

## **Function Assessment – Stakeholder Identification Examples**

### **Function: Life Enrichment**

<b>Stakeholder (individual or group)</b>	<b>Relationship: how the function relates, serves or supports stakeholders</b>	<b>Stakeholders feedback collection:</b>
Parents	Youth Programming and Traditional Life Enrichment Classes	Post class surveys either on-line or on paper
Youth aged 5-18	Youth Programming and Traditional Life Enrichment Classes	Returning Registrations and parent feedback
Community at Large	Life Enrichment Class Travel	
Senior Citizens	LIFE Program, International travel and traditional Life Enrichment classes	Post class surveys
LCSD #1 School District	Collaboration on Programming	
LCSD #2 School District	Collaboration on Programming	
Public Relations Department	Graphic Design of Schedule and Production of Schedule	Meeting and follow up conversations
ACES, ELC Outreach Center, FE Warren Satellite Campus, Life Enrichment Office, Workforce and Development Office, ACC Campus and CPR/First Aid.	Contributors to OWD Schedule	Meeting and follow up conversations
Wyoming Tribune Eagle	Primary Printers of schedule	
Post Office	Mails and Delivers Schedules	
<b>Professional associations and/ or accrediting bodies that the function uses to guide their work</b>		<b>Is the function an official member (yes or no)?</b>
Wyoming Department of Education		<b>Accreditation for Driver’s Education Programming</b>
American Red Cross		<b>Yes- Member for the Red Cross WSI Program</b>

### **Function: Adult Education**

<b>Stakeholder (individual or group)</b>	<b>Relationship: how the function relates, serves or supports stakeholders</b>	<b>Stakeholders feedback collection:</b>
<b>-Adult Education Students -Local Community</b>	Adult Education students and our local community depend on the ACES program to provide Adult Education classes to the community, so they can	-Data collection -HSEC completion rate -State negotiated performance measures

	successfully complete their High School Equivalency Certificate, ESL courses, or increase their academic levels for college or employment.	-Student surveys
<b>Professional associations and/ or accrediting bodies that the function uses to guide their work</b>	<b>Is the function an official member (yes or no)?</b>	
<b>Wyoming Community College Commission Adult Education</b>	<b>Yes</b>	
<b>Coalition on Adult Basic Education</b>	<b>Yes</b>	
<b>Mountain Plains Adult Education Association</b>	<b>Yes</b>	
<b>Southeast Wyoming Workforce Advisory Group</b>	<b>Yes</b>	
<b>Laramie County Community Partnership (all related local non-profits)</b>	<b>Yes</b>	

**Function: Workforce and Professional Development**

<b>Stakeholder (individual or group)</b>	<b>Relationship: how the function relates, serves or supports stakeholders</b>	<b>Stakeholders feedback collection:</b>
Employers	Drive training content/outcomes to meet organizational and industry needs	Focus groups, advisory committees, community committees, networking, surveys, and Baseline evaluations
Employees	Receive training	Baseline evaluations
Community members	Drive and receive training	Focus groups, advisory committees, community committees, networking, surveys, and Baseline evaluations
Career seekers/changers	Drive and receive training	Baseline evaluation