

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING**

**Wednesday, August 19, 2015
7:00 p.m.
Administration Building
Petersen Board Room**

6:00 p.m. – Dinner – CCC 178/179

Please make your dinner selections from the dining hall buffet and dine in CCC 178/179.

**Calculating and Reporting Enrollment
Institutional Research Director Ann Murray, Registrar Stacy Maestas**

AGENDA

1. **CALL TO ORDER** of the August 19, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher
2. **MINUTES** – Approval of the [July 15, 2015, Board Minutes](#) – Board Chairman Ed Mosher
3. **REPORTS TO THE BOARD**
 - A. LCCC Reports – Monthly reports are suspended until September.
 - B. Wyoming Center for Business and Economic Analysis Transition to LCCC – Dean of the School of Business, Ag, and Technical Studies Melvin Hawkins, Economics Instructor/WCBEA at LCCC Director Denise Rogers, and Dick O’Gara
 - C. Construction Update – Physical Plant Director Tim Macnamara (*Standing Agenda Item*)
4. **PRESIDENT’S REPORT** – President Joe Schaffer
 - A. [Fall Meeting Calendar and Agenda Items](#)
5. **BOARD REPORTS**
 - A. Board Member Updates – Board Chairman Ed Mosher (*Standing Agenda Item*)
 - B. Board Work, Committees, Meeting Structures – Board Chairman Ed Mosher
 - C. Committee to Develop Performance Review Process – Board Chairman Ed Mosher
 - D. Finance and Facilities Committee – Don Erickson, Carol Merrell

FINANCE AND FACILITIES COMMITTEE RECOMMENDATION: That the Board of Trustees accepts and approves the following items:

- 1) [August 2015 Current and Auxiliary Fund Balance Sheet Reports](#)
- 2) [FY 2015 Current and Auxiliary Fund Budget Reports](#)
- 3) [Procurement and Contracting Report](#)

6. APPROVAL ITEMS

- A. 2005 Bond Series Refinance – Accounting Services Director Herry Andrews, Rick Thompson (Hathaway & Kunz), Todd Bishop (Kaiser Wealth Management)
- 1) [Bond Refunding Information](#) – Kaiser Wealth Management
 - 2) [Executed Building Authority Resolution](#) – Hathaway & Kunz
 - 3) [Indenture of Trust](#) – Hathaway & Kunz
 - 4) [Amendment to 2005 Leasehold Mortgage](#) – Hathaway & Kunz
 - 5) [Amendment to 2005 Mortgage](#) – Hathaway & Kunz
 - 6) [District's Resolution Approving Bond Transaction](#) – Hathaway & Kunz
 - 7) [Amendment to 2005 Facilities Lease](#) – Hathaway & Kunz

STAFF RECOMMENDATION: That the Board of Trustees approve the amended and restated facilities lease agreement dated as of September 1, 2015 between the district and the Laramie County Community College Building Authority; approve the execution and delivery of an indenture of trust dated as of September 1, 2015 between the Building Authority and Wyoming Bank and Trust; approve the issuance and sale of refunding lease revenue bonds by the Building Authority; approve the private placement memorandum for the bonds and the sale of the bonds at a private sale; and other details related thereto.

7. EX OFFICIO TRUSTEE UPDATES (*Standing Agenda Item*)

- A. ACC Advisory Board Ex Officio – Mr. Butch Keadle
B. LCCC Student Trustee Ex Officio – Mr. Jaime Quinones

8. NEW BUSINESS – Board Chairman Ed Mosher

9. ADDITIONAL ITEMS – Information Only

- A. [Historical List of Board Motions](#)

10. NEXT MEETINGS/EVENTS

- **September 2 or 9 (Wednesday) TBD** – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room
- **September 23 (Wednesday)** (*moved from September 16th*) – Board Meeting and Dinner: Dinner – 6 p.m. – CCC 178/179; Meeting – 7 p.m. – Petersen Board Room

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Ed Mosher

12. ADJOURNMENT of the August 19, 2015, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Ed Mosher

13. EXECUTIVE SESSION – *An executive session may be held.*

*August Special Events**

[Cultural Events Brochure – Coming Soon](#)

August 24 **Joint Appropriations Interim Committee Meeting**
August 25 **Fall Kick-off and Convocation**

*Cultural Event Details – <http://lccc.wy.edu/about/foundation/culturalseries.aspx>

*Athletic Events – <http://www.lccc.wy.edu/athletics/>

*Rodeo Events – <http://lccc.wy.edu/athletics/rodeo/schedule.aspx>

2015 Annual Calendar

Changes to the calendar below since its last publication are in **Bold**.

2015 (Dates are subject to change and will be added as they become known.)

August 24 – Joint Appropriations Interim Committee Meeting (JAIC) – Casper College Gateway Building, Room 225, 9:30 a.m.

August 25 – Fall Kick-off and Welcome – 8:30 Breakfast; 9:30 Convocation (UP Centennial Room)

September 2 or 9??? TBD – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

September 7 – Labor Day – College is closed.

September 10 – Foundation Full Board Meeting (5 p.m. – Board Room)

September 23 (moved from September 16) – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 7 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 14-17 – 2015 ACCT Leadership Congress – San Diego, California (Board Chairman Mosher and Trustees Erickson and Lyttle are planning to attend.)

October 21 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

October 23 – Scholarship Lunch (11:30 a.m. – Little America)

October 29 – WACCT Meeting – Eastern Wyoming College

October 30 – Wyoming Community College Commission – Eastern Wyoming College

November 4 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 12 – Foundation Full Board Meeting (5 p.m. – Board Room)

November 18 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

November 25-27 – Thanksgiving Break – College is closed.

December 2 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 16 – Board Dinner and Meeting (Dinner: 6 p.m. – CCC 178/179; Meeting: 7 p.m. – Board Room)

December 24 – January 1 – Winter Break – College is closed.