



Dear LCCC Colleagues, Friends and Supporters:

In 2013, a diverse group of individuals, committed to the success of Laramie County Community College, its students, and its community, embarked upon a comprehensive strategic planning process. Culminating more than a year of research and hard work, the LCCC Board of Trustees adopted the LCCC 2013-2020 Strategic Plan on September 18, 2013, and charged the College with its immediate implementation.

Now, more than three years from the launch of the strategic plan, I am pleased to present this 2016 LCCC Strategic Plan Progress Report. This report does not replace the original strategic plan, which is a living document guiding the efforts of LCCC. Rather, it is intended to do the following:

- * Reaffirm those goals and strategies to which the College committed in 2013;
- * Modify strategies to meet current context and conditions or to better clarify intent;
- * Provide an honest perspective on the progress the College is making toward accomplishing its strategies and achieving its goals;
- * Stimulate a renewed focus and effort toward completing the strategic plan by 2020; and
- * Celebrate key accomplishments and outcomes as a result of the College's work.

LCCC has accomplished much in just a few short years. The College – and its stakeholders – should take pride in all that has been jointly accomplished and appropriately deserved. This is worth celebrating. However, more work needs to be done, and LCCC is committed to successfully finishing its strategic plan on schedule.

Community colleges across the nation, and especially here in Wyoming, have attracted much-deserved attention. This is our moment to remind the nation of the value community colleges have continually brought to our communities and our economies. However, it is also a time where opportunity and challenge are illuminated, and we at LCCC must act strategically and expeditiously to improve our pathways to student success.

If community colleges continue to have the courage to take calculated risks and do this work, they will be one of the most influential factors in helping our nation regain prominence as a world leader of educated, innovative, and productive citizens. I am extremely honored and pleased that LCCC has been recognized as an influential contributor to such a grand movement.

Best Regards,

Joe Schaffer, E.D. President

Board of Trustees

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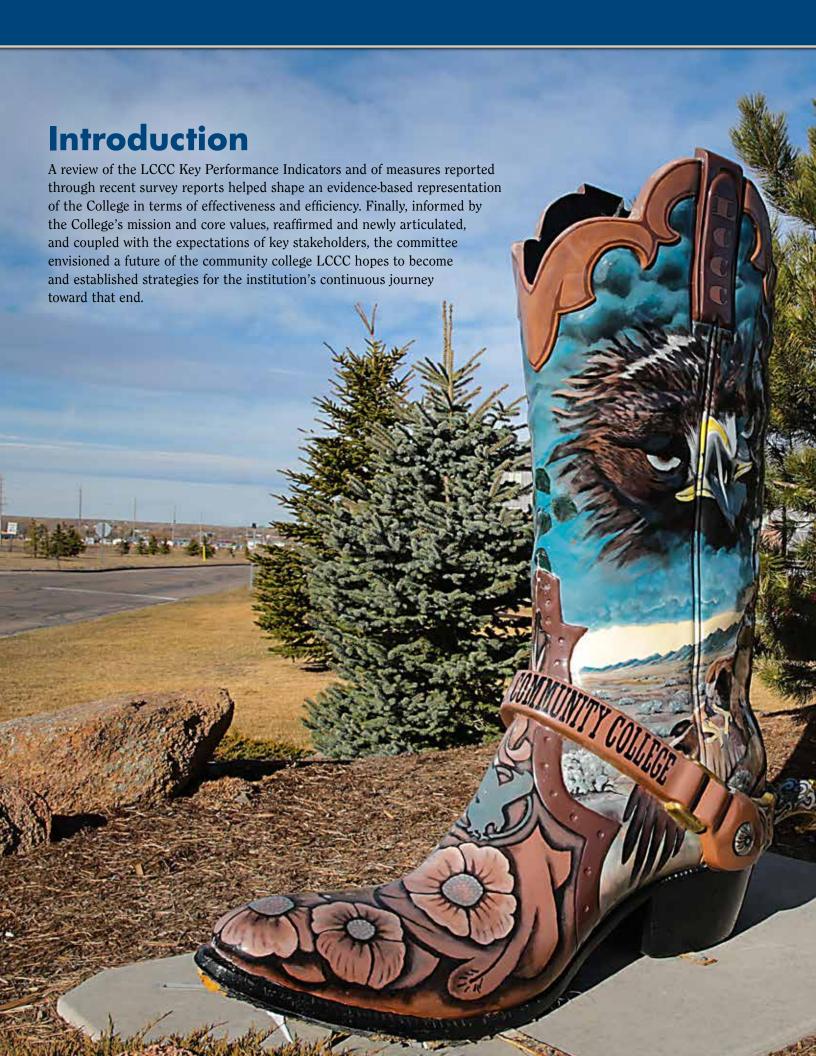
Executive Director of Human Resources



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Printed August 2016 For updates, go to lccc.wy.edu





Mission Statement

The Mission of Laramie County Community College is to transform our students' lives through the power of inspired learning.

We are all bound by a basic understanding that our students, regardless of how they arrive at LCCC, yearn for a better life by engaging in the process of acquiring knowledge. Thus, we are compelled to aid this transformation by offering diverse educational experiences designed to be inspirational for all those involved in the learning process. While we recognize our work is diverse, the entirety of the work we do is grounded in the four foundational elements of the comprehensive community college mission:

- **1. Academic Preparation** To prepare people to succeed academically in college-level learning;
- **2. Transfer Preparation** To engage our students in learning activities that will prepare and advance them through the pursuit of a baccalaureate degree;
- **3. Workforce Development** To develop individuals to enter or advance in productive, life-fulfilling occupations and professions; and
- **4. Community Development** To enrich the communities we serve through activities that stimulate and sustain a healthy society and economy.

Our Values

Core Values

We believe these values are inherent in the cultural fabric of the College and could not be extracted in any way.

- **1. Passion** Our institution is wholly dedicated to engaging in our work, sharing our beliefs, and debating the merits of any course of action as we strive to transform our students' lives through inspired learning.
- **2. Authenticity** True to our Western heritage, we are genuine to a fault, without pretense, and steadfast in our dedication in delivering on a promise, product, or need.
- **3. Desire to Make a Difference** We engage in and pursue our goals for the opportunity to create better lives, better communities, and a better world for those who are here today and the generations that follow.

Aspirational Values

At LCCC, we aspire to distinguish and advance the institution. Our aspirations are pursued through a strategy of greater focus, connectivity within the institution, and intentional actions to ensure the presence of these aspirational values at LCCC well into the future.

- 1. Commitment to Quality Quality is found at the intersection of hard work and high standards being met consistently. We are committed to promoting a culture of evidence that compels us to continuously strive for greater competence and productivity while always seeking to transform students' lives through inspired learning.
- **2. Entrepreneurship** In an uncertain era, endless opportunities await those institutions willing to take risks. Grabbing these opportunities requires informed risk-taking and innovation fostered in a safe, yet demanding, environment.
- **3. Tolerance** As an institution, we must engage in wide-ranging, openminded discourse with civility and objectivity grounded in what is best for our students as well as ourselves.

A Vision for LCCC

The Big Goal

Our overarching goal is that our accomplishments as a community college will distinguish LCCC from others in the nation, in turn benefiting our communities and bringing pride to the great state of Wyoming.

Vision Statement

In the future . . . we are individuals united for a single purpose – to transform our students' lives. Our nationally recognized, entrepreneurial, and innovative programs and services help students become the most sought after individuals. We develop world-class instructors. We are relentless in the use of evidence to make decisions that responsibly and efficiently allocate resources, drive instruction, and create an environment of adaptability and productivity. Every individual has the freedom to innovate and take informed risks based on promising practices and creative ideas. We fail fast, and learn from that failure as much as from our success. Clear academic pathways, high-touch services, and engaged employees are the bedrock of our students' success. We drive collaboration throughout the community to ensure the success of all students who come to LCCC. We are changing the world of higher education facing seemingly impossible challenges head on.





Goals and Strategies

With an eye to the future, a strong desire for excellence and a staunch dedication to student success, LCCC has embraced the following four Strategic Goals to guide our work through 2020. Each of the four goals has accompanying strategies with targeted outcomes that will be used to evaluate our success in achieving this plan.

Strategic Plan Strategy Prioritization

A challenge in executing any major planning effort is knowing where to begin. Shortly after approval of the Strategic Plan in 2013, LCCC began a prioritization process that provided opportunity for the campus leadership and the Board of Trustees to objectively rank the strategies within the plan. Using an internally-developed Strategic Planning Prioritization Rubric to rate the 60 planning strategies, each strategy was scored and placed within a quartile system of four tiers. The rubric contained the following eight traits.

- 1. Impact on Change for Campus Breadth and Unit or Area Depth
- 2. Context of Need/Timeliness, e.g., college completion
- 3. Cost to implement
- 4. Institution's Capacity to Implement
- 5. Metrics Development & Evaluation Workload
- 6. Concurrence of Activities
- 7 Complexity
- 8. Strategy's Overall Likelihood of Success for Encouraging Change (holistic score)

The College recognizes that at times priorities shift, opportunities present themselves, or some low-priority strategies are easy to accomplish. Thus, not all strategies have progressed precisely in priority order, however the prioritization process has generally guided the work of the College and will continue to do so through the remainder of the plan's execution.

Within this document strategies include a denotation used to identify priority tiers.

Status:

Green: Project is on schedule, on budget, and all is good

Yellow: There are potential issues with the project's schedule or budget, but

both can probably be saved with corrective actions.

Red: There are serious issues and/or the project has not commenced or will likely be delayed, and/or there may be significant budget overruns.

Phases:

Initiation: Project is just starting

Planning/Design: Project is being organized and prepared Implementation: Primary work is carried out in a project

Closure: Project is being completed, finalized and information

is archived

Completion Agenda for the 21st Century

Increase the number of students earning high-value credentials by reinventing the College's programs and services to be designed for the 21st century learners and aligned to drive the economic and social futures of Southeastern Wyoming.

Strategies

A. Increase participation at the college through wise enrollment growth

- i. Strategic Recruitment Plan Phase: Initiation Establish a strategic recruitment plan Priority: 4/TBA to guide the College's student recruitment strategies leading to managed enrollment growth of students likely to succeed at LCCC.
- ii. Academic Master Plan Phase: Initiation Conduct a comprehensive academic Priority: 4/TBA master planning process that results in the establishment of a strategic vision for the academic offerings of the College.
- iii. Online Enterprise Phase: Planning/Design Expand quality, LCCC online courses and programs while exploring the development of an LCCC Online enterprise with sufficient autonomy to purposefully grow offerings and enrollment in distance education.

B. Implement research-based, high-impact practices for early and ongoing student engagement in the educational process

- Design a mandatory orientation program for all new students enrolling at LCCC that includes advising and registration.
- i. Mandatory Orientation Phase: Closure Priority: 1
- ii. Holistic Advising Phase: Closure Develop and deliver a strong, holistic Priority: 1 system of student advising that assigns every student a single case manager to follow him/her throughout their educational journey
- iii. Academic Plans Phase: Implementation Implement a system to ensure all students have an academic plan on file by the end of their first term and reviewed frequently that maps their coursework and milestones from start of their education journey to completion.
- iv. Student Success Course Phase: Closure Create a first-year or first-term student success course required of all new students to LCCC that is contextualized to programmatic themes or pathways, designed to help students become college-ready, build significant relationships, establish their academic plan, explores careers and connects them to the community.



Orientation completers have significantly better persistence rates when compared with their peers from the previous year, as well as with those from the same starting cohort who did not complete Orientation.

- C. Redesign the College's institutional scholarship and aid programs in a way to strategically accomplish desired outcomes.
 - i. Strategic Financial Aid
 Develop aid programs and strategies
 that target individuals who desire to
 enroll at LCCC but have un-met financial need inhibiting their ability to
 participate.
 - ii. Strategic Financial Aid
 Create aid programs designed to
 incentivize students to achieve key
 progress points along their educational path.

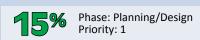
 Phase: Closure
 Priority: 3
- D. Establish clear academic pathways based on curriculum designed to help students achieve important learning outcomes and to help them progress through academic milestones and ultimately completion.
 - i. Student Placement
 Research, explore, and establish new student-placement practices that more accurately assess college-readiness and place students into coursework they are likely to succeed and persist within.
 - ii. Developmental Redesign-Math/English
 Redesign developmental coursework
 and activities to facilitate an
 accelerated progression to college-readiness for our students.
 - iii. Curriculum rEvolution
 Completely redesign our academic programs so that college-ready, full-time students would be able to complete certificate programs in one year, and associate degrees in two years.
 - iv. Curriculum rEvolution

 Publish all program curricula in ways to illustrate the progression for full-time and part-time students to complete their chosen program of study.
- E. Reinvent the College's general education curricula to ensure our students are exposed to broad perspectives to some of the world's biggest questions and that they possess the skills and abilities necessary to succeed regardless of their chosen occupation.
 - i. General Education Reform

 Develop and implement a LCCC

 General Education Core that stems
 from essential learning outcomes, ensure it is incorporated into all transfer programs (AA and AS degrees), and when completed results in a Certificate of General Studies.
 - ii. General Education Reform
 Ensure that all applied programs
 (Certificates and AAS degrees) include
 coursework, stand-alone or integrated, that leads to institutional student learning outcomes.

- F. Establish a strong system of quality assurance in our curricula and a mechanism to inform instructional effectiveness by developing coherent assessment practices across all levels of the educational program at LCCC.
 - i. Common Course Assessments
 Establish well-defined, assessable, and common learning outcomes across all sections, locations, and delivery modalities for the same course. Pair these common outcomes with the development of accompanying rubrics and common assessments.
 - ii. Program Learning Competencies
 Establish program learning outcomes
 for all programs leading to a degree or
 certificate from LCCC, and establish rubrics and assessments to ascertain
 achievement of program outcomes.
 - iii. Institutional Competencies
 Build upon the foundational work the
 College has done in establishing
 institutional learning outcomes, and integrate educational activities
 and assessments that yield evidence of student learning in these
 competency areas.
 - iv. **Technology-based Assessment System**Develop a technology-based
 mechanism to capture and analyze
 assessment data to inform continuous
 improvement of our teaching practices.















the State in signed articulation agreements with UW, including the general education core curriculum. Nationally, students who successfully transfer their credits earned at a community college are more likely to attain a four-year degree.

Connections that Improve Student Transitions

55% COMPLETE

Strengthen relationships and connections with key community partners, such as K12, UW, other four-year institutions, and business and industry to improve student transitions between educational entities and into the workforce.

Strategies

- A. Expand early-college engagement of high school students to encourage greater college- continuation, ease transitions to college, and ensure students are prepared to succeed at LCCC.
 - i. **K12 Programmatic relationships**Continue the efforts to establish
 broader, more purposeful
 programmatic relationships with K12 partners resulting in improved,
 expanded, and purposeful opportunities for early-college success of high school students.
 - ii. **K12 Curriculum Articulation Groups**Create curriculum articulation groups
 formed of LCCC Faculty and high
 school teachers to ensure and improve curricular alignment.
 - iii. National Alliance of Concurrent
 Enrollment Partnerships
 Strengthen and expand dual and
 concurrent enrollment activities by implementing the National Alliance of
 Concurrent Enrollment Partnerships (NACEP) standards.
 - iv. **High School Early Intervention**Provide early interventions for high school students who test less than college ready in key areas such as writing and mathematics.
- B. Strengthen academic alignment of LCCC Associate's of Arts and Science's degree programs to promote student completion and successful transfer to UW and other four-year colleges and universities.
 - i. Articulations
 Establish program articulation
 agreements with four-year institutions
 that map the entire degree program sequence which illustrates a coherent
 pathway to a bachelor's degree and guarantees seamless transfer if
 students adhere to the pathway.
 - ii. Reverse Transfer
 Strengthen and expand reverse
 transfer systems in partnership with
 UW and other four-year institutions that allow LCCC students who
 transfer without completing a degree the opportunity to earn the
 credential once requirements are met as a result of coursework taken at
 the university.

iii. Gen Ed Articulation

Articulate the new LCCC General Education Core with UW so that

Phase: Closure Priority: 1

students may transfer their first-year general education coursework in a block and satisfy the UW general education requirement.

C. Expand relationships with business and industry partners to ensure programs are aligned with employer needs.

i. Program Advisory Handbook Building from existing documents and

Phase: Implementation Priority: 3

work pertaining to career pathways advisory committees, establish a program advisory committee handbook that will help establish new and/or strengthen existing program advisory committees.

ii. Advisory Panel Evaluation

Phase: Initiation

Evaluate current advisory panel membership and encourage broader

participation to establish new partnerships and relationships.

D. Develop broader understanding of our communities' needs and leverage existing programs, services and activities to increase the engagement of LCCC with the community, and the community with LCCC.

i. ACC Environmental Scanning

Phase: Implementation Priority: 3

Conduct a comprehensive environmental scanning/needs assessment in Albany County to ascertain current and future community needs that will guide programming offered through the Albany County Campus of LCCC.

ii. Student Co-curricular and extracurricular community engagement opportunities

Phase: Implementation

Expand opportunities for students involved with co-curricular and extracurricular activities (e.g., athletics, student clubs, service learning, etc.) to engage more richly with the community in ways that help develop the community and build relationships.











Preparing and supporting new faculty is instrumental in their success and their students' success, strengthening the quality of instruction and enhancing student learning experiences.

An Organizational Culture to Thrive in the Future

7 0/0 COMPLETE

Build the organizational capacity to thrive in the future by focusing on establishing a climate of trust, an effective, efficient and entrepreneurial workforce, and a culture of continuous improvement.

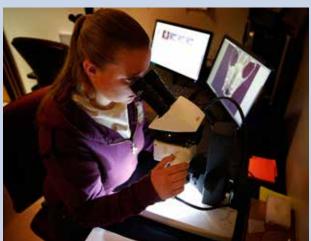
Strategies

- A. Establish processes and programs to proactively focus on employee recruitment, retention, development and performance.
 - New Employee Orientation
 Implement a fresh, comprehensive model for new employee onboarding and initial orientation to the College.
- Phase: Planning/Design Priority: 3
- ii. Employee Recruitment

 Continue progress toward establishing
 an employee recruitment process that
 incorporates strong search processes (e.g. search committee orientation, objective screening tools, clear channels of communication, etc.).
- iii. Performance Management
 Implement improved performance
 management systems for employee
 evaluation and development.
- Phase: Initiation Priority: 2
- iv. Compensation
 Research and implement a new model for compensation of the different employee groups at the College.
- Phase: Planning/Design Priority: 4
- B. Building upon the early work of the Center for Teaching & Learning (CTL) Taskforce, fully implement the structure, programming, and services of the CTL to develop a world-class teaching staff.
 - i. Center for Teaching & Learning
 Implement an intensive first-year
 experience for new faculty that
 exposes them to the institution, and more importantly builds a
 foundational knowledge-base to become excellent instructors.
 - ii. Center for Teaching & Learning
 Create a continuous improvement
 academy through which ongoing
 professional development will be made available to all faculty to continue
 and improve instructional effectiveness.
 - iii. Faculty Advancement & Title
 Establish a defined and purposeful
 path to continuing faculty status for
 all provisional faculty to include annual milestones and
 a culminating portfolio.

 Phase: Implementation
 Priority: 2

- C. Continue to strengthen the culture of continuous improvement by improving current or developing new processes and supporting infrastructure necessary to support continual analysis of performance and plans to continuously improve.
 - i. Institutional Planning Framework
 Develop a comprehensive institutional
 planning framework, accompanied by
 documentation guidelines for the levels of planning while utilizing
 technology-driven mechanisms for monitoring progress.
 - ii. Academic Program Review
 Revamp the academic program review
 protocol to incorporate combined
 elements of traditional program self-study as well as performance evidence derived from indicator measures.
 - iii. Non-Academic Program Review
 Design a new protocol of the frequent review and analysis of the effectiveness of co-curricular programs or service areas to assess their performance and guide improvement practices.
- D. Finalize the establishment of a strong system of Board of Trustees policies and accompanying Administrative Procedures.
 - i. Academic Policies and Procedures
 Develop needed policies and procedures pertaining to academic affairs, such as new program development and approval, degrees and certificates structure, general education, etc.
 - ii. HR Policies and Procedures
 Continue our work toward updating
 and adding new human resources
 policies and procedures to guide our employment structures, practices and relationships.
 - iii. Student Fee Policy and Procedure
 Strengthen policies and procedures
 pertaining to college affordability,
 specifically looking at the development of these for
 student fee approval and review.









The new Flex Tech
Building opens in August
2016. The 46,000-squarefoot building houses
Diesel Technology,
Engineering Technology,
expansion of Welding
Fabrication, Construction
Management, and
Process Technology.

A Physically Transformed College

700 COMPLETE

Transform the College's physical environment into a vibrant, and appealing place conducive to the engagement of students and community through campus renovations, additional facilities, and beautiful grounds.

Strategies

- A. Aggressively pursue the completion of the LCCC Building Forward facilities plan.
 - i. Pathfinder Building
 Finalize planning and secure funding to construct a new student services, university, and instructional building on the Cheyenne campus.
 - ii. Flex Tech Building
 Finalize planning and secure funding
 to construct a new industrial
 technology building on the Cheyenne campus.

 Phase: Implementation
 Priority: 2
 - iii. **Fine and Performing Arts Building**Initiate planning updates, form
 community advisory groups, and
 pursue avenues to fund and build a new LCCC Fine and Performing Arts building on the Cheyenne campus.
 - iv. ACC Expansion
 Explore, research, and implement
 viable options for the expansion of the
 Albany County Campus to meet current and future needs.
 - v. **Residence Hall**Research and secure expanded options for student housing in Cheyenne to meet current and anticipated demands.

 Phase: Initiation Priority: 4
- B. Remodel/renovate/expand existing campus facilities and infrastructure to transform the campus in ways designed to meet the future needs of our students and community.
 - i. Learning Commons
 Plan, secure funding, and renovate the Ludden Library to embrace a new vision for this space and function the Ludden Library and Learning Commons.
 - Commons.

 ii. Recreational Complex
 Expand and renovate recreational facilities on campus for students and community.

 Phase: Initiation Priority: 4

C. Build the capacity to maintain a more attractive exterior infrastructure and landscape on campus

i. Façade Updates

Complete façade updates to existing concrete buildings to provide a more visually appealing, and current exterior feel.

0%

Phase: Initiation Priority: 4

ii. Hardscape and Landscape

Expand hardscape and landscaping to the campus grounds, adding the infrastructure to water and maintain a m

Phase: Planning/Design Priority: 4

infrastructure to water and maintain a more robust landscape, while understanding the limitations of our regional climate and the need to be resource conservation-minded.

D. Implement the comprehensive campus wayfinding plan to update and enhance campus signage and directional guidance for students/visitors.

i. Exterior Wayfinding

Improve exterior signage and wayfinding on campus.

85%

Phase: Implementation Priority: 1

ii. Interior Wayfinding

Improve interior signage and wayfinding on campus.



Phase: Planning/Design Priority: 1

iii. Campus Lighting

Finalize exterior campus lighting projects.



Phase: Implementation Priority: 2

iv. Gateways

Building from current architectural plans, construct major and minor

100%

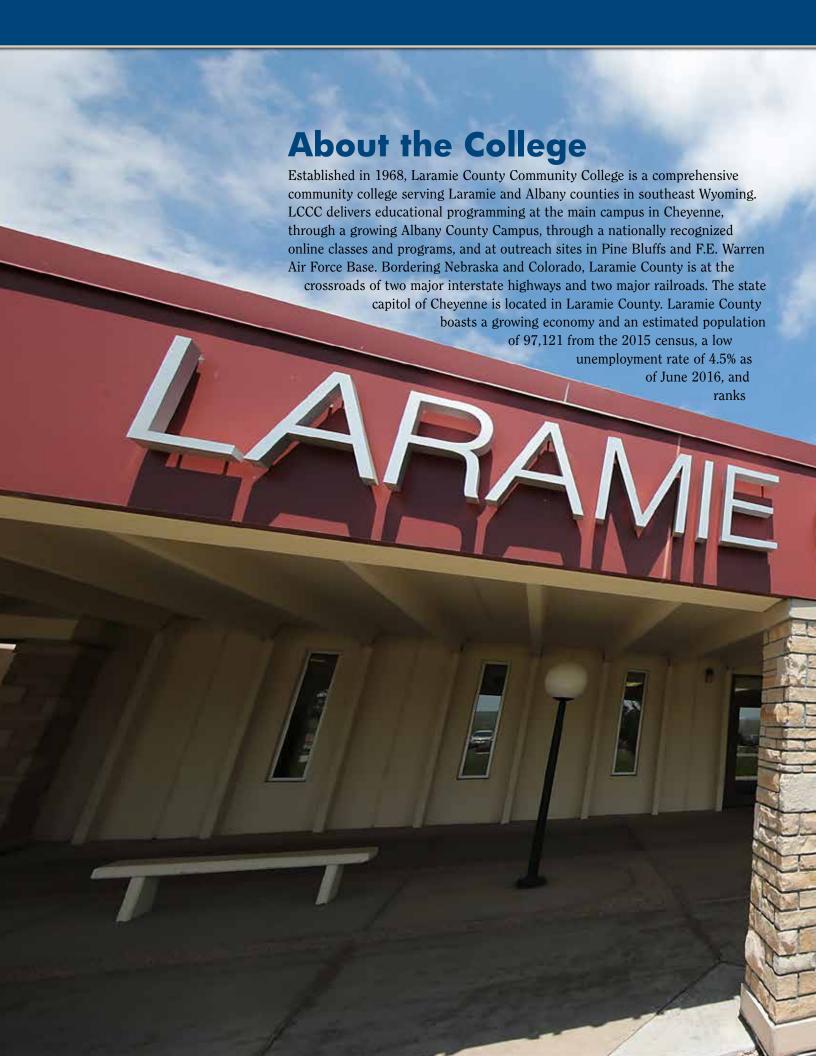
Phase: Closure Priority: 3

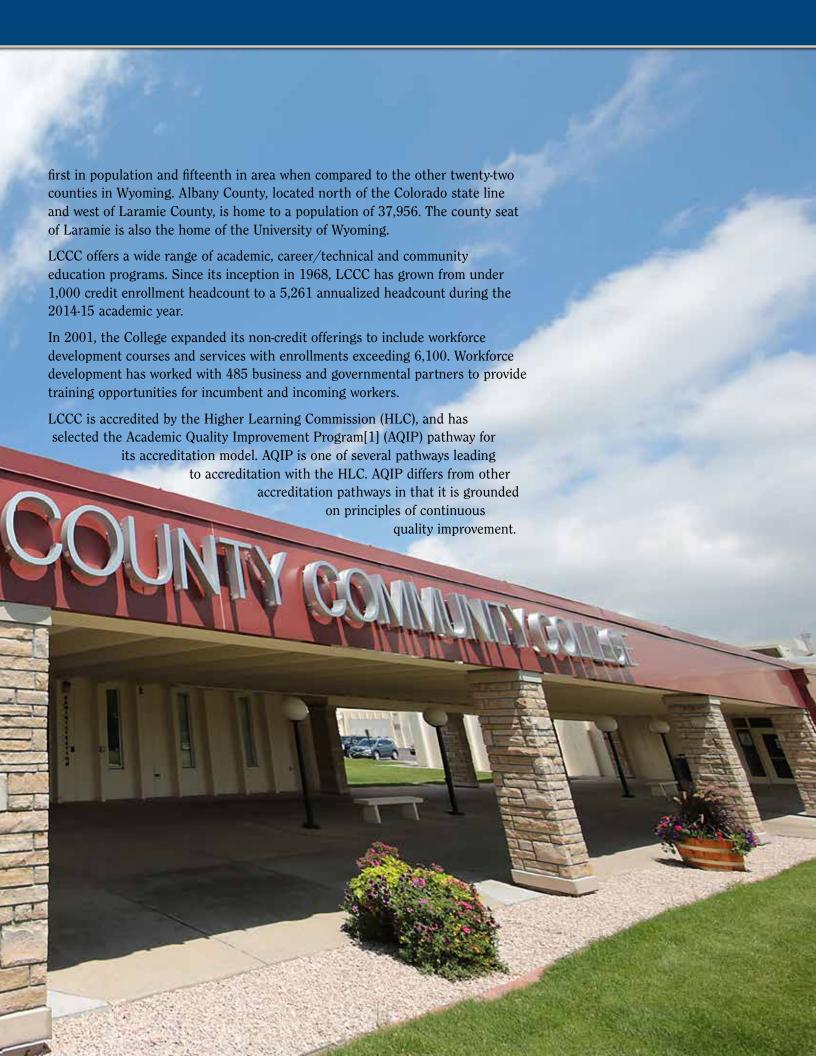
campus gateways to formally identify and provide engaging entrances to the campus.











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Laramie County Community College is committed to providing a safe and nondiscriminatory educational and employment environment. The college does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, political affiliation, sexual orientation or other status protected by law. Sexual harassment, including sexual violence, is a form of sex discrimination prohibited by Title IX of the Education Amendments of 1972. The college does not discriminate on the basis of sex in its educational, extracurricular, athletic or other programs or in the context of employment.

The College has a designated person to monitor compliance and to answer any questions regarding the college's non-discrimination policies. Please contact: Title IX and ADA Coordinator, Room 117, Student Services Building, 1400 E College Drive, Cheyenne, WY 82007, 307.778.1217, TitleIX_ADA.Coordinator@lccc.wy.edu. 3/2016