins at 6pm)*

- TBD

### **7PM Meeting**

#### *Work Agenda*

- Report from the ACCT National Congress (Chairman Mosher)

#### *Action Agenda*

- Approval of Acceptance of FY 2015 Audit

**November 18<sup>th</sup>**

**5:30 Dinner**

*Learning Agenda (begins at 6pm)*

- The Academic Program Review Process (Kim Bender)

**7PM Meeting**

*Work Agenda*

- AY2015 Academic Program Review Reports (Kim Bender)

*Action Agenda*

- TBD

**December 2<sup>nd</sup>**

**5:30 Dinner**

*Learning Agenda (begins at 6pm)*

- Refresh of the LCCC 2013-2020 Strategic Plan

**7PM Meeting**

*Work Agenda*

- Updating the Campus Master Plan and RFP (Joe)

*Action Agenda*

- Election of Board Officers